

BROCKWORTH PARISH COUNCIL

MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON WEDNESDAY 6 OCTOBER 2010 AT THE COMMUNITY CENTRE AT 7.00 P.M.

PRESENT J Hunt (Chairman), Mrs C Neal, J Clarke, Mrs I German, Mrs C Green, F Green, I Barnes, G Gair, J Shellswell, Mrs S Lefeuvre-Wellard, Mrs J Perez, Mrs J Shirley (Clerk), Mrs F Bennett (Assistant Clerk)

Members of Public Present: 18 members of public plus PC Rob Guest

Members of Press Present: None

Mrs Chamberlain was present regarding a problem with anti-social behaviour on Ermin Street at the bus shelter. The Police will be installing CCTV to monitor the area, and aiming to increase patrols in that area on Friday and Saturday nights. Mrs Chamberlain would like the bus shelter removing. The parish council will discuss the matter further during the meeting.

Mr Flounders was present to answer any questions regarding the trees that the Woodland Trust has offered to the parish council. Mr Flounders emphasised that the trees were free and a small outlay would only be required for supports for the trees. The parish council will discuss the matter further during the meeting.

Borough Councillor Rowcliffe-Quarry was present to add to the Borough Councillors report in item 84/FC.

Keep Your Street Green representatives were present to ask several questions of the parish council relating to proposed housing developments in the parish. The parish council answered the questions that were sent prior to the meeting. Cllr Perez provided the group with a Tewkesbury Borough Council contact that will be able to help regarding the Joint Core Strategy which relates to future developments in the area. It was also suggested that a representative of Gloucestershire Highways could answer the traffic-related questions the group raised.

A resident asked why the parish council were opposed to the closure of part of Green Bank. The resident was concerned about the amount of traffic using Green Street which has no pavement. It was noted that the Gloucestershire Highways report regarding the proposed closure states that the increased traffic from the Kennel Lane development is within recommended levels.

The parish council meeting opened at 8pm

77/FC TO RECEIVE APOLOGIES FOR ABSENCE

Apologies were received from Cllrs Furolo, Collins, Flounders, Gardiner, and Tester. The meeting accepted the apologies and the reasons given for their absence.

78/FC CHAIRMAN'S ANNOUNCEMENTS

The Chairman reminded members that the burial ground dedication was taking place on Friday 8th October at 2.30pm. The Chairman also asked if anyone was available to attend the Traffic Regulations Committee meeting at Shire Hall on 13th October. There was no-one available but it was noted that Cllr Collins would be attending in his capacity as County Councillor.

79/FC DECLARATIONS OF INTEREST

None.

The meeting agreed to bring forward one item of correspondence for discussion at this point.

80/FC IMPORTANT CORRESPONDENCE

Mrs Chamberlain's letter requested the removal of the bus shelter. Cllr Hunt suggested that Gloucestershire Highways be invited to the next council meeting to see how the traffic management plans will affect that area and whether anything can be done with the bus shelter in conjunction with the traffic management works. Cllr F Green proposed that a letter is sent to the Police requesting they station police at the location for a month on Friday and Saturday nights from midnight to 3am. Cllr C Green seconded. Vote was 5 in favour, 5 objections. Chair denied the Motion. Cllr Perez proposed the problem could be brought forward as a SARA plan with the Police for 3 months. Cllr Shellswell seconded, and all agreed. **Action: Police.**

It was agreed to invite Gloucestershire Highways to the council meeting on 3rd November, the council will make a decision at that meeting as to the future of the bus shelter.

81/FC

POLICE REPORT

Crime statistics for September were circulated prior to the meeting. The quarterly report from Insp Chester was circulated at the meeting. Crime has dropped again.

Cllr Lefevre-Wellard left the meeting.
PC Rob Guest left the meeting.

82/FC

KEEP YOUR STREET GREEN

All questions relating to this item were answered during Public Question Time.

83/FC

MINUTES

The minutes from the Full Council Meeting held on 1st September 2010 were accepted as a true record of the meeting and were approved with one amendment to item 67/FC. Replace the second sentence in the item with *"Cllr Perez advised that at the present time the RSS is being abolished and that TBC are continuing to work with Gloucester City Council and Cheltenham Borough Council supported by GCC with regard to the Joint Core Strategy."*

84/FC

COUNTY AND BOROUGH COUNCILLOR'S REPORT

The borough councillors' report was circulated. Cllr Perez noted that at the last TBC full council meeting Mayor Elaine Hancocks has offered her services for any community event. Cllr Perez will inform the Extended Schools Cluster of this offer.

Cllr Rowcliffe-Quarry amended the report to say that the Climate Change policies were going forward in October not November.

Cllr Rowcliffe-Quarry noted that the public art consultations would be taking place at the library, Jet Age Museum and Brockworth Enterprise School. No dates have been confirmed.

85/FC

PARKS, OPEN SPACES AND BURIAL GROUND

1. To receive Play Park and Burial Ground updates

The council received a written report that was circulated prior to the meeting. Cllr Perez proposed going ahead with the play equipment repairs as requested in the report. Cllr C Green seconded, and all were in favour.

Action: Assistant Clerk.

2. To consider potential locations for new trees

The Woodland Trust has offered the parish council 105 trees in a Wildlife Pack for a community tree planting event. The Chairman invited Mr Flounders to outline the suggested location and what would be involved. Mr Flounders suggested a small triangle of space in the Shell Land, on the left as you go through the kissing gate. The grass will need to be cut before planting. It will be at least 10 years before the trees need any major maintenance. The group of trees will provide a wildlife habitat. Cllr Perez proposed the council go ahead with the tree planting and purchase of tree supports, and involve the community in a tree planting event. Cllr Gair seconded. All in favour. **Action: Clerk to co-ordinate with Mr Flounders.**

3. To discuss the piece of land between 107 & 109 Ermin Park

The meeting discussed the ownership of the land. Both the parish council and Severn Vale Housing Society have documentation to show the land owned individually by each authority. It was agreed to leave the ownership with SVHS provided they will grant permission to the parish council for access over the land to the council owned land along the brook. **Action: Clerk to contact SVHS.**

4. To approve the contractor for the burial ground extension work.

Three quotations had been received to clear the ground and lay a path. Cllr Shellswell proposed accepting the lowest quote which was from Greenfields, Cllr F Green seconded. All in favour. **Action: Assistant Clerk.**

5. To approve the contractor for the replacement goalposts.

Three quotes had been received. Cllr Gair proposed accepting the lowest quote which was from Greenfields. Cllr Shellswell seconded, 7 in favour, 2 abstentions. **Action: Assistant Clerk.**

86/FC

FINANCE

1. The Management Accounts for the financial year to date

The Council received and accepted the management accounts.

2. Invoices due for payment

The meeting approved the schedule of invoices totalling £15,812.48+VAT.

3. Trophy cup for the "Godfrey Browning Sportsman of the Year" award

Cllr F Green proposed purchasing the 21cm nickel plated cup from Trophy World at £19.95. Cllr C Green seconded and all in favour. **Action: Clerk.**

4. Reprint of the Brockworth Byways walking leaflet

It was agreed to put a hold on reprinting the leaflet until the Parish Plan process was complete in case residents request the map to be extended. Cllr Shellswell suggested scanning the leaflet and putting on the website.

Action: Clerk.

5. Consider the charges for Memorial Headstones

The parish council has received conflicting advice regarding the charging of VAT on the right to erect memorial headstones. The Council agreed to stop charging VAT in accordance with the advice from NALC. Cllr F Green proposed keeping the prices the same, Cllr German seconded. 9 in favour, 1 abstention. Motion carried.

Action: Clerk.

87/FC

SECTION 137 GRANTS

The meeting considered requests for grants and agreed the following:

Welcome Club - £50

Golden Age Club - £50

Leckhampton Court Hospice - £50.

88/FC

MEETING FEEDBACK

The council noted the feedback from the Electoral Review meeting.

The council noted the feedback from the meeting with Hucclecote Parish Council.

Cllr Clarke provided verbal feedback regarding the Annual Transport Seminar. The Ermin Street traffic management scheme is due to be started on 18th November.

89/FC

CONSULTATIONS

The council re-considered the Local Transport Plan and members were invited to provide their responses to the Clerk by Friday 8th October for the Clerk to collate and submit a parish council response before the deadline on 14th October.

The council considered TBC's draft sex establishment licensing policy. Members were requested to review the draft policy for consideration at the November council meeting. **Action: Clerk to put on November's meeting agenda.**

The meeting had no comment to Gloucester City Council's proposed revisions to national and local validation.

Cllr Shellswell left the meeting.

90/FC

PARISH PLAN

The Clerk provided an update on Parish Plan progress to date. Three public drop-in sessions have been planned for Monday 1st November 4-8pm at the Whittle In, Tuesday 2nd November 4-8pm at St Patricks Church Centre and Saturday 6th November 9.30am to 12.30pm at Brockworth Community Centre.

91/FC

FIRST AID TRAINING

The Clerk provided additional information regarding community First Aid training. Cllr Perez proposed contacting Brockworth community groups to make them aware of the offer and assess the feedback. If there is demand, then the parish council will run the emergency aid sessions at the community centre and charge the participants the cost price of £25 each. The parish council can make use of the 2 free places on each course. **Action: Clerk.**

92/FC

PUBLIC ART

The meeting discussed recent correspondence relating to the proposed public art at Whittle Square. Comments from Cllr Furolo were read out to the meeting. Cllrs Neal and Clarke agreed to be involved in the workshops.

Action: Clerk to respond to Diana Hatton with the names and contact details of the councillors requesting to be involved. Cllr Shellswell previously requested to be involved.

93/FC

PLANNING MATTERS

The meeting considered the publication of a planning newsletter. Cllr Clarke proposed that the Clerk puts together a draft for council to consider. Cllr Barnes seconded and all in favour. It was further agreed that the parish council is opposed to all unsustainable developments within the parish. **Action: Clerk**

The council considered the following planning matters:

| Date application received | Reference & Ward | Location / Address | Details of Application | Comments from BPC |
|---------------------------|------------------|--------------------|------------------------|-------------------|
| | | | | |

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|----------|-----------------------------------|---|---|--|
| 31.08.10 | 10/00827/APP HORSBERE | Parcels 20c and 22 Gloucester Business Park | Proposed development of 75 residential units with associated roads, footways, parking, drainage and landscaping | OBJECT 16.09.10 BPC continues to object to 3 storey dwellings, we feel that 3 storey dwellings are out of keeping with the parishes of which these houses will become part. |
| 07.09.10 | 10/00882/ADV HORSBERE | Tesco, Gloucester Business Park | Erection of various illuminated and non-illuminated signage | NO OBJECTION 15.09.10 |
| 07.09.10 | 10/00638/APP HORSBERE | Parcel 8 Gloucester Business Park | Proposed substitution of 13 residential dwellings following permission for 73 residential dwellings (ref 09/01218/APP) | OBJECT 16.09.10 BPC continues to object to 3 storey dwellings, we feel that 3 storey dwellings are out of keeping with the parishes of which these houses will become part. |
| 07.09.10 | 10/00930/FUL GLEBE | Brockworth Enterprise School | Proposed all weather pitch and changing rooms (Revised Scheme) | SUPPORT 14.09.10 |
| 08.09.10 | 10/00959/FUL HORSBERE | Unit 6100 Gloucester Business Park | Change of use of existing warehouse and distribution unit (B8) to B2 general industry. | NO OBJECTION 15.09.10 |
| 22.09.10 | 10/00870/FUL WESTFIELD | Ermin Parade Ermin Park GL3 4DD | Change of use from A1 (Shops) to A3 (Restaurants and Cafes). | |
| 22.09.10 | 10/00923/FUL WESTFIELD | 29 Westfield Ave Brockworth GL3 4AU | Demolition of single storey garage & kitchen annexe. Formation of new single storey kitchen/dining room extension. | |
| 22.09.10 | 10/00923/FUL WESTFIELD | 29 Westfield Ave Brockworth GL3 4AU | Demolition of single storey garage & kitchen annexe. Formation of new single storey kitchen/dining room extension. | |
| 29.09.10 | 10/00898/FUL WESTFIELD | Unit 1, Ermin Parade 10 Ermin Park Brockworth GL3 4DD | Change of use from A1 (retail) to A5 (hot food takeaway) including construction of pitched roof, replacement front entrance doors and new door to the rear. | |
| 29.09.10 | 10/00899/ADV WESTFIELD | Unit 1, Ermin Parade 10 Ermin Park Brockworth GL3 4DD | Installation of externally illuminated fascia sign | |

94/FC IMPORTANT CORRESPONDENCE (CONTINUED FROM ITEM 80/FC)

| Date | From | Details | BPC Comments |
|------------|-----------------|--|---|
| 17/09/2010 | GAPTC | Standards Boards for England Bulletin | Noted |
| 17/09/2010 | Glos Highways | Parking time limit on Court Road | Clerk to find out if a public consultation was conducted when the parking restriction was put in place. |
| 20/09/2010 | GAPTC | Annual Report & Invite to AGM 14th October 2010 6.30pm | Noted. |
| 21/09/2010 | GAPTC | Summary Notes of Glos Constabulary Chief Constable talk to GAPTC Members | Noted |
| 21/09/2010 | GAPTC | A new Nuclear Power Station for Oldbury - invite to meeting | Noted |
| 23/09/2010 | Mrs Chamberlain | Anti-social behaviour on Ermin Street | Discussed under item 80/FC |

95/FC

WARD REPORTS

Cllr F Green noted that there is a conifer tree growing into the footpath near the shops on Abbotswood Road.

Action: Clerk.

Cllr Barnes noted that the dog bin on Moorfield Road near the post box had been removed. Clerk confirmed that the dog bin was due for a repair and was likely removed by the contractor.

96/FC

SEPARATE BUSINESS

The Chairman will move the adoption of the following resolution;

That under Section 100(A)(4) Local Government Act 1972, the public be excluded for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act.

There being no further business, the meeting closed at 10.25pm.

Signed:

Date: