

**AGENDA OF THE FULL COUNCIL MEETING OF BROCKWORTH PARISH  
COUNCIL TO BE HELD ON 16 APRIL 2020 7.00PM  
BY REMOTE ATTENDANCE VIA ZOOM VIDEO CONFERENCING**

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Meeting ID: 947 848 188

Password: 306420

- (1) Welcome from Chair of Council**
- (2) Attendance of those present to be recorded**  
Councillors Debbie Harwood (Chair), Craig Carter, Chris Evans, Gareth Evans, Louise Gerrard, Andrew Georgiou, Ruth Hatton, Nadia John, Pete Kotwica, Jason Mills, S McNeil, Charlotte Parry, Tracey Poulton, Chris Spencer, Sara Stevens, Summer Stevens, Wayne Stevens, Members of the public
- (3) Apologies for absence received to be recorded**
- (4) Declarations of interests on matters on the agenda to be received**
- (5) Public session at the discretion of the Chair of Council**
- (6) To approve the minutes of the meetings held on 4<sup>th</sup> March and 18<sup>th</sup> March 2020.**
- (7) COVID-19 update:**
  - (a) Community centre closure to the public and working from home arrangements
  - (b) Emergency support for the community for those self-isolating.
- (8) To note decisions made by the clerk under delegated authority:**
  - (a) Printing 4000 emergency support leaflets at a cost of £62.99+VAT
  - (b) Annual contracts commencing 1<sup>st</sup> April confirmed for gardening and hedge cutting at the community centre and burial ground.
  - (c) Purchase of laptops – two laptops were purchased to enable efficient working from home of two members of staff at a total cost of £782+VAT
  - (d) Repair of zip wire at Mill Lane at a cost of £275+VAT (to be carried out when lockdown ends)
  - (e) Supplier payments totalling £9939.16 made on 31<sup>st</sup> March 2020.
- (9) To note that Government has issued regulations to defer the annual meeting of the council until 2021; Chairman and Committees to remain as currently appointed.**
- (10) Chair to advise that due to confidential and sensitive information, the exclusion of press and public as per standing order 10A is necessary for the Council to receive an oral report on the appointment of Clerk to the Council.**
- (11) Date of next meeting to be confirmed.**
- (12) Meeting to be closed.**