

**BROCKWORTH PARISH COUNCIL
MINUTES OF A MEETING OF THE PERSONNEL COMMITTEE
HELD ON WEDNESDAY 21 APRIL 2010 AT 6.30PM AT BPC OFFICES**

Present: Mrs. J Flounders (Chair), J Hunt; R Furolo, Mrs J Perez, Mrs C Neal;
Mrs. J Shirley (Parish Clerk)

Members of Public Present: One member

Members of Press Present: None

073/PC TO RECEIVE APOLOGIES FOR ABSENCE

Apologies were received from Cllr Clarke.

074/PC MINUTES

The minutes from the Personnel Committee meeting held on 17th February 2010 were approved and signed.

075/PC STAFFING UPDATE

The committee received an update regarding the assistant clerk position. The newly appointed person will start on 25th May. Mrs Howley will continue in that role in the meantime and the Personnel Committee wished their gratitude towards Mrs Howley to be minuted.

Holiday cover for the office was discussed for week commencing 26th April.

076/PC VOLUNTEER PROGRAMME

The Clerk outlined an idea regarding offering a volunteer programme for one day a week in the Clerk's office. Cllr Furolo highlighted a number of concerns. It was agreed that the Clerk should carry out more research to present to the full council for consideration.

Action: Clerk.

077/PC SEPARATE BUSINESS

The Chairman will move the adoption of the following resolution:

That under Section 100(A)(4) Local Government Act 1972, the public be excluded for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act.

078/PC DATE OF NEXT MEETING

The date of the next meeting to be arranged.

The meeting closed at 7pm.

Signed

Date