

# BROCKWORTH PARISH COUNCIL

## MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON WEDNESDAY 2 NOVEMBER 2011 AT THE COMMUNITY CENTRE AT 7.00 P.M.

**PRESENT** J Hunt (Chairman), Mrs C Neal, Mrs I German, Mrs C Green, F Green, Mrs J Perez, V Perez, I Aruna, E Buxton, J Clarke, Mrs S Lefeuve-Wellard, T Lyons, B Evans, H Turbyfield, Mrs M Rowcliffe-Quarry, Mrs F Miles, R Furolo, Mrs J Shirley (Clerk)

**Members of Public Present:** Approx 30 members of public

**Members of Press Present:** One member of Press Present

A number of residents were present from Mill Lane regarding concerns about the new location of the proposed changing rooms at the north end of Mill Lane playing field. Two residents from Clyde Road spoke about their concerns about building the changing rooms near to Clyde Road. One other member of public present from neither location raised concerns about locating changing rooms next to the toddler play area.

There was a lengthy discussion regarding the matter, and the parish council took note of the points raised.

There being no other matters raised during public question time, the meeting opened at 7.25pm

**109/FC TO RECEIVE APOLOGIES FOR ABSENCE**

None.

**110/FC DECLARATIONS OF INTEREST**

Cllr Evans declared an interest in item 120/FC, Cllr Lyons declared an interest in item 120/FC, Cllr Rowcliffe-Quarry declared an interest in item 120/FC, Cllr V Perez declared an interest in item 114/FC, Cllr J Perez declared an interest in item 124/FC.

**111/FC CHAIRMAN'S ANNOUNCEMENTS**

None.

**112/FC COUNTY COUNCILLOR REPORT**

County Councillor Mike Collins was present and his report had already been circulated. Cllr Collins confirmed that Brockworth Enterprise School had received planning permission for the new science block which includes a bus turning circle. Cllr Collins will be meeting with Superintendent Emma Ackland regarding policing in Brockworth.

**113/FC POLICE REPORT**

PCSO Tracey Martin went through the crime statistics for October 2011. The meeting noted that there were 14 crimes compared to 31 for the same period last year.

**114/FC PARKS, OPEN SPACES AND BURIAL GROUND**

1. To consider and decide on the request from Brockworth Albion FC to locate sports changing rooms at the north end of Mill Lane.

Councillors were given the option of voting on the two original locations (on footprint of old pavilion at North end of field, or next to army cadet hut on Clyde Road end of field), or councillors could vote on 4 options which included the original two locations, plus on the old tennis courts (next to car park at North end of field) or find a new compromise site. Cllr Miles proposed voting on the 4 options, seconded by Cllr Buxton. Eight councillors in favour, 7 against, and 1 abstention. Motion carried. The Clerk handed out prepared voting slips for a secret ballot, as previously requested by two councillors following the last full council meeting. The vote was 8 in favour of locating the changing rooms on the old tennis courts, 6 in favour of next to the play area on the footprint of the old pavilion, 3 in favour of finding somewhere else, no votes for next to the army cadet hut. Motion carried in favour of the old tennis courts.

2. To consider the project to improve Horsbere Brook.

The meeting received a report from the Clerk outlining plans to improve Horsbere Brook from A46 to the playing field at Mill Lane, including removing fly tipping from the brook as far as Cedar Road. A grant of £10,000 has been awarded to the parish council to pay for the improvements which will involve a number of agencies. The parish council agreed that the Clerk should co-ordinate the project.

3. To receive Play Park and Burial Ground updates.

The council received a written report which was circulated prior to the meeting. Cllr Hunt updated the meeting about a recent problem with a new grave that had collapsed soon after being dug.

4. To approve the purchase of tree guards for donated trees to be planted at Cross Hands Meadow.

Cllr Evans proposed purchasing the tree guards, seconded by Cllr Rowcliffe-Quarry. Majority in favour.

115/FC

**MINUTES**

1. The minutes from the Full Council Meeting held on 5<sup>th</sup> October 2011 were accepted as a true record and were approved with one amendment in item 100/FC – “National Policy Framework” to be amended as “Draft National Planning Policy Framework”.
2. The meeting received the minutes of the Building Management Committee Meeting held on 19<sup>th</sup> October 2011.

116/FC

**REPORT FROM THE OFFICE OF THE COUNCIL**

The meeting received the list of action-updates from the Clerk. Clerk to follow up on the request to Frontier to alter the footpath barriers to Tesco supermarket.

117/FC

**BOROUGH COUNCILLORS’ REPORT**

Cllr J Perez gave a verbal update. The Joint Core Strategy consultation document was approved by Tewkesbury Borough Council on 26<sup>th</sup> October. Cllr J Perez requested that JCS be placed on the parish council’s meeting agenda for each full council meeting in future as the whole of the parish council need to be involved in discussing and responding to the Joint Core Strategy. Option B of the JCS includes provision for 1500 dwellings along the A417 from Mill Lane to Delta Way in the first 10-year phase. Cllrs J and V Perez suggested an alternative purpose is found for the land, such as a heritage centre.

Cllr J Perez and Cllr Rowcliffe-Quarry will be attending a meeting regarding the Whittle Square public art on 3<sup>rd</sup> November.

118/FC

**WARD REPORTS**

Cllr Turbyfield raised an issue with Coopers Edge properties within Stroud District area using black bin bags instead of wheelie bins; unfortunately nothing can be done as SDC set their own policies. Cllr Miles raised an issue regarding young people drinking alcohol during the day outside Court Road shops. Cllr Miles was advised to contact the police if it happens again. Cllr F Green requested an update regarding the weighting restrictions for Abbotswood Road; obstructive parking needs to be reported to the police. Cllr Furolo raised concerns about the new roundabout at Abbotswood Road and that drivers from Cross Hands direction do not realise a new roundabout is there. **Action: Clerk** to raise with Highways.

119/FC

**FINANCE**

1. To receive the Management Accounts for the financial year to date.  
The Council received and accepted the management accounts. Clerk circulated an updated Bank Reconciliation as the one enclosed in the meeting papers was incorrect.
2. To approve the schedule of invoices which are due payment.  
The meeting approved invoices totalling £14,984.97 + VAT (breakdown below).

Account	Details	Net Amount	Tax Amount	Gross Amount
FASITSEC	1 x Service callout	125.00	25.00	150.00
SYSTEM	Treasury tags	5.19	1.04	6.23
FALCONCO	IR2020i Copier chrgs Sep11	94.99	19.00	113.99
FALCONCO	IR2270 Copier chrgs Sep11	22.65	4.53	27.18
GLOS.C.C	Occupational Health appt LP	45.00	0.00	45.00
TEWKESBC	Business Rates Nov 2011	758.00	0.00	758.00
MOONBEAM	Burial ground maintenance	175.00	0.00	175.00
TEAMWORK	Helen Richards Temp	374.15	74.83	448.98
SCOUTGRP	Jun/Jul Brockworth mag delivery	222.30	0.00	222.30
SCOUTGRP	Aug/Sept Brockworth Mag delivery	222.30	0.00	222.30
M.TWINNI	Strim ditch and clean culvert	85.00	17.00	102.00
GARDENIA	Grass cutting Sept 2011	1269.00	253.80	1522.80
BROCKWOR	Brockworth magazine printing Oct/Nov issue	245.00	0.00	245.00
PITHER	Shell Meadow grass cutting	150.00	30.00	180.00
JRBENTER	50,000 dog waste bags	436.50	87.30	523.80
GCC.PENS	October Pensions	1212.84	0.00	1212.84
SPOT-ON	Cleaning supplies	698.91	139.78	838.69
SPOT-ON	Cleaning supplies	12.08	2.42	14.50
BAYLIFTS	Call out for Fault	104.00	20.80	124.80
TEAMWORK	Temp Helen Richards	342.08	68.42	410.50
INITIAL	Service period 1Nov to 31 Jan2012	48.05	9.61	57.66
POWERDOR	Service of automatic doors	100.00	20.00	120.00
SAFPRO	Safety footwear	63.99	12.80	76.79
DAVEJENN	Window cleaning Oct2011	75.00	0.00	75.00

WYNTOK	Subscription renewal	95.00	0.00	95.00
BCP	Second half of contribution to Youth Provision Grant	5000.00	0.00	5000.00
RBLPOPPY	Remembrance Day Wreath 2011	25.00	0.00	25.00
SOCIETYO	Regional Conference	65.00	13.00	78.00
PAULCANT	Bench maint plus other jobs	712.00	0.00	712.00
TEAMWORK	Ann Harrison Temp	382.17	76.43	458.60
SPOT-ON	Cleaning supplies	35.62	7.12	42.74
SPOT-ON	Cleaning supplies	19.20	3.84	23.04
STEELWAY	Fencing fixings	34.00	6.80	40.80
PAULCANT	Repair foot bridge to burial grd	30.00	0.00	30.00
BT	Charges 8 Aug-31Dec	85.95	17.19	103.14
D.GREGG	Mill Lane hedge trimming	60.00	0.00	60.00
NALC	Quality Council Application Fee	240.00	0.00	240.00
PUMPSUPP	Annual service on dual pump system	280.00	56.00	336.00
GLOS.C.C	L Price Occupational therapy	90.00	0.00	90.00
SCOUTGRP	Oct/Nov 2011 Magazine Delivery	222.30	0.00	222.30
MINIBUS	Community Minibus for October	600.00	0.00	600.00
REDSTONE	Accounts, Payroll & Avalon quarterly support	45.00	7.88	52.88
SSGMARKE	Workwear for Handyperson	76.70	15.34	92.04
	TOTALS	£14,984.97	£ 989.93	£15,974.90

3. To consider the purchase of 3 new computers to replace existing models.

The meeting considered the costs of purchasing new computers. Cllr Evans proposed purchasing 3 new computers, seconded by Cllr V Perez, all in favour. **Action: Clerk.**

4. To consider opening a business bond with Co-operative Bank instead of Santander.

The meeting received an update regarding the previously agreed application request with Santander, and agreed to open a business bond with Co-operative Bank instead. **Action: Clerk.**

120/FC

**BROCKWORTH COMMUNITY PROJECT UPDATES**

1. To receive an update from the Youth and Library Working Group.

Cllr Hunt requested that the reports be available with the meeting pack in future. It was agreed that the reports will be produced one month in retrospect to ensure they are available with the meeting packs.

**Action: Clerk.**

Two councillors have been absent from recent Youthbrary meetings and Cllr J Perez asked if they wished to remain on the group. The two councillors confirmed that they wished to remain on the group and requested they be informed of meetings by telephone rather than email. **Action: Clerk.**

Cllr Furolo requested that the summary attendance figures be clearer on the quarterly report in future.

**Action: Clerk.**

2. To receive an update from the Parish Council representative on the Community Project Management.

Cllr J Perez explained that the next meeting is taking place on Thursday 3<sup>rd</sup> November and there was no update since the last parish council meeting.

121/FC

**PARISH PLAN**

The meeting received the final copy of the Parish Plan with Action Plan and noted the amount of hard work that had gone into producing the parish plan. Cllr Lefeuvre-Wellard proposed adopting the action plan, seconded by Cllr Buxton. Majority in favour, with one abstention. The Action Plan will be reviewed quarterly.

122/FC

**COMMUNICATIONS POLICY**

The meeting received the draft Communications Policy. Cllr Clarke proposed, Cllr C Green seconded and all in favour of adopting the new policy.

123/FC

**SNOW / WINTER ACTION PLAN**

The meeting received the Brockworth Winter Action Plan as prepared by Gloucestershire Highways, and the Clerk outlined the details. In severe weather, the parish council will grit specified alleyways on behalf of Gloucestershire Highways using equipment and grit supplied by the Highways.

124/FC

**PLANNING MATTERS**

1. The Clerk circulated a Planning Note for inclusion in Councillors' induction packs.

2. The parish council noted that the meeting with Hunter Page Planning is taking place at 5pm on Wednesday 9<sup>th</sup> November at Brockworth Community Centre.

3. To consider the following planning matters:

Date app rec'd	Reference & Ward	Location / Address	Details of Application	BPC Comments
05.10.11	<b>11/01055/FUL MOORFIELD</b>	Coopers Hill Farm Cirencester Road Brockworth GL3 4TW	1. Four proposed solar thermal collectors ground mounted in garden plus required tanks and pipes. 2. Two proposed ground source heat pumps with pipes to house and water storage; or alternatively, the installation of a biomass boiler and water storage in barn and house with pipes to house.	No objection.
05.10.11	<b>11/01056/LBC MOORFIELD</b>	Coopers Hill Farm Cirencester Road Brockworth GL3 4TW	1. Four proposed solar thermal collectors ground mounted in garden plus required tanks and pipes. 2. Two proposed ground source heat pumps with pipes to house and water storage; or alternatively, the installation of a biomass boiler and water storage in barn and house with pipes to house. (Grade II listed building ref: 26/32)	No objection.
07.10.11	<b>11/01062/LBC MOORFIELD</b>	Coopers Hill Farm Cirencester Road Brockworth GL3 4TW	Remove existing plasterboard and insulation from the sloping ceilings in four bedrooms and one bedroom, and replace with wood fibre insulation between rafters and below rafters as per the English Heritage Professional website. Finish with either plasterboard or lime plaster.	No objection.
12/10/2011	<b>11/00898/FUL HORSBERE</b>	Domino's Pizza A3 Whittle Way Gloucester Bus Park GL3 4BJ	Variation of condition 6 (hours restriction) attached to 10/00209/FUL to allow unit A3 to trade between the hours of 10:00 to 05:00, 7 days per week.	OBJECT 24.10.11 There are no other pizza establishments in the area that are open later than midnight, and the Domino's Pizza Restaurant in Cheltenham closes at 11.30pm. This restaurant is adjacent to residential properties and extending the opening hours to 5am would have a severe impact on those residents.
13.10.11	<b>11/00968/FUL HORSBERE</b>	A1 Whittle Way Gloucester Bus Park GL3 4BJ	Variation of condition 19 attached to permission Ref: 11/00449/FUL to allow for minor alterations to the elevations of Block A.	No objection.
18.10.11	<b>11/00091/OUT HORSBERE</b>	Land to the rear of Invista, Green Street	Outline application for a mixed use development of up to 220 dwellings, 13,600sq m of B8 floorspace with 675sq m of ancillary office space, provision of a cricket pitch and pavilion, and other associated public open space and highway works (including means of access)	Previous objections and comments still apply. No new comments to add.

Cllr Clarke requested that Planning Officers include information as to whether there were previous planning applications at an address. Cllr J Perez will mention to Tewkesbury Borough Council.

4. The meeting noted the following planning decisions made by Tewkesbury Borough Council:

Date app Received	Ref & Ward	Address	Details	Tewkesbury Borough Council Decision

18.08.2011	11/00891/FUL HORSBERE	37 Abbotswood Road Brockworth	Single storey side extension and roof conversion	PERMIT 04.10.11
26.08.11	11/00902/FUL MOORFIELD	Coopers Hill Farm Cirencester Road Brockworth GL3 4TW	A timber lean-to to be added to the south side of an existing concrete barn. To be used for agricultural storage and to provide a mounting surface for 26pv panels in order to generate electricity.	PERMIT 11.10.11
21.09.11	11/00936/LBC MOORFIELD	Coopers Hill Farm Cirencester Road Brockworth	Fit secondary glazing to 13 existing old windows - 6 fixed windows, 2 horizontal sliding and 5 vertical sliding windows.	CONSENT 17.10.11
20.09.11	11/00973/LBC MOORFIELD	Coopers Hill Farm Cirencester Road Brockworth GL3 4TW	Remove single piece of lead on bay window roof, add 170mm insulation and new lead in smaller pieces allowing for expansion. Add 50mm of ventilation in order to stop condensation.	CONSENT 24.10.11
22.09.11	11/00992/APP HORSBERE	Parcel 21B Glos Bus Park	Proposed residential development of 45 houses and their associated parking, garaging, landscaping, roads and sewers.	Delegated approve 18.10.11
15.07.11	11/00674/OUT GLEBE	Millcroft Cottage, Mill Lane, Brockworth	Outline application for detached house and garage	Recommend REFUSE 18.10.11
27.07.11	11/00720/FUL HORSBERE	Land at Kennel Lane	Removal of condition 7 attached to 08/01221/OUT which requires measures to be put in place to prevent through vehicular traffic to and from Green Street	PERMIT 18.10.11

#### 125/FC TO CONSIDER IMPORTANT CORRESPONDENCE

To consider the following items of correspondence

Received Date	From	Details	BPC Comments
18/10/2011	TBC	Street Trader licence application Mr Ford	No objection.
18/10/2011	TBC	Local List of historic buildings or structures	Cllrs to forward to the Clerk names of structures to add. <b>Action: ALL</b>
26/10/2011	TBC	Consultation - Review of Provision of Services in the Community	Clerk to respond to survey and also to enquire about the cost of having the advice centre paid for by BPC.
Various dates	Various recipients	Sports Changing Rooms – Mill Lane – letters to be discussed under Agenda Item 114/FC.	Discussed under agenda item 114/FC.

#### 126/FC SEPARATE BUSINESS

*The Chairman will move the adoption of the following resolution;*

***That under Section 100(A)(4) Local Government Act 1972, the public be excluded for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act.***

There was a discussion about Cllr V Perez declaring a personal interest and then taking part in the vote regarding the location of the sports changing rooms. Cllr V Perez stated that his personal interest was that he had offered to help project manage, free of charge, the building of the changing rooms regardless of location. Cllr V Perez decided to retract his vote; however this made no difference to the overall majority.

Meeting closed at 9.45pm.