

BROCKWORTH PARISH COUNCIL

MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON WEDNESDAY 3 AUGUST 2011 AT THE COMMUNITY CENTRE AT 7.00 P.M.

PRESENT J Hunt (Chairman), Mrs C Neal, R Furolo, Mrs I German, Mrs C Green, F Green, Mrs J Perez, V Perez, T Lyons, E Buxton, Mrs M Rowcliffe-Quarry, J Clarke, B Evans, Mrs F Miles, Mrs S Lefevre-Wellard, Mrs J Shirley (Clerk)

Members of Public Present: 1 member of public

Members of Press Present: None

56/FC TO RECEIVE APOLOGIES FOR ABSENCE
Cllr Aruna sent apologies. The meeting accepted the apology and the reason given for absence.

57/FC DECLARATIONS OF INTEREST
Cllr J Perez declared an interest in Planning; Cllrs Evans and Rowcliffe-Quarry declared interests in Brockworth Community Project.

58/FC CHAIRMAN'S ANNOUNCEMENTS
Cllr Hunt noted that there was a typographical error on the agenda, and where item 60/FC.1 referred to minutes dated 01/06/11 it should read 06/07/11. The meeting accepted the amendment.
Cllr Hunt stated that Tewkesbury Borough Council had confirmed that the parish council could fill the councillor vacancy by co-option and the Clerk would advertise in due course and interested candidates be invited to the next meeting.

59/FC POLICE REPORT
The Crime Statistics Report for July 2011 was circulated and it was noted that there was a reduction in crime compared to July 2010. There was a Community Police meeting on 25th July that lots of residents attended to raise their concerns about Green Street traffic restrictions not being enforced.

60/FC MINUTES
The minutes from the Full Council Meeting held on 6th July 2011 were accepted as a true record of the meeting and were approved.

The minutes from the Personnel Committee meeting held on 25th July 2011 were received.

The notes of the Fete meeting held on 25th July 2011 were received.

61/FC REPORT FROM THE OFFICE OF THE COUNCIL
The meeting received the list of action-updates from the Clerk. There was a discussion about communicating with planning consultants and Cllr Hunt felt that the parish council should publish an article in the next newsletter to explain about potential developments and why the parish council liaises with planning consultants to ensure that the parish is protected from unsuitable developments. A draft will be prepared for the next newsletter and will be circulated to the councillors for comment at the September meeting.

62/FC COUNTY COUNCILLOR REPORT
County Cllr Collins sent apologies to the meeting and a copy of his report was circulated. The Clerk was instructed to make enquiries as to where the section 106 money has come from to fund the new science block at Brockworth Enterprise School. **Action: Clerk.**

It was noted that Gloucestershire County Council funding for PC officers is being withdrawn in 2 years and that this could effect Brockworth. Clerk to write to GCC and the Police, copied to Cllr Collins, to raise the concerns of the parish council. **Action: Clerk.**

63/FC BOROUGH COUNCILLORS' REPORT
The report was circulated. Cllr V Perez suggested inviting the Joint Core Strategy team to talk to the parish council, then we could organise a public meeting where JCS can be explained to the residents. Clerk to arrange an evening meeting for councillors and JCS. **Action: Clerk to circulate potential dates.**

64/FC WARD REPORTS
Cllr Clarke noted that the hedge near Mill Lane traffic lights is in need of cutting; this is landowners' responsibility. Cllr Lyons has received a number of letters from Ermin Park residents about the increasing amount of dog litter in the area. There was a discussion about providing witness statements to Tewkesbury Borough Council who will prosecute irresponsible dog owners.

65/FC

PARKS, OPEN SPACES AND BURIAL GROUND

1. To receive Play Park and Burial Ground updates.

The council received a written report which was circulated prior to the meeting.

Cllr Lyons suggested approaching the Rugby Club to see if they will provide summer-storage of the football posts to allow the football pitches to recover during the summer. Cllr Evans also suggested contacting the Enterprise School. **Action: Clerk to note for next summer.**

Cllr J Perez and Lefevre-Wellard have been working on suggestions for a memorial area in the burial ground extension. They will get together with the Assistant Clerk and produce a proposal for council to consider at the next meeting. **Action: Cllrs J Perez and Lefevre-Wellard / Assistant Clerk.**

The Clerk will talk to Tewkesbury Borough Council about re-installing a dog bin at Humber Place near the brook in a slightly different location. **Action: Clerk.**

2. Play Area Grants

The meeting considered the list of grants that the parish council could apply for the refurbishment of the playgrounds. It was noted that the new play area at Innsworth cost £60k. It was agreed that the Clerk and Assistant Clerk will work on some initial proposals for council to consider.

66/FC

FINANCE

1. The Management Accounts for the financial year to date

The Council received and accepted the management accounts. The Clerk is going through this year's budget with Cllr Evans on 11th August at 4.30pm and all new councillors were invited to come along.

2. Invoices due for payment

The meeting approved the schedule of invoices totalling £27,142.45+VAT.

3. External Audit Report

The meeting noted the External Auditor's report on the year end accounts for 2010/11. There are 3 actions that need addressing by the Clerk. **Action: Clerk.**

4. Fete Donations

The meeting considered the list of donations to be paid from the fete raffle income including an additional £100 donation to the Scouts for the use of their tent. **Action: Clerk.**

5. Business Bond

The meeting considered transferring reserve monies into a 12-month business bond and it was agreed to put £50,000 with Santander, proposed by Cllr Furolo, seconded by Cllr Clarke, 13 in favour, 1 abstention. The Clerk will produce a list of all the reserves for the next meeting for council to review. **Action: Clerk.**

67/FC

QUALITY COUNCIL

The meeting re-affirmed the adoption of the Code of Conduct including paragraph 12(2), proposed by Cllr Clarke and seconded by Cllr C Green, all agreed.

68/FC

BROCKWORTH COMMUNITY PROJECT UPDATES

1. Youth and Library Working Group

Cllr Lyons gave a verbal update. Over 60 volunteers had now registered to help with the library and youth work in Brockworth. A grant of £10,000 had been received from the Summerfield Trust for a youth volunteer co-ordinator. A quarterly report will be provided at the October parish council meeting by Mr Hopwood.

2. Receive an update from the Parish Council representative on the Community Project Management.

Cllr J Perez gave a verbal update. There are two new people on the trustees of the Community Project. The AGM was held on 28th July. Clerk to request copies of the AGM minutes, Annual Report and most recent audited accounts. **Action: Clerk.**

3. Consider attendance at funding meeting

Cllr J Perez volunteered to attend the joint funding meeting on Wednesday 24th August at 4pm, and will feedback at the next meeting.

69/FC

PLANNING MATTERS

1. The meeting considered the revised pre-planning application for new houses on Court Road land opposite the allotments. The meeting agreed that should the application be successful then the parish council will adopt the 10 new car parking spaces provided a commuted sum of £25,000 is provided by the developer to the parish council for the long-term maintenance of the car parking area.

2. The following items were considered:

Date received	Reference & Ward	Location / Address	Details of Application	Comments from BPC
01.07.11	11/00673/FUL GLEBE & MOORFIELD	St Georges Vicarage 42 Court Road Brockworth GL3 4ET	Erection of 5 new houses with associated access and amenities together with alterations and extensions to St George's Vicarage	<p>OBJECT 25.07.11 Brockworth Parish Council response to planning application 11/00673/FUL – St George's Vicarage – 5 new houses</p> <p>Brockworth Parish Council OBJECTS to the above planning application with the following comments:</p> <p>The house number 1 is too close to the church centre and impacts on the centre. The centre currently has a fence line to ensure the safety and security of users of the centre in the entrance and exit of the centre to the play area at the rear of the centre. The fence line in the proposed plans is removed and the side exit of the centre will be open to the access road. We consider this to be unsafe.</p> <p>We note from the Design & Access Statement that the access arrangements are balanced with considerations including the need to maintain adequate parking provision for the Church Centre. A reduction in the existing number of spaces from 19 to 12 is not maintaining adequate parking as the current level of parking is already insufficient with centre users parking on Court Road and causing an impact to neighbours. A reduction in the parking spaces will exacerbate the problem.</p> <p>We have concerns about the impact of the access road on the two trees with preservation orders. We note that the Landscape Officer has similar concerns and that the location of the access road is likely to have an unacceptable impact upon the protected trees.</p> <p>The level of the land is higher than neighbouring gardens along Vicarage Lane at the rear of the Vicarage. This means that the proposed 2 storey houses will reduce the amount of light to the existing properties and will also overlook the gardens on Vicarage Lane.</p> <p>We feel that the first floor balconies are out of place and directly overlook the properties along Vicarage Lane, causing an unacceptable level of impact on the neighbouring properties.</p>
15.07.11	11/00740/FUL WESTFIELD	26 Westfield Avenue Brockworth GL3 4AX	Single storey rear extension to replace existing and a front porch introduced.	
15.07.11	11/00704/FUL HORSBERE	Unit A6, Whittle Way, Gloucester Business Park	Installation of a satellite dish on the roof of unit a6	NO OBJECTION 25.07.11
15.07.11	11/00674/OUT GLEBE	Millcroft Cottage, Mill Lane, Brockworth	Outline application for detached house and garage	

27.07.11	11/00720/FUL HORSBERE	Land at Kennel Lane	Removal of condition 7 attached to 08/01221/OUT which requires measures to be put in place to prevent through vehicular traffic to and from Green Street	There was a lengthy discussion about planning application 11/00720/FUL for the removal of the condition to stop through traffic at Green Bank to Green Street. Cllr Evans proposed supporting the application, Cllr Miles seconded. Cllr Furolo amended the proposal with the stipulation that no construction traffic be allowed up Green Street for the Kennel Lane development. Vote was 9 in favour, 3 against, 2 abstentions. Motion carried. Action: Clerk.
08.07.11	11/0032/TWE REG3 GLEBE	Brockworth Enterprise School, Mill Lane, Brockworth GL3 4QF	Demolition of existing science block. Construction of replacement teaching accommodation. External alterations to create bus turning and pick up area.	

3. The following planning decisions were noted:

Date received	Reference & Ward	Location / Address	Details of Application	Comments from BPC	Decision
12.05.11	11/00491/FUL MOORFIELD	Hillside Cottage, Coopers Hill, Brockworth GL3 4SB	Erection of detached garage and new porch to front elevation of existing dwelling	NO OBJECTION 07.06.11	PERMIT 04.07.11
19.05.11	11/00527/FUL GLEBE	Brown Lodge, Dean Farm, Court Road, Brockworth GL3 4QZ	Change of use and conversion of agricultural barn into a residential unit (Revised Scheme).	NO OBJECTION 07.06.11	REFUSE 12.07.11
09.05.11	11/00449/FUL HORSBERE	Plot 5030 Glos Bus Park	Variation of condition 6 (hours restriction) attached to 10/00209/FUL to allow unit A1 to trade between the hours of 0700 to 2300 Monday to Saturday and 0700 to 2230 on Sundays & Public Holidays	NO OBJECTION 19.05.11	PERMIT 21.07.11

70/FC

CONSULTATIONS

The meeting considered Tewkesbury Borough Council's draft Street Trading Policy and had no comments.

71/FC

IMPORTANT CORRESPONDENCE

The meeting considered the following items of correspondence:

Received Date	From	Details	Comments
13/07/2011	TBC	Street Trading Licence Application - Feast Fare at Gloucester Business Park	No objection
13/07/2011	Brockworth Community Project	Youth & Library Provision funding	Agreed to provide funding in two instalments as requested.
17/07/2011	Sarah Barnes	Abbotswood Road Parking	Clerk to report matter to the Police and Highways.
20/07/2011	Glos Assoc for the Blind	Donation request	£50 donation agreed.
27/07/2011	TBC	Get Up & Grow More - Tamar Road	BPC does not wish to commit to taking on the land at the end of the 3 year project. Action: Clerk to let TBC know.
01/08/2011	Richard Bonwick	Requesting permission to photograph gravestones in Brockworth burial ground	BPC has no objection, providing the relatives give permission for the publication of the photographs

02/08/2011	Shaun Tout	Brockworth Albion Request to install perimeter fence and dugouts at Mill Lane	Clerk to invite Football Club to a future meeting to discuss.
03/08/2011	Coopers Edge Community Group	Request for £250 donation towards summer activity programme	£50 donation agreed.

72/FC

SEPARATE BUSINESS

The Chairman will move the adoption of the following resolution;

That under Section 100(A)(4) Local Government Act 1972, the public be excluded for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act

There being no other business, the Chairman closed the meeting at 9.35pm.

Signed:

Date: