

BROCKWORTH PARISH COUNCIL

MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON WEDNESDAY 2 MARCH 2011 AT THE COMMUNITY CENTRE AT 7.00 P.M.

PRESENT J Hunt (Chairman), Mrs C Neal, Mrs I German, Mrs J Flounders, J Clarke, J Shellswell, Mrs S Lefeuve-Wellard, Mrs J Perez, M Collins, F Green, Mrs C Green, Mrs K Gardiner, G Gair, Mrs J Shirley (Clerk)

Members of Public Present: 5 members present

Members of Press Present: None

Mr Flounders addressed the meeting regarding agenda item 173/FC and suggested that the hedge at the Shell Land does not need cutting more often than once every three years in accordance with guidelines for hedgerow management.

Mr Gibbs enquired as to when the new roundabout at Abbotswood will be lit up. The Clerk confirmed that Glos Highways had said it would be a week until the roundabout signs were lit.

Cllr Rowcliffe-Quarry noted that she had items to add to agenda items 171/FC and 180/FC.

Mr Gibbs expressed his thanks to Cllr Collins for chairing the recent public meeting regarding the library and youth centre cuts.

The meeting opened at 7.05pm.

166/FC TO RECEIVE APOLOGIES FOR ABSENCE

Apologies were received from Cllrs Furolo, Miles and Barnes. The meeting accepted the apologies and the reasons given for their absence.

167FC CHAIRMAN'S ANNOUNCEMENTS

No announcements.

168FC DECLARATIONS OF INTEREST

None.

169/FC POLICE REPORT

The crime figures for February were circulated and PCSO Norris ran through the figures.

170/FC MINUTES

The minutes from the Full Council Meeting held on 2nd February 2011 were accepted as a true record of the meeting and were approved.

The minutes from the Personnel Committee Meeting held on 16th February 2011 were noted.

The minutes from the Building Management Committee Meeting held on 16th February 2011 were noted.

171/FC COUNTY AND BOROUGH COUNCILLORS' REPORTS

The report from the borough councillors was previously circulated. Cllr Perez gave an update that the Overview and Scrutiny Committee at Tewkesbury Borough Council would be considering the future of the advice centres at their next meeting on 8th March. The report about the advice service is available to view on the borough council's website.

The next Community Litter Pick is taking place at 5pm on Tuesday 22nd March and would be covering the brook near Humber Place.

The planning application for Invista is available to view on the borough council website.

The report from Cllr Collins was circulated. Cllr Collins noted that all channels had been exhausted to change the County Council's decisions about library/youth centres.

172/FC WHITTLE SQUARE PUBLIC ART

The meeting considered the new concept design. After discussion, the majority of the council agreed that the design was not obviously aviation-related and made suggestions that could make it more aviation-related. The Clerk was instructed to feedback comments via Cllr Perez to the art steering group. **Action: Clerk**

PARKS, OPEN SPACES AND BURIAL GROUND1. To receive Play Park and Burial Ground updates

The council noted the written report that was circulated prior to the meeting.

2. Review the Allotments lease arrangements

The meeting discussed the lease and agreed that the rent should be reviewed annually instead of once every three years. The meeting discussed a rent increase and Cllr Lefeuve-Wellard proposed increasing to £85 per year, Cllr Clarke seconded and 9 were in favour with 2 abstentions. The rent increase will be effective from April 2012. **Action: Clerk.**

3. To consider relocating one grit bin

Glos Highways would only agree to a grit bin being located at Abbotswood if the parish council relocated a grit bin from elsewhere in the parish. It was noted that the one at Ridgemount Close no longer met Highways criteria for a grit bin, and the meeting agreed to relocate that bin. Cllr Collins suggested that a letter be sent to the residents at Ridgemount Close explaining the regrettable need to move the bin. This was agreed by the meeting. **Action: Clerk**

4. To consider purchasing dog waste bags

The meeting agreed to purchase 60,000 dog waste bags at a cost of £472.80 + VAT. **Action: Clerk**

5. To consider the purchase and installation of new dog bins

The meeting agreed to install one bin on Mill Lane playing field near Humber Place and a bin at the URC on Moorfield Road. The cost of installation is £85 per bin and uses the two bins currently in stock. **Action: Clerk**

6. To consider the purchase and installation of new litter bins

It was agreed to install a new litter bin on Mill Lane near the Sports Centre, and to also write to the Enterprise School asking them to encourage pupils to use the new bin once installed. **Action: Clerk**

FINANCE1. To receive the Management Accounts for the financial year to date.

The Council received and accepted the management accounts.

2. To approve the schedule of invoices which are due payment.

The meeting approved the schedule of invoices totalling £5,189.60+VAT.

3. Contracts

The meeting approved the following contracts:

- a. Annual cut of Burial Ground hedges – David Gregg - £295 per cut (2 cuts)
- b. Maintenance of borders at Burial Ground – Karen Twinning - £130 per year
- c. Maintenance of borders at Community Centre – Karen Twinning - £290 per year plus £10 per visit for weed spraying
- d. Annual cut of Mill Lane hedges – Pither Agriculture - £290 for one annual cut
- e. Regular clearance of culvert at Shell Land – Martin Twinning - £35 per clearance
- f. Installation of 10m section of fencing at the Burial Ground – Martin Twinning - £600.

The meeting agreed to defer the decision regarding the annual cut of the grass at the Shell Land and include with the grass cutting tender that is due for renewal later this year.

4. Virement of Monies

The meeting agreed to vire £1,200 from the unspent Business Rates budget to the Parish Plan budget for the costs of the parish plan survey as agreed in minute 144/FC.

The meeting further agreed to vire £1,200 from the unspent Business Rates budget to Community Centre advertising, and £4,000 from the unspent Security budget to a Community Centre Publicity Reserve. **Action: Clerk.**

5. To confirm the continuation of the Citizens Advice Service from Brockworth Community Centre

The meeting confirmed that the parish council would continue to support the weekly advice service sessions that the CAB provide from the Community Centre.

6. To discuss the short term future of the Community Bus

The meeting discussed the short term future of the Community Bus. The current contract expires 6th April 2011; there is section 106 funding that would pay for an additional 8 days, taking the service until 11th May. The meeting agreed to continue with Minibus Direct for the extra 8 days and will discuss the longer term future of the Community Bus at the April meeting. **Action: Clerk.**

7. To consider grant requests.

The meeting considered a grant request from the Mother's Club and agreed to give £50. **Action: Clerk.**

175/FC

PARISH PLAN

The meeting received an update on the parish plan. Surveys are being delivered over the weekend by volunteers.

176/FC

PLANNING MATTERS

1. The meeting noted the following planning matters:

Date app received	Reference & Ward	Location / Address	Details of Application	Comments from BPC
07.02.11	11/00085/FUL HORSBERE	Croft Amber, Green Street, GL3 4RT	Single storey extension	NO OBJECTION 14.02.11
08.02.11	11/00112/FUL HORSBERE	Phylstan, Seabrook Road, GL3 4LY	Alterations and extensions to dwelling to provide a replacement port and a two storey rear extension.	NO OBJECTION 14.02.11
14.02.11	11/00093/FUL GLEBE	Land at Trent Road, Brockworth	Erection of a detached two bedroom bungalow	
17.02.11	11/00122/FUL HORSBERE	56 Ermin Street Brockworth GL3 4HW	Demolition of existing single storey and rebuild of double storey granny annexe (application to extend time limit for the implementation of planning permission 07/01363/FUL)	
17.02.11	11/00128/FUL HORSBERE	199 Hucclecote Road Brockworth GL3 3TZ	Increase existing driveway in size to allow parking for 2 cars. New dropped kerb at the front.	NO OBJECTION 21.02.11

2. The meeting noted the following planning decisions:

Date application received	Reference & Ward	Location / Address	Details of Application	Comments from BPC	Decision
06.01.11	11/00003/FUL HORSBERE	96 Green Bank GL3 4NB	White PVCu conservatory to rear elevation	NO OBJECTION 14.01.11	PERMIT 07.02.11
12.01.11	11/00021/FUL HORSBERE	8 Abbotswood Road Brockworth	Erection of conservatory & porch to side elevation of property	NO OBJECTION 21.01.11	PERMIT 14.02.11
31.12.2010	10/01391/FUL GLEBE	Land at Trent Road, Brockworth	Erection of a detached 2 bedroom bungalow with on-site parking (RENEWAL OF 06/00355/OUT)	NO OBJECTION 04.01.11	PERMIT 21.02.11

177/FC

TO CONSIDER IMPORTANT CORRESPONDENCE

The meeting considered the following items of correspondence

Received Date	From	Details	
08/02/2011	Glos Highways	Boverton Avenue verges – tarmac suggestion	10 councillors were in favour of supporting GCC's idea to tarmac the grass verges on Boverton Avenue. 1 councillor against. Action: Clerk to respond to GCC and ask them to consult with residents before carrying out the work.
15/02/2011	Mrs T Peachey	Street Lighting suggestions	Noted. Action: Clerk to forward on suggestions to GCC.
15/02/2011	Mrs T Peachey	Suggestion for section 106 monies to be used for additional allotments	Comments considered and will take into account when requesting future S106 monies. Action: Clerk to respond.

21/02/2011	TBC	Licence Renewal Application for Lickfold - Hot & Cold snacks	No objections.
02/03/2011	TBC	Licence Renewal Application for Tartaglia Ice Creams	No objections.

178/FC

TO CONSIDER CONSULTATIONS

1. Manual for Gloucestershire Streets (deadline 17th March 2011)
The meeting considered the draft Manual for Gloucestershire Streets and had no comments.
2. Public Forest Estate Policy Consultation (deadline 12th April 2011)
The meeting considered the policy consultation and had no comments.

179/FC

WARD REPORTS

Cllr Neal noted that the situation with potholes appeared to be getting worse.

180/FC

SEPARATE BUSINESS

*The Chairman will move the adoption of the following resolution;
That under Section 100(A)(4) Local Government Act 1972, the public be excluded for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act.*

The meeting received an update from the Library and Youth Centre Working Group (known as Youthbrary). Cllr Neal requested a copy of the minutes of the meetings held so far. There was discussion about the proposal and the staffing requirements, and where funding could be obtained. It was noted that if the Community Project was commissioned to run the youth work then new youth worker(s) would be employed and not resourced from within existing Project staff. The Management Committee would oversee the Youth Work, of which Mr Evans was a member. The Group had not yet explored the potential uses of the Youth Centre building during the day to generate income.

The Group were thanked for their work and good progress had been made in the past month. The meeting agreed that the Group should continue to progress the options.

Cllr Collins requested that any existing councillors that are re-elected in May should encourage the new councillors to support these proposals.

There being no further business, the meeting closed at 9.15pm.