

BROCKWORTH PARISH COUNCIL

**MINUTES OF THE MEETING OF THE BUILDING MANAGEMENT COMMITTEE
HELD ON WEDNESDAY 15 DECEMBER 2010 AT 7.00PM
AT BROCKWORTH PARISH COUNCIL OFFICES**

Present: Councillors: J Hunt (Chairman), Mrs C Neal, R Furolo, J Shellswell, Mrs S Lefeuve-Wellard, Mrs J Shirley (Clerk)

Members of the Public: None

217/BM TO RECEIVE APOLOGIES FOR ABSENCE

Apologies had been received from Cllr Flounders and Mrs Price. The meeting accepted the apologies and reasons given for absence.

218/BM MINUTES

The minutes of the meeting held on 20th October 2010 were approved and signed.

219/BM ADMINISTRATORS REPORT

The Building Administrator's report had been circulated to members prior to the meeting.

It was noted that Baylift had replaced the faulty parts on the lift. The new induction loop needed to be tested by someone with a hearing aid. It was agreed to ask a member of the community that attends the weekly lunch club if they will test the induction loop.

Cllr Shellswell suggested that we conduct a feedback survey to see where our customers hear about the community centre. **Action: Clerk.**

It was noted that there was an instance where a casual room hirer left the building early and left the building unsecured. It was agreed not to have that hirer again. It was suggested that the Building Administrator puts up a list of evening hirers on the stairwell glass, like is currently done for weekend bookings.

220/BM FINANCE

Receive a statement of the costs of running the Community Centre

The Year to Date and Budget Variance reports were circulated. Cllr Furolo requested that it be minuted that he stated that the building should be making money. There was a further discussion about whether the community centre should be profit-making or provide a facility for the community regardless of the paying customers.

The meeting received a brief verbal update regarding the Youth Service meeting.

221/BM CORRESPONDENCE

A discount request had been received from a potential user of the Main Hall. The group wish to use the Main Hall on Friday evenings and Saturday mornings for a total of 5 hours per week for 50 weeks of the year. Cllr Furolo declared an interest and did not take part in the discussion.

Signed

Date

The Saturday morning hire would incur additional security charges for 26 weeks of the year, however the generated income would be £2438 annually once those costs were taken into account. It was due to the increased security charges that the committee did not feel that a discount could be offered at this time. **Action: Clerk** to respond to the group.

Whilst discussing Saturday opening of the building, it was agreed to stop the monthly coffee shop opening until further notice.

222/BM **SEPARATE BUSINESS** - There was no separate business.

223/BM **DATE OF NEXT MEETING**

It was noted that the next meeting of the Committee will be held on Wednesday 16th February 2011 at 7pm at the Community Centre.

Meeting closed at 8.10pm.

Signed

Date