

**MINUTES OF PLANNING COMMITTEE MEETING** held in Brockworth Community Centre on **Thursday 28<sup>th</sup> November 2019 at 7.00 p.m.**

	Welcome from Chair of Committee
1.	Record attendance of Councillors Chris Evans (Chair) Wayne Stevens, Scott McNeill, Craig Carter
2.	Councillors received apologies for absence Cllrs Andrew Georgiou Gareth Evans and Jason Mills – non attendance- Cllrs Pete Kotwica,
3.	Councillor received no declarations of interests on matters on the agenda
4.	Committee approved draft minutes of meeting held on 30 <sup>th</sup> October 2019 which were then duly signed
5.	Public session at the discretion of the Chair of Committee
<b>6</b>	<b><u>Matters Brought forward</u></b>
a	Street name consultation – Correspondence noted and public consultation. Business Clerk to chase assistant Business Clerk for the letter for local school involvement
b	Response from Clear Channel regarding bus shelter near to Chase Hotel – in progress update noted
c	Broken seat near bus stop at the top of Moorfield/Ermin Street - Business Business Clerk update noted. Quotes for replacement required
d	PROW land at Prince Albert Court – enforcement update on TPO breach -Cllr Carter- ongoing will chase Cllr TBC.
e	H & S report on opening up the gate at Shell Land and advice from PROW team - Admin Team Advice from PROW team received and recommendation is “bridleway two- way safe closing gate be installed” at cost of £181.41 – agreed
<b>7</b>	<b><u>Correspondence received</u></b>
a	correspondence between resident and DWH regarding planting scheme at Kennel Lane to Watermead Lane. Cllr Evans attended a meeting with the resident following the Committee decision last month to note the correspondence and the Committee to note further update- Business Clerk to respond his correspondence has been noted.
b	Correspondence received regarding Lee Road was discussed and agreed Business Clerk to refer matter to TBC with reference to empty property strategy and to copy in TBC Councillors. Business Clerk to update residents who have sent in concerns also explaining it is not in the power of the parish council to take actions.
c	Council noted Councillors are invited to attend meeting with GCC on 11/12/19 at 4.30pm regarding Special Educational Needs School. They are aware of the comments already sent from Planning, Highways and Environmental Committee following last meeting.
d	Stroud district local plan – public consultation dates 20/11/19 to 22/1/20 noted
e	Correspondence sent to SDC regarding excessive noise on M5 noted
<b>8</b>	<b><u>Neighbourhood Planning project</u></b> update – Committee to confirm names of working party, terms of reference and timescale Supporting paper “TROY” was distributed at last meeting Cllr Evans has invited Witcombe villages to become involved Standing item agenda
<b>9</b>	<b><u>HIGHWAYS MATTERS considered</u></b>
a	Committee discussed Court Road and Parish parking issues - Business Clerk to ask for TBC parking enforcement officers to attend this area and to request feedback on actions taken and how residents report incidents. District Councillors are asked to follow up with TBC Officers as well
b	Committee noted update for request for 2 pedestrian crossing points in Boverton Drive -Glos Highways ( ref 11244194) - Glos Highways have agreed some action points such as better signage and PCSO actions. Business Clerk to ask Primary school if “lollipop person” could be resourced for Vicarage Lane
c	Committee noted Temporary Closure of Footpath notice
d	Committee supported option 1 proposed public footpath diversion near Brockworth Court- Business Clerk to respond
e	Committee noted correspondence sent to GCC regarding footpath at the “Parade” Brockworth
f	Committee noted correspondence sent to Glos Police regarding parking issues outside of Brockworth primary academy
<b>10</b>	<b><u>ENVIRONMENTAL MATTERS</u></b>
a	Committee discussed if there are any addresses where overgrown vegetation letters are to be sent. 23 Greenacre to receive letter (Business Clerk to check the model letter) Business Clerk to send Letter sent to Royal Mail (JAMES DELROSA) delivery office manager to ask if they could feedback to us any areas of concerns /obstructions to pavements highlighted by Post Delivery persons. Glos Highways have agreed action to cut vegetation on Ermin Street/Ridgemount Close
b	Committee confirmed the decision made last meeting 2 replacement signs “No vehicle on the grass ” at Rowan Gardens in the sum of option 1 (1500mm post) £245.04 or option 2 (3000mm post ) £267.08. Option 1 was agreed
c	Request for “dogs on leads signs” in Green Street, leading to Watermead was discussed but declined

d	Request for dog bin on roundabout at Mosham place/Boverton Drive/Ermin Park- agreed – Business Clerk to arrange with TBC
<b>11</b>	Committee noted financial report for committee to be distributed at next meeting
<b>12</b>	<b>PLANNING MATTERS</b>
a	Committee noted planning decision list from TBC 20/11/19
b	Committee noted planning application – 19/00647/FUL – 121 Moorfield Road -refused by TBC
	Committee considered planning application – 19/001033/ADVL – Tesco – support
	Committee considered planning application – 19/0000906/FUL – 11 Boverton Drive – no comment
<b>13</b>	<b>Speed Project update</b> Cllr McNeil gave an update stating that support from GCC, costs anticipated in range of £15k- £20k and Cllr McNeil is investigating joint funding sources.
<b>14</b>	Date of next meeting confirmed as 17 <sup>th</sup> December 2019 at 7pm Agenda items for next meeting to be forwarded to Business Clerk Meeting closed at 19.55pm