

## **BROCKWORTH PARISH PLAN**

### **Steering Group Meeting 30<sup>th</sup> June 2011 4.00pm**

Present: Maureen Rowcliffe-Quarry (Chair), Julie Shirley (Secretary), Jude Perez, Carol Brasington, Edward Buxton, Roger Holland, Janet Butler, Marilyn Cox (GRCC).

#### **1. Apologies**

Hilary Clifford and Carole Neal sent apologies.

#### **2. Review of document for publishing**

The group discussed including pie-charts of the survey items that received greater than 50% response. Julie will forward the likes and dislikes totals to Roger for arranging into charts. **ACTION: ROGER.**

Edward agreed to look at cutting the parish plan results into sections, and amend the map using the new parish boundaries. Results that received over 50% will be “stood-out” from the page in a box with a symbol so that readers can skim and see the main points easily. **ACTION: EDWARD.**

The group discussed amending the main artwork picture and agreed to ask Kelly to remove the wording and produce the image without any wording. This will cost £50 from the budget.

Julie to include “Report B” in the newsletter with a covering paragraph and ask community groups to send in their details to Julie for inclusion in the published report.

We will hold a tea and cake party on Saturday 3<sup>rd</sup> September at 10.30am to midday at the community centre in the main hall to launch the final parish plan, with the intention of taking the plan to the parish council on 7<sup>th</sup> September for adoption. Julie to invite all those interested parties that have registered details. **ACTION: JULIE.**

We will publish action group information with a link to the parish plan in the September newsletter.

Maureen will look at cutting down the “brief history” section so that it fits onto one page. **ACTION: MAUREEN.**

#### **3. Next Meeting Date**

The next meeting is Tuesday 12<sup>th</sup> July at 5.00pm at the Community Centre.

Meeting closed at 5.30pm.