

BROCKWORTH PARISH PLAN

Steering Group Meeting 17th August 2011 4.00pm

Present: Maureen Rowcliffe-Quarry (Chair), Julie Shirley (Secretary), Jude Perez, Carol Brasington, Edward Buxton, Carole Neal

1. Apologies

Hilary Clifford, Janet Butler and Roger Holland sent apologies.

2. Review of document for publishing

The group discussed comments from Marilyn Cox and agreed the following:

- Map will be moved to page 2
- Include Indices of Deprivation with the chart from Marilyn's email but include children & young people sub-domains.
- Use some of the information from Invista's Environment Statement and include before History section.
- List the Lords of Manor in the 1085 section – as a pop out box somewhere? Guise, Chandos and Lasne.
- Julie will put the finishing touches to the document (making sure headings are all consistent font etc) and Edward will sort out the layout.
- Need to update the number of households in Brockworth (approx 3,400)
- Pages 22 to half way down page 24 can be deleted.
- Remove the empty columns of the Action Plan, possibly split into 3 tables (New Actions, In Progress, and Completed) and use additional columns as necessary to record the latest stage of any actions In Progress/Completed.
- We'll put together an outline conclusion and list action groups to be formed and if anyone interested in joining then to contact c/o Parish Council.
- Julie will contact The Citizen for permission to use old Brockworth photos and ask if they have any they can send to us.

3. Saturday 3rd September Coffee Morning 10.30am to Midday

We will hold a tea and cake party on Saturday 3rd September at 10.30am to midday at the community centre in the main hall to launch the final parish plan, with the intention of taking the plan to the parish council on 7th September for adoption. Julie to invite all those interested parties that have registered details, and make posters for the notice boards. Also let The Citizen know. **ACTION: JULIE.**

Sign-up sheets will be needed in case anyone is interested in signing up for the action groups. **ACTION: JULIE**

4. Next Meeting Date

The next meeting is Wednesday 31st August 2011 at 4pm at the Community Centre.

Meeting closed at 5.00pm.