
MINUTES OF THE COMMUNITY COMMITTEE MEETING OF
BROCKWORTH PARISH COUNCIL HELD ON 3RD MARCH 2020 AT THE
BROCKWORTH COMMUNITY CENTRE AT 7PM

- (1) Welcome from Chair of Committee
- (2) Attendance of those present to be recorded
Councillors Craig Carter (Chair), Chris Evans, Louise Gerrard (item 8b onwards), Debbie Harwood, Charlotte Parry, Ruth Hatton
- (3) Apologies for absence received to be recorded from Cllrs Jason Mills
- (4) No Declarations of interests on matters on the agenda received
- (5) No Public session at the discretion of the Committee Chair
- (6) Approved and signed minutes of previous meeting held on 13th February 2020
- (7) Noted financial reports and any specific expenditure up to £1,000 per item
- (8) EVENT MATTERS
 - (a) Committee approved booking of hall and a maximum of £100 of expenditure for Autumn Fayre 19th September 2020, to include purchase of rosettes and prizes. It was also agreed that Cllr Parry will discuss the raffle arrangements with the library and to report back to the Committee. Community Administrator will find out costs of updateable event banners for the next meeting. The events will be promoted by administration staff via social media and website etc.
 - (b) Committee approved booking of hall for the following events and agreed maximum amount of expenditure needed for each of the following:

20/2/21 Community Fun Day, 12-4pm	£150
21/2/21 Volunteers Day, 2-4pm	£150. This event to be reviewed after this year's summer fete.
18/9/21 Autumn Fayre, 12-4pm	£150
14/11/21 Remembrance Day (contingency only, as the church usually hosts this event)	
04/12/21 Christmas Fayre	£150
 - (c) Committee approved bouncy castle hire at a total cost of £150 that was needed for the community events to date.
 - (d) Committee approved a maximum expenditure of £550 for VE Day, to include music (£300), portaloos (£125), BBQ food (£100) and table cloths and sundries (£25).
 - (e) Committee approved a maximum expenditure for Scarecrow Event of £150 to include bouncy castle hire. A local resident is organising the posters and advertising for this event.
 - (f) Committee confirmed they will not use kitchen stock consumables for community events; they only require access to crockery etc as per decision by the Building & Grounds Committee.

- (9) Committee agreed the request for a “Helping Hand” drop in Community Support initiative using the youth centre when it is available Monday to Friday for the next 6 months, subject to final approval by the Building & Grounds Committee. Building Manager to advise Cllr Harwood on a weekly basis when the youth centre is available for the drop in, and the room hire costs would be cross-charged from parish council budgets to community centre budgets. Clerk to add to next Building & Grounds Agenda.
- (10) Committee noted feedback re Telephone Kiosks are no longer to be removed. Community Administrator to follow-up with BT regarding the condition of the telephone kiosks and to request them to be maintained/painted.
- (11) Date of next meeting confirmed as April 8th 2020 at 7pm
- (12) Meeting closed at 8.20pm