

BROCKWORTH PARISH COUNCIL

MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON WEDNESDAY 3 MARCH 2010 AT THE COMMUNITY CENTRE AT 7.00PM

Present: J Hunt (Chairman), Mrs C Neal, Mrs J Flounders, Mrs C Green, F Green, G Gair, Mrs S Lefeuvre-Wellard, I Barnes, Mrs J Perez, Mrs I German, R Furolo, J Clarke, J Shellswell, Mrs J Shirley (Clerk), Borough Councillor Rowcliffe-Quarry

Members of the Public Present: Two members of public present

Members of the Press Present: None

Mr Flounders addressed the meeting about the proposed hedge at St George's burial ground and expressed a preference for hawthorn or mixed hedge but not leylandii. Mr Flounders also suggested grassing the slope of soil in the corner rather than removing the soil. Mr Flounders noted that he could answer questions regarding the Brockworth Enterprise School grant application if required.

Councillor Rowcliffe-Quarry echoed Mr Flounders' comments regarding the hedge at the burial ground.

Mr Richards was present for the allotments association funding application and would answer questions at that point in the meeting if required.

162/FC TO RECEIVE APOLOGIES FOR ABSENCE

Apologies were received from Cllrs Browning, Collins, and Gardiner. The meeting accepted the apologies and the reasons given for their absence.

163/FC DECLARATIONS OF INTEREST

Cllrs Perez and Gair declared an interest in an item of correspondence relating to the Highways proposed closure of part of Green Bank road.

The Chairman proposed bringing forward the item on Parks, Open Spaces and Burial Ground, and this was agreed.

164/FC PARKS, OPEN SPACES AND BURIAL GROUND

To receive Play Park and Burial Ground updates

The council received a written report. The meeting also noted the request from Mrs Miller and family for a memorial bench. There was concern about the lack of space near the grave for a full size bench and Cllr Clarke suggested a small bench seat rather than a full bench.

The meeting went on to discuss the proposals for the children's area of the burial ground and Cllr Flounders proposed planting a hawthorn hedge in the gap in the children's area, grass the sloped soil and install a bench in a similar style as the others for the children's area. Cllr Flounders also proposed asking Mr & Mrs James if they would like to contribute to this bench and a plaque would be mounted on the bench. This was agreed by the meeting.

In addition, it was agreed to write to Mrs Miller agreeing to a small bench seat near her daughter's grave.

Action: Clerk.

The meeting noted that a planning application has been submitted for the burial ground extension to be used for cremated remains only.

To consider quotes for the resurfacing of the play areas

The meeting considered the quotes for the resurfacing of the two play areas at Mill Lane. The Clerk stated that Section 106 money could be used for the resurfacing work. Cllr Furolo proposed accepting Option 2 of Greenfields quotes which was £13,000 + VAT, Cllr Flounders seconded and all were in favour. **Action: Clerk to raise the purchase order.**

Cllr Flounders noted that outside the gates of Castle Hill school on Abbotswood Road was a sewage drain which was overflowing. **Action: Clerk to report to Severn Trent.**

The meeting noted that a new fence was being installed at the Shell Land.

165/FC

POLICE REPORT

There was no police personnel available to attend the meeting. Crime statistics were circulated to the meeting. The figures were down again on last year's. Cllr Flounders wished to thank the police for their diligence.

166/FC

MINUTES

There was one amendment on page 49 from the minutes of 3rd February. Cllr Perez had said 'Area Master Plan' and not 'Local Plan' as minuted. The minutes of the full council meeting held on 3rd February were accepted as a true record of the meeting with that one amendment and were approved.

Cllr Shellswell joined the meeting.

The confidential minutes of the Personnel Committee meeting held on 17th February were noted.

The minutes of the Building Management Committee meeting held on 17th February were noted. Cllr Rowcliffe-Quarry was invited to share her information regarding the charging structure at Toddington Village Hall. Toddington use three levels of charging for the hire of the village hall, the lowest of which was for village residents organising not-for-profit events and the highest charge was for commercial groups. The meeting thanked Cllr Rowcliffe-Quarry for the information and the Clerk noted the charging structure for the next BMC meeting to consider.

Cllr Flounders outlined a recent problem with a regular hirer of the community centre who had been double booked and was unable to use the centre for one week. Cllr Flounders suggested offering a one week discount to the hirer as recompense. Cllr C Green proposed that the group received one free week as recompense. Cllr German seconded. The vote was 11 in favour, no objections and 1 abstention. Motion was carried. **Action: Clerk to inform the Building Administrator.**

167/FC

COUNTY AND BOROUGH COUNCILLORS' REPORTS

The Borough Councillors' report was circulated at the meeting. Cllr Rowcliffe-Quarry was invited to give a further update to the meeting. There had been a leaflet printing error and tetra-pack recycling would still be available at Tesco on the business park. TBC has been contacting suppliers regarding the biodegradable liners for the kitchen bins and was requesting that local shops stock the liners. A litter pick had been organised for Saturday 6th March at 10.30am. An enforcement order had been issued to Bloor regarding soil heaped up at the brook and Bloor was now clearing away the soil.

The planning application for 73 houses at Coopers Edge in Hucclecote Parish had been permitted. An amended planning application has been submitted for 1 Humber Place. Cllr Perez has requested that if the application is delegated then it be delegated to committee rather than an officer.

168/FC

FINANCE

1. The Management Accounts for the financial year to date

The Council received and accepted the management accounts. The Clerk has arranged the transfer of money from Bank of Ireland to Lloyds TSB. The Clerk still has an outstanding action to research new deposit accounts.

2. Invoices due for payment

The meeting approved the schedule of invoices totalling £7,674.67.

3. Review Direct Debits

The meeting reviewed the list of regular direct debits and there was some discussion about the photocopier charges. The Clerk is looking into the possibility of a new photocopier contract in order to reduce costs. **Action: Clerk to put together a proposal for the April or May full council meeting.**

4. Allotment Maintenance Reserve

A number of years ago, it had been agreed by the parish council that the income received from the Allotments Association would be moved to a maintenance reserve. However, whilst the money had been received, it had never been isolated from the council's general fund. Cllr Furolo proposed moving £750 to the Allotment Maintenance Reserve. Cllr Flounders seconded, all in favour. **Action: Clerk**

The meeting went on to discuss the recent application for funding received from the Allotments Association for a new roof. Mr Richards was invited to explain to the meeting why the money was needed. Cllr Furolo proposed giving £480 towards the new roof, Cllr Clarke seconded. All were in favour. Action: Clerk to raise a cheque.

5. Independent Auditor for the year end accounts 2009/10

Cllr Furolo proposed asking Iain Selkirk to conduct the annual audit. Cllr Clarke seconded. All in favour. Cllr Furolo went on to talk about how much work was involved in preparing the year end accounts and due to the lack of support staff in the Clerk's office, suggested that we use a local firm of accountants to prepare the

accounts for auditing. The estimated cost was £450 + VAT. Cllr Clarke proposed that the work be carried out by the accountants. Cllr Lefeuvre-Wellard seconded. All were in favour. **Action: Clerk.**

169/FC

FINANCIAL REGULATIONS

The meeting considered the proposed amendments. The new Financial Regulations will be adopted at the April meeting of the full council.

170/FC

SECTION 137 GRANT REQUESTS

1. To approve donation requests received

Grant applications had been received from Gloucestershire Drama Association, Brockworth Enterprise School, and Brockworth Mothers Club. The meeting agreed to donate £200 to Brockworth Enterprise School (£100 proposed by Cllr F Green and seconded by Cllr Furolo. The proposal was amended by Cllr Neal to £200, which was seconded by Cllr Perez; vote was 6 in favour of £200 and 6 in favour of £100. Chairman used his casting vote and the Motion was carried in favour of £200 being donated). The meeting agreed to donate £200 to the Mothers Club (Cllr Flounders proposed the amount as the club had not previously made a grant application and Cllr Perez seconded, all were in favour). The meeting did not wish to donate any funds to the Gloucestershire Drama Association. **Action: Clerk.**

2. To approve the annual donation to Brockworth Swimming Club

The meeting agreed to the annual donation of £50 to Brockworth Swimming Club, to be paid out of 2010/11 budget. **Action: Clerk.**

3. To approve the renewal of Glos Wildlife Trust subscription

The meeting agreed to the renewal of Glos Wildlife Trust subscription at a cost of £25. **Action: Clerk.**

171/FC

PARISH PLAN WORKING GROUP

The Parish Plan working group is scheduled to meet on Wednesday 17th March at 2pm. An update will be available at the next full council meeting.

172/FC

PLANNING MATTERS

1. To consider receiving planning training from Tewkesbury Borough Council.

The meeting considered the offer from TBC for planning training. It was agreed to organise the training for a Wednesday evening. **Action: Clerk.**

2. The meeting considered the following items:

| Date Application received | Reference & Ward | Details of Application | Comments from BPC | Decision |
|---------------------------|------------------------------|---|--|--|
| 04.12.09 | 09/01201/APP HORSBERE | Proposed development of 10 residential dwellings and their associated roads, sewers, garaging and parking in association with an overall application of 50 residential dwellings, part of which is within Stroud District Council land Parcel 10, Glos Business Park | Concerns about flooding in that area (it flooded the road & made it impassable about 2 weeks ago) BPC strongly objects to 3 storey properties. | COMMITTEE (02.02.10) DECISION PENDING |
| 16.12.09 | 09/01220/FUL | Change of use of part of ground floor shop to provide a self-contained residential apartment, including construction of a two storey extension to provide additional accommodation for proposed ground floor apartment and existing first floor apartment (Revised Scheme) 26 Green Gardens | NO OBJECTION 29.12.09 | PERMIT 10.02.10 |
| 23/12/09 | 09/01177/FUL GLEBE | Variation of Condition 16 of Planning Consent 06/00193/FUL to amend junction visibility splay to 2.4m x 45m (west) and 2.4m x 90m (east) Mill Lane, Brockworth | NO OBJECTION 11.01.10 | PERMIT 11.02.10 |
| 23/12/09 | 09/01279/FUL HORSBERE | Proposed conservatory to rear of existing property 30 Chandos Drive | NO OBJECTION 11.01.10 | PERMIT 11.02.10 |
| 12.01.10 | HORSBERE | Alterations to garage/workshop to | NO OBJECTION | |

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|----------|-----------------------------------|--|--------------------------|--|
| | 09/01238/FUL | form ancillary granny annexe Croft Amber, Green Street | 25.01.10 | |
| 05.02.10 | 10/00102/ADV MOORFIELD | Free-standing non illuminated double-sided entrance sign. B'worth Garden Centre, Shurdington Road | NO OBJECTION 12.02.10 | |
| 16.02.10 | 10/00109/APP HORSBERE | The layout, scale and external appearances of the building(s), landscaping, and the means of access thereto, together with the inclusion of a window at first floor level (serving a bathroom) on the east elevation. Phylstan, Seabrook Road, | | |
| 17.02.10 | 10/00106/FUL | Extension to an existing plant compound to enable further air conditioning equipment to be located adjacent to the existing 1240 Lansdowne Court, Glos Bus Park | | |
| 19.02.10 | 10/00140/FUL HORSBERE | Change of use of office building to coffee bar Regent Court, The Square, Gloucester Business Park | | |
| 24.02.10 | 10/00186/FUL MOORFIELD | Remove existing asbestos cladding and replace with timber to match existing stable block Coopers Hill Farm, Cirencester Road | | |

173/FC

TO CONSIDER IMPORTANT CORRESPONDENCE

The meeting considered the following items of correspondence:

| Date | From | Details | Council Comments |
|------------|---------------|---|--|
| 03/02/2010 | TBC | Funding Brockworth Football Club | Noted. |
| 05/02/2010 | GAPTC | Buckingham Palace Garden Party | Cllr Flounders nominated the Chairman to attend. Cllr German seconded, all agreed. Action: Clerk to inform GAPTC |
| 05/02/2010 | GAPTC | New Model Standing Orders available | The meeting agreed that Cllrs Furolo, Hunt & Flounders would review the standing orders with the Clerk. |
| 08/02/2010 | SDC | SDC Core Strategy Public Consultation | Noted. |
| 11/02/2010 | TBC | Renewal application for Street Trading Consent | Action: Clerk to enquire who the applicant is and whether the format of the licence applications had changed. |
| 16/02/2010 | Football Club | Football Club lease update | Noted. |
| 19/02/2010 | Glos Highways | A46 Coopers Hill Landslip Meeting Invitation | Cllrs Clarke and Perez will attend. |
| 23/02/2010 | Football Club | Tournament Dates permission request | Permission granted. |
| 23/02/2010 | Football Club | Football Club lease - meeting request | Action: Clerk to contact the Football Club to arrange a meeting with the Working Party. |
| 09/03/2010 | GCC | Prohibition of Driving – Green Bank, Brockworth | Action: Clerk to find out more information regarding why the prohibition had been initiated. Cllr Flounders proposed that the council objects to the prohibition of driving. Cllr Lefeuvre-Wellard seconded. Vote was 7 in favour, 2 objections, 2 abstentions. Motion carried. Action: Clerk to respond. |
| 03/03/2010 | GCC | Cycle Parking, Brockworth | The locations identified were approved by the meeting. Action: Clerk. |

Cllr Furolo, Mr Flounders and Cllr Rowcliffe-Quarry left during the correspondence agenda item.

174/FC

WARD REPORTS

To consider matters from Councillors in respect of the Wards which they represent.

Cllr Shellswell noted there are several areas on private residents' fences that have been subject to graffiti.

175/FC

SEPARATE BUSINESS

The Chairman will move the adoption of the following resolution;

That under Section 100(A)(4) Local Government Act 1972, the public be excluded for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act.

There being no further business, the meeting closed at 9.15pm.