

NOTICE OF BUILDING AND GROUNDS COMMITTEE MEETING

to be held in Brockworth Community Centre, on **Tuesday 14th January 2020**

Members of the Committee are hereby summoned to attend for the business of considering and resolving upon the matters as set out below;

9th January 2020 Committee Clerk

AGENDA

1.	Welcome from Chair of Committee
2.	To record attendance from Councillors Chris Evans, Sara Stevens (Chair), Jason Mills, Wayne Stevens, Tracey Poulton, Nadia Johns, Debbie Harwood Louise Gerrard and Charlotte Parry and invited Building Manager
3.	To receive apologies for absence
4.	To receive any declarations of interests on matters on the agenda
5.	Public session at the discretion of the Committee Chair
6.	To approve draft minutes of meeting held on 18 th December 2019
7.	Building Matters
a	Committee to receive and consider report from Building Administrator
b	Committee to consider draft Health and Safety Policy
c	Committee to approve the 6 monthly service of the dual-sewage pumps at a cost of £492 and to note the emptying of the pit will cost £140 for 1000 gallons prior to the service
d	Committee to consider the Safe and Recover Grant funding report and to decide if it wishes to subsidise the project as it is not fully funded
8.	BURIAL GROUND
a	Committee to consider quotation for next row of cremations area as urgent action is needed
9.	PARKS AND OPEN SPACES
a	Parks and Open Spaces immediate action security options to be considered as per previous presentation -
b	“Community Clear up” working group feedback – Cllr W Stevens
c	Committee to consider tree works at nature reserve quotation
d	Community to receive update regarding “Bee man” and committee to agree response
e	Committee to consider the appointment of The Play Inspection Company to carry out the annual play inspections at a cost of £270
f	Committee to note the playing fields association newsletter
g	Committee to agree way forward on outstanding MUGA project
h	Committee to note park inspection report dated 10/10/19 – already distributed
i	Committee to consider photographs of pathway along the brook – Councillor Poulton
j	Committee to consider further correspondence re fun fair visit 2020
k	Committee to consider the Horsbere Brook and Mill Lane tree report. Noting quotations are not yet available but time is of the essence due to bird nest season
l	Committee to consider request from football club to extend the size of the changing room/pavilion
10.	Committee to approve financial report – Actual against budget (new format)
11.	Committee to note that following decision of Committee at last meeting, fare shares would like to find a way to encourage BPC to stay with them
12.	Committee to note that Business Clerk is meeting with TBC officer regarding potential s106 projects
	Date of next meeting to be confirmed as 19 th February 2020 at 7pm
	Meeting to be closed