

BROCKWORTH PARISH COUNCIL

MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON WEDNESDAY 3 FEBRUARY 2010 AT THE COMMUNITY CENTRE AT 7.00PM

Present: J Hunt (Chairman), Mrs C Neal, Mrs J Flounders, Mrs C Green, F Green, J Shellswell, Mrs S Lefeuvre-Wellard, I Barnes, Mrs J Perez, Mrs I German, M Collins, M Tester, G Browning, J Clarke, Mrs J Shirley (Clerk), Borough Councillor Rowcliffe-Quarry

Members of the Public Present: PCSO J Norris, PC R Guest (item 150/FC)

Members of the Press Present: Freddie Whittaker

Mrs Elin Tattersall from Gloucestershire Rural Community Council gave a short presentation on Parish and Community Led Plans. Brockworth Parish Council has a Parish Plan from 2004. Mrs Tattersall outlined the process for a Community Led Plan and answered questions from the meeting.

148/FC TO RECEIVE APOLOGIES FOR ABSENCE

Apologies were received from Cllrs Furolo, Gardiner and Gair. The meeting accepted the apologies and the reasons given for their absence.

149/FC DECLARATIONS OF INTEREST

None.

150/FC POLICE REPORT

The police report was circulated prior to the meeting. PC Rob Guest highlighted a number of items showing a decrease in crime figures. There were several questions from Councillors which PC Guest answered.

151/FC MINUTES

The minutes of the full council meeting held on 13th January were accepted as a true record of the meeting and were approved.

The minutes of the Personnel Committee meeting held on 27th January were noted.

152/FC COUNTY AND BOROUGH COUNCILLORS' REPORTS

The Borough Councillors' report was circulated at the meeting. Cllr Collins gave a verbal report to the meeting. TBC is still planning to clear out the balancing pond at Abbotswood. Two schools are under threat of closure which may have an impact on Brockworth Enterprise School. Potholes are being gradually repaired and there are 3 categorisations (24 hour, 48 hour, 28 days) for the timescales that potholes are repaired. It is estimated to cost £5m to repair the roads this year.

153/FC PARKS, OPEN SPACES AND BURIAL GROUND

To receive Play Park and Burial Ground updates

The council received a written report. The meeting discussed the fly tipping issue at Horsbere Brook and Cllr Browning suggested that the Police patrol the area. PCSO Norris responded that the area would be difficult to police and would talk to TBC about the matter.

The meeting discussed the Running Track quote and agreed that the Clerk should make further enquiries including asking Andy Sanders at TBC. Cllr Collins proposed that the field be surveyed to see where the best location for an oval track would be. Cllr Shellswell seconded and all in favour. **Action: Clerk.**

Cllr Tester left the meeting due to other commitments.

Cllr Shellswell asked for an update on the grit bins. The Clerk responded that the locations had been checked and felt that Goldfinch was not suitable for a grit bin and that Abbotswood had more need of a grit bin. Coopers Hill needs to be looked at again but it was noted that there are several bins on the road going up Coopers Hill. Cllr Browning suggested a grit bin at Green Street by the bridleway.

Cllr Shellswell noted the suggestion of Summer Walks for the councillors to visit the main areas in the parish. Cllr Perez suggested Saturday morning walks to coincide with the opening of the coffee shop at the Community Centre. **Action: Clerk to request the handyperson to put together several walks for the Summer.**

The footpath along Horsbere Brook has deteriorated and Cllr Rowcliffe-Quarry has been in contact with TBC to assess the path with a view to re-surfacing.

The Clerk requested permission to look into improving the children's area of the Burial Ground with hedge, bench and plants. Cllr Flounders proposed that the Clerk find out prices and report back to the next meeting, this was agreed. **Action: Clerk.**

Cllr Perez mentioned that a bench request will be forthcoming from Gemma Denning's family. The Clerk reported that a letter is expected for the March meeting.

154/FC

FINANCE

1. The Management Accounts for the financial year to date

The Council received and accepted the management accounts. The Clerk noted that Bank of Ireland is giving 4p interest per month whilst Lloyds TSB is giving £1.29 on less deposited money. Cllr Clarke proposed moving the money from BOI to Lloyds and then investigate opening a new deposit account. This was seconded by Cllr F Green. The vote was 11 in favour, 1 abstention and Cllr C Green was not present for the vote. Motion Carried. **Action: Clerk to arrange the transfer of money and research new deposit accounts.**

2. Invoices due for payment

The meeting approved the schedule of invoices totalling £2,630.37.

3. Burial Ground Fence Contractor

The meeting discussed the 3 quotes received. It was noted that whilst Section 106 money would eventually be available to cover the cost, it would have to be paid for out of reserves in the meantime. Cllr Browning proposed accepting Glebe Contractors' quote, seconded by Cllr Flounders. The vote was 9 in favour and 3 abstentions. Motion Carried. **Action: Clerk to inform the contractor.**

The Clerk gave a brief update on the Shell Land fence; Shell property management has instructed a contractor to repair the fence.

155/FC

NEWSLETTER

The meeting noted the update received from the Clerk that the Youth Centre could collate the articles, conduct interviews, put together the newsletter, formatting, editing and then pass onto the parish council for final editing and then printing. The parish council would be responsible for organising advertising in the newsletter. The Youth Centre will use the template provided by the council. Cllr Collins proposed that the council proceeds with the newsletter as suggested. Cllr Perez seconded and all agreed. The four editions will be produced in June, September, December and March. **Action: Clerk.**

Clerk to check the minutes to see if the council has previously agreed a company for the newsletter printing. **Action: Clerk.**

156/FC

PARISH PLAN

The meeting discussed the parish plan presentation. Cllr Neal asked if a parish plan was mandatory in order to receive section 106 funding, Cllr Collins replied that it is not mandatory but is needed to support funding requests. Developers can ask to be released from S106 agreements if there is not sufficient evidence to support the funding request.

Cllr Browning suggested the header pages from the 2004 Parish Plan be circulated to all councillors. **Action: Clerk.**

Cllr Perez suggested a working party to take forward the Parish Plan. Cllrs Neal, Flounders and Borough Councillor Rowcliffe-Quarry offered to be part of the working party, along with Cllr Perez and PCSO Norris. Cllr Browning noted that the working party would need to regularly report to the parish council. The working party would be co-ordinated through the Clerk's office.

Cllr Collins suggested a letter drop to the new housing areas to invite them to be involved in the parish plan and to welcome them to the parish. This was agreed. **Action: Clerk.**

157/FC

PLANNING MATTERS

The meeting considered the following planning items:

Date App rec'd	Date sent to Cllrs	Date to be ret'nd to Clerk	Reference & Ward	Details of Application	Comments from BPC	Decision

23/12/09	23/12/09	08/10/10	09/01177/FUL GLEBE	Variation of Condition 16 of Planning Consent 06/00193/FUL to amend junction visibility splay to 2.4m x 45m (west) and 2.4m x 90m (east) Mill Lane, Brockworth	NO OBJECTION 11.01.10	
23/12/09	23/12/09	08/10/10	09/01279/FUL HORSBERE	Proposed conservatory to rear of existing property 30 Chandos Drive	NO OBJECTION 11.01.10	
12.01.10	18.01.10	29.01.10	HORSBERE 09/01238/FUL	Alterations to garage/workshop to form ancillary granny annexe Croft Amber, Green Street	NO OBJECTION 25.01.10	
03.11.09	10.11.09	20.11.09	09/01060/APP HORSBERE	Proposed development of 75 residential units with associated roads, footways, parking, drainage and landscaping Land Parcels 20c and 22 Glos Business Park	BPC strongly objects to 3-storey houses. We have concerns about increased flooding risk	REFUSED 12.01.10

Cllr Perez covered the reasons why application 09/01060/APP was refused. Cllr Perez also noted that 3 storey properties are permitted in the Area Master Plan.

158/FC

CORRESPONDENCE

The meeting considered the following correspondence items:

Date	From	Details	Council Comments
13/01/2010	GCC	Temporary road closure - Barnwood Roundabout	Noted
13/01/2010	Gloucestershire Nightstop	Nightstop info	Noted
14/01/2010	GCC	Inform Gloucestershire website	Noted
15/01/2010	Brockworth Enterprise School	Extended Schools Cluster Meeting minutes	Cllrs Neal & Flounders noted that the style of the minutes was difficult to read. The council would like to co-ordinate summer activities with ES which Cllr Perez will take forward at the March ES meeting.
19/01/2010	John Millington	Pothole problem on lane to Witcombe Roman Villa	Cllrs Browning & Collins suggested writing to GCC to ask that they given urgent attention to this road. Action: Clerk.
19/01/2010	Mrs A Hobbs	Copy letter regarding rubbish at Horsbere Brook	Action: Clerk to reply to letter
21/01/2010	TBC	Improvement Plan Workshop 8th Feb	Action: Clerk to request questionnaire & complete with Chair & Vice-Chair
23/01/2010	Coopers Edge School	Update	Noted
25/01/2010	Gloucestershire Highways	Traffic Management Scheme	Action: Clerk to respond to originator of request
26/01/2010	Brockworth Enterprise School	Brockworth Community Oral History Project	Action: Clerk to invite to a future council meeting
26/01/2010	TBC	Copy letter regarding Brockworth Scout Group	Cllrs Tester & Flounders expressed their unhappiness at the way the Scouts had been kept waiting on this matter. Action: Clerk to contact TBC for an update
27/01/2010	GCC	A46 Coopers Hill - Tree Felling	Noted

28/01/2010	PiR	Financial Healthcheck for Town & Parish Councils	Noted
28/01/2010	Gloucestershire LINK	Gloucestershire Local Involvement Network Public Events	Noted
01/02/2010	TBC	Queen's Diamond Jubilee Project 2012	Noted
01/02/2010	GCC	Operation Road Rescue launched	Noted
02/02/2010	Gloucestershire Police	Community Engagement Feedback & Inspector's Report	Noted
02/02/2010	Joint Core Strategy	JCS Consultation	Cllr Perez highlighted the importance for the parish council to respond. Cllr Collins suggested council make comments on each of the bullet points in the letter and each councillor to send comments to the Clerk for collating and submission. Agreed. Action: All to submit comments to the Clerk Cllrs Clarke & Hunt will attend the JCS Consultation Meeting in Gloucester on 4th March.
02/02/2010	GCC	Pothole repairs: Three steps to Road Rescue	Noted
02/02/2010	TBC	Meeting dates	Noted
02/02/2010	Gloucestershire Police	Minutes of Hucclecote INA Meeting 21st January	Noted

Cllr Collins left the meeting during the Correspondence agenda item.

159/FC

FETE

The meeting received a verbal update on the Fete Working Party meeting that was held on 1st February. The Fete is taking place on Saturday 3rd July. Volunteers will be needed. Cllr Barnes volunteered to help with the car parking.

160/FC

WARD REPORTS

Cllr Perez noted that Highways have assessed the damage to the road at Green Street.

Cllr Perez noted that TBC enforcement team was now involved with Humber Place, and that a retrospective planning application is likely to be submitted.

Cllr Lefevre-Wellard reported that she had spoken with Highways about the Keep Clear road markings by Riverside Cottages and Clyde Road. The line is not in a suitable location and cars are driving on the path to avoid parked cars. The pavement has become damaged. Highways will respond to Cllr Lefevre-Wellard about the suggestion of a double keep clear and some bollards on the pavement.

Cllr Browning noted that the estate agents signs attached to road signs are increasing. Cllr Hunt suggested a complaint to TBC Planning for unauthorised advertising. **Action: Clerk.**

161/FC

SEPARATE BUSINESS

The Chairman will move the adoption of the following resolution;

That under Section 100(A)(4) Local Government Act 1972, the public be excluded for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act.

There being no further business the meeting closed at 9.20pm.