

BROCKWORTH PARISH COUNCIL

MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON WEDNESDAY 3 NOVEMBER 2010 AT THE COMMUNITY CENTRE AT 7.00 P.M.

PRESENT J Hunt (Chairman), Mrs C Neal, J Clarke, Mrs I German, Mrs K Gardner, I Barnes, G Gair, J Shellswell, Mrs S Lefevre-Wellard, Mrs J Perez, M Collins, R Furolo, Mrs J Flounders, Mrs J Shirley (Clerk), Mrs F Bennett (Assistant Clerk)

Members of Public Present: 2 members present

Members of Press Present: One member of press present

Two members of public addressed the meeting regarding the Ermin Street Traffic Management Scheme. They were concerned about the impact the new mini-roundabout will have on the Abbotswood estate. John Kay from Gloucestershire Highways was present and answered many of the questions.

The parish council meeting opened at 7.20pm

97/FC TO RECEIVE APOLOGIES FOR ABSENCE

Apologies were received from Cllrs F Green, C Green, and Tester. The meeting accepted the apologies and the reasons given for their absence.

98/FC CHAIRMAN'S ANNOUNCEMENTS

The Chairman advised that Tewkesbury Borough Council had confirmed that the parish council could fill the vacancy on the council by co-option. The meeting agreed that the vacancy be advertised for 14 days and applicants be invited to the December parish council meeting.

The Chairman noted that there was one item of confidential business to be discussed at the end of the meeting.

99/FC DECLARATIONS OF INTEREST

None.

100/FC ERMIN STREET BUS SHELTER

The meeting discussed the traffic management scheme and what could be done to resolve the anti-social behaviour problem at the bus shelter on Ermin Street. Mr John Kay from Gloucestershire Highways was present. Mr Kay suggested anti-vandal paint for the roof of the bus shelter. Cllr Collins proposed taking this action, seconded by Cllr Flounders. Vote was 5 in favour, 7 against. Motion overruled. Mr Kay agreed to ask the Highways' engineers to assess the area with a view to moving the shelter without impacting the line of sight of the junction.

Whilst Mr Kay was present, the council noted that a resident had highlighted that there were insufficient 'S' bend signs coming down Painswick Road towards Brockworth. Mr Kay stated that there were sufficient signage and there was also road markings and a vehicle activated sign that alerts drivers to the 'S' bends.

One item of correspondence was brought forward. Gloucestershire Highways is putting in a new "Welcome to Brockworth" sign near the new housing by the Victoria Pub. The parish council agreed they would like the sign to include a piece of artwork and the picture on the chairman's jewel was suggested. It was agreed to email the photo to Mr Kay who will ask GCC signwriters to draft the artwork. Mr Kay will also confirm a price per sign if the parish council wished to replace any other Brockworth signs which included the artwork

Mr Kay was thanked for attending the meeting and he then left.

101/FC POLICE REPORT

No Police report.

102/FC MINUTES

The minutes from the Full Council Meeting held on 6th October 2010 were accepted as a true record of the meeting and were approved.

The minutes from the Building Management Meeting held on 20th October were noted.

103/FC

COUNTY AND BOROUGH COUNCILLOR'S REPORT

The borough councillors' report was circulated. Cllr Perez gave further information about Rosehill Farm Composting Unit and the amount of plastic carrier bags that are included in the food compost. The parish council requested for this to be mentioned in the parish magazine. **Action: Clerk.**

Cllr Collins gave a verbal report on County Council matters. The budget is an issue at the County Council with £120 million to be saved over 4 years, a 10-11% saving in the first year is required. The County Council will be deciding later in November what cuts will be made, and Cllr Collins felt that the library service may be at risk, although hopefully not Brockworth as it is a dual-use centre.

The Highways' estimates meetings have been cancelled by the Cabinet member and Cllr Collins is trying to get the meetings reinstated as Brockworth has benefited from these meetings in the past.

The report is going in this month regarding the Boundary Review. The ruling party at the county council want to reduce the number of county councillors by 10. Brockworth is the smallest county council division.

104/FC

PARKS, OPEN SPACES AND BURIAL GROUND

1. To receive Play Park and Burial Ground updates

The council received a written report that was circulated prior to the meeting. Cllr Shellswell noted that the new notice boards should include the parish council name and phone number. **Action: Clerk / Cllr Shellswell.**

Cllr Flounders noted that there was a lot of glass in the car park behind the Abbotswood Road shops. Cllr Perez said that this had also been highlighted in the parish plan. The car park is owned by the Co-op.

2. To approve updated rules and forms relating to the Burial Ground.

The meeting considered the proposed changes and discussed including a restriction on headstone colours. Cllr Flounders proposed restricting the colours to black, shades of grey and white. Cllr German seconded. Cllr Shellswell proposed allowing any colour within reason, Cllr Furolo seconded. Vote was 11 in favour, 1 abstention. Motion carried. The meeting then voted on Cllr Flounders proposal which received no votes in favour. Cllr Lefeuvre-Wellard proposed the approval of the burial rule amendments, seconded by Cllr German and all agreed. **Action: Clerk to update the rules as agreed.**

3. To discuss reservation of burial or cremation plots

The meeting discussed whether to allow the reservation of plots. The advice from Tewkesbury Borough Council when the burial ground was first set-up was to not allow reservation of plots. Cllr Furolo proposed keeping to that advice and not reserve plots. Cllr Clarke seconded, all in favour.

105/FC

FINANCE

1. The Management Accounts for the financial year to date

The Council received and accepted the management accounts.

2. Invoices due for payment

The meeting approved the schedule of invoices totalling £7810.61+VAT.

3. Payment of Members' Allowances

Cllr Lefeuvre-Wellard proposed payment of members' allowances of £150 per elected member. Cllr Barnes seconded, 8 in favour, 1 against, 3 abstentions. Motion carried. **Action: Clerk to put through the December payroll.**

4. Continuation of the Community Bus

The section 106 money will run out in April 2011. The parish council has set aside £21,000 towards future costs. The community bus currently costs £24,000 per year. Cllr Perez suggested that a small working party researches the options in running a community bus that does more than the current one. Cllr Collins noted that £24,000 is one sixth of the annual precept and the bus is used by approximately 1% of the parish and is not value for money. The council needs to look at running the community bus in a different way and Cllr Collins felt that precept money should not be used. Cllr Furolo suggested putting aside a further £3,000 from 2011/12 precept and run the bus in it's current format for another year which allows time to review as suggested by Cllr Perez. Cllr Perez noted that there was mention of section 106 money in the Whittle District Centre planning report. Cllr Furolo proposed that the borough councillors and Clerk look into whether there is further section 106 money available, and Cllr Perez agreed to carry out some research into the community bus.

5. Fundraising Working Party

It was agreed to form a Fundraising Working Party comprising Cllr Perez, Cllr Neal, Cllr Shellswell and two external people that have already come forward asking to be involved.

6. Citizen Advice Bureau Service

The meeting discussed continuing the CAB service at Brockworth Community Centre. It was agreed to continue until the end of the financial year. The service is being paid for out of money set aside for additional TBC advice service days which is not currently being used. **Action: Clerk.**

7. Review of Conference Room hire charges

It was agreed to offer a 25% discount to regular users of the conference room, regular being those companies that use the conference room 5 times or more per calendar month. **Action: Clerk / Building Administrator.**

8. Land Between 107 & 109 Ermin Park

The meeting considered the cost involved in having a legal agreement with Severn Vale Housing Society for access over the strip of land between 107 and 109 Ermin Park. Cllr Lefeuve-Wellard proposed that the council challenge the land registration as the parish council has deeds which confirm ownership. Cllr Gair seconded, 11 in favour and 1 abstention. **Action: Clerk.**

9. Remembrance Day Wreath

The council agreed to the Remembrance Day wreath cost of £25. The Chair requested that as many councillors attended the service on Sunday as possible. **Action: Clerk to raise the cheque.**

105/FC

FOOD WASTE BAGS

The meeting discussed the price quoted for the food waste bags and considered supplying them from the community centre. The meeting agreed not to supply the waste bags due to the high cost.

106/FC

MEETING FEEDBACK

The meeting noted the feedback from the Parish & Town Council Seminar which took place at Tewkesbury Borough Council on 28th October.

107/FC

CONSULTATIONS

The meeting discussed the draft sex establishment licensing policy that Tewkesbury Borough Council had produced. Cllr Shellswell proposed that the parish council request that moral grounds be included as a reason for not allowing a licence for the establishment. Cllr Flounders seconded, 10 in favour, 2 abstentions. Motion carried. **Action: Clerk.**

108/FC

PARISH PLAN UPDATE

Cllr Perez gave a verbal update on the Parish Plan process. Three public drop-in sessions were planned for week commencing 1st November. The sessions have been attended by a good scattering of people across the parish and lots of valid comments had been received. The group may look at doing more public sessions and will be discussing this after the 3rd session on Saturday 6th November.

109/FC

FIRST AID TRAINING

The Clerk gave an update on the offer of first aid training to the local community groups which had not been taken up as expected. The meeting agreed to advertise the training in the newsletter to see if any residents would be interested in attending the training. **Action: Clerk.**

110/FC

COMMUNITY CENTRE

The meeting noted the Christmas and New Year opening times for the building. **Action: Clerk to publicise in the newsletter and on the website.**

111/FC

PLANNING

The meeting considered the draft planning newsletter and agreed it should be published. **Action: Clerk to put in the January edition of the newsletter.**

The recent meeting with Hunter Page Planning was discussed. Cllr Perez noted that the Green Belt will soon be reviewed under the Joint Core Strategy for Cheltenham, Gloucester and Tewkesbury. Cllr Furolo proposed that there is no need to meet with Hunter Page Planning again until they have some detail that the parish council can consider. Cllr Clarke seconded, 8 in favour, 2 against, 2 abstentions. Motion carried. **Action: Clerk.**

The meeting noted the following planning matters:

Date app received	Reference & Ward	Location / Address	Details of Application	Comments from BPC
05.10.10	10/00991/FUL HORSBERE	11 Meteor Way Brockworth	Erection of a single storey rear conservatory	NO OBJECTION 20.10.10
13.10.10	10/01089/FUL MOORFIELD	1 Brockworth Cottages Cirencester Rd Brockworth	Erection of free standing summer house	OBJECT 27.10.10 Not in keeping with the area and may restrict light to No. 2 Brockworth Cottages

19.10.10	10/01098/FUL HORSBERE	17 Chandos Drive Brockworth	Proposed white UPVC conservatory to the rear of the property	NO OBJECTION 25.10.10
15.10.10	10/01061/FUL WESTFIELD	26 Boverton Avenue Brockworth	Two-storey extension to existing residential property	
19.10.10	10/0115/FUL GLEBE	34 Ansdell Drive Brockworth	Single storey front extension to provide porch & WC	

The meeting noted the following planning decisions:

10/00638/100 – Parcel 8 Gloucester Business Park – Permit 15.10.10
 10/00930/FUL – Brockworth Enterprise School – Permit 21.10.10
 10/00959/FUL – Unit 6100 Gloucester Business Park – Permit 14.10.10
 10/00828/FUL – 18 Ermin Street – Permit 18.10.10
 10/00638/APP – Parcel 8 Gloucester Business Park revised app – Approved 15.10.10

The meeting noted the following planning appeal:

10/00445/FUL – Cotswold House, Shurdington Road – Refused on 21.05.10

112/FC

IMPORTANT CORRESPONDENCE

The meeting considered the following items of correspondence:

11/10/2010	GAPTC	CLG announcement on financial payments	Noted
11/10/2010	GCC	A46 Landslip Work Start Date	Noted
14/10/2010	GCC	Part Night Street Lighting Scheme	Invite to December meeting
15/10/2010	TBC	Street Trading Application - Mr Glen Ford - Ice Cream	No objections
15/10/2010	GCC	Brockworth Gateway Sign	Already discussed under agenda item 100/FC
11/10/2010	GCC	Bus Shelters	Cllr Collins noted that a bus shelter was needed at the Whittle Inn. It was agreed to send a request to David Wilson Homes as they were interested in sponsoring items in the parish
01/11/2010	Diana Hatton	Public Art Whittle Square	Cllr Perez volunteered to represent the parish council on the steering group
29/10/2010	GRCC	Membership Renewal	Agreed to renew at £25
29/10/2010	GCC	Winter Maintenance - Self Help Update	Noted
29/10/2010	GRCC	GCC Speed Limit Task Group - 5th November	Noted
01/11/2010	Brockworth Free Church	Donation request	Agreed to donate £50

113/FC

WARD REPORTS

None.

114/FC

SEPARATE BUSINESS

The Chairman will move the adoption of the following resolution;

That under Section 100(A)(4) Local Government Act 1972, the public be excluded for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act.

The Clerk and Assistant Clerk left the meeting and Cllr Neal minuted the remainder of the meeting.

The Chair outlined a request from the Clerk to be able to bring a trained ex-guide dog into the parish office on a daily basis as the Guide Dogs for the Blind required the employers' permission prior to re-homing a retired or medically-failed guide dog. The meeting discussed the matter at length. Cllr Collins proposed that permission be given for a trial period of 3 months, to be reviewed at the February full council meeting. Cllr Barnes seconded, vote was 10 in favour and 2 against. Motion carried.

There being no further business, the meeting closed at 10.30pm