

BROCKWORTH PARISH COUNCIL

MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON WEDNESDAY THE 7TH OCTOBER 2015 AT THE COMMUNITY CENTRE AT 6:30 PM

PRESENT Cllrs: J Hunt, C Neal (Mrs), R Furolo, H Turbyfield, S Neal (Ms), F Miles (Mrs), F Green, C Green (Mrs), J Clarke, M Hobden, R Hatton (Mrs), E Buxton. I German (Mrs).

In attendance: Mr Nick Delves of Brockworth Albion Football Club, Mrs Sarah McColl-Dorion (Clerk).

Mr Delves attended the meeting to request the Parish Council consider transferring their existing lease with Brockworth Albion football club to Brockworth Sports and Recreation Ltd (hereinafter referred to as BSR). Mr Delves addressed the Council stating BSR has been formed by Millbrook Academy and the local football and rugby clubs. The goal of BSR is to involve stakeholders to produce a cohesive strategy for sports in Brockworth. BSR also proposes to develop a sort of 'Sports Hub' in the Brockworth Community with a facility for all parishioners to use. Cllr Furolo stated the Council had not been made aware of the 106 money being granted to the football club and suggested BSR will need to answer more questions before a decision to transfer the lease will be made. Cllr C Neal suggested a list of questions be drafted and forwarded to Mr Delves. Cllr Turbyfield proposed the list of questions be discussed by full Council and forwarded to Mr Delves and BSR. Cllr Hatton seconded the proposal. All agreed. Clerk is to put the matter to the next agenda. **Action-Clerk**

Meeting opened 19:20

93/FC TO RECEIVE APOLOGIES FOR ABSENCE

C Cllr R Vines. The Council accepted the apology and reason for absence.

94/FC DECLARATIONS OF INTEREST

None.

95/FC TO CONSIDER CO-OPTIONS TO FILL THE FOLLOWING VACANCIES (standing agenda item until vacancies filled:

1. **Glebe Ward – 1 vacancies** No applications received
2. **Westfield Ward – 2 vacancies** No applications received.

96/FC TO RECEIVE CHAIRMAN'S ANNOUNCEMENTS. The Chairman reported on the ongoing process of filling the position of new administrator for Brockworth Community Centre/Parish Council.

97/FC TO RECEIVE A REPORT FROM THE COUNTY COUNCILLOR:

C Cllr Vines was unable to attend as he was engaged in a meeting at Tewkesbury Borough Council

98/FC POLICE AND CRIME

PC Guest has retired and the Clerk had not received any reports or correspondence from the police. Clerk to write to the Police and Crime Commissioner to request a new representative attend.
Action-Clerk

99/FC MINUTES

1. The Council approved the minutes of the Council Meeting held on the 2 September, 2015

100/FC REPORT FROM THE OFFICER OF THE COUNCIL

1. The Council received an update from the Clerk regarding actions agreed at the previous meeting.

101/FC BOROUGH COUNCILLORS' REPORT

Cllr Furolo stated the auditors Grant Thornton praised Tewkesbury Borough Council for their audit and asked if their audit can be used as an example for other councils. Tewkesbury Borough Council

has a new system to account for their assets and new policies have been implemented where they have had weaknesses in the past. Cllr Turbyfield reported that he and Cllr Hatton attended the Police and Crime Commissioners function. All police officers will be issued with a Samsung Galaxy Note 4 tablet for making reports. Cllr Turbyfield reported concerns about speeding through Brockworth. Cllr Turbyfield reported that Tewkesbury Borough Council have set up a working party to work on the devolution that is coming.

102/FC

WARD REPORTS

The Council received reports from Councillors in respect of the Wards which they represent.

103/FC

BROCKWORTH COMMUNITY PROJECT UPDATES

1. The meeting received the monthly Youth Activity Report and noted that the attendance figures for August were low.
2. The Council were to receive a verbal update from the Parish Council representative on the Youth Review Group. No representative was present.
3. To Council considered the accounts and request for grant funding for youth programs. Cllr Green asked for the figure that was granted the previous year. Cllr Furolo responded it was £10,000. Cllr Furolo proposed £10,000 to be granted as set in the annual budget and precept. Cllr Green seconded the proposal. Cllrs H Turbyfield, S Neal, F Miles, C Green, J Clarke, M Hobden, R Hatton, E Buxton and I German agreed. Cllr C Neal against. Motion carried.
4. The Council received the report and figures for the Youth Project Summer Activities Program.

104/FC

PARKS, OPEN SPACES AND BURIAL GROUND

1. The meeting received the monthly written report from the handyperson regarding the play parks and burial ground matters. Cllr Clarke reported that he attended the Playing Field Association AGM, huge praise was given to Pound Farm playing field for high standards. Cllr Clarke stated praise should be given to Louise Scott, handyperson for the Council. Letter to be written to the Education Authority to cut back the school hedge at Mill Lane playing field. **Action: Clerk**
2. The meeting considered legislation controlling dogs in public places. The Council discussed the idea of a shared dog warden and dog free areas on the football pitches. The Council requested a short message be included in the Parish magazine and a feedback page. **Action: Clerk**
3. The Council considered the request for dog fouling statistics and complaints from TBC. Clerk to forward statistics and complaints received. **Action: Clerk.**
4. The Council considered quotes for tree maintenance at Pound Farm.

105/FC

FINANCE

1. The meeting received the Management Accounts for the financial year to date.
2. The meeting approved the schedule of invoices which are due payment totalling £26562.48 + VAT (breakdown below).

Date	A/C Ref	Details	Net Amount	Tax Amount	Gross Amount
08/09/2015	GLASDON	Guppy Bin Lids	£208.98	£41.79	£250.77
09/09/2015	SAWPROPE	Repairs	£225.00	£0.00	£225.00
09/09/2015	PROLUDIC	Play Equipment	£112.14	£22.43	£134.57
10/09/2015	DAVEJENN	Window Cleaning Aug 2015	£85.00	£0.00	£85.00
10/09/2015	SYSTEM	Paper, Punched Pockets and Magnets	£72.33	£14.47	£86.80
14/09/2015	HANMANSP	Supply and fit 'H' in Youth Centre	£62.50	£12.50	£75.00
14/09/2015	ABBAY	Resurfacing of Mill Lane Car Park	£23,035.00	£4,607.00	£27,642.00
10/09/2015	HARRYTUR	To fit four cycle racks	£21.75	£0.00	£21.75
18/09/2015	WICKSTEE	Whirlybird seats plus fixings X 3	£187.88	£37.58	£225.46
24/09/2015	SPOT-ON	Cleaning materials	£527.41	£105.48	£632.89
24/09/2015	LINCAT	MS19 Descaler Sachets Ref BIO040	£20.49	£4.10	£24.59
25/09/2015	COMPLETE	Weed Spraying-2 nd spray	£760.00	£152.00	£912.00
29/09/2015	SAWPROPE	Boiler descale/replaced outdoor bulbs	£90.00	£0.00	£90.00
30/09/2015	BAYLIFUK	Lift Repair	£860.00	£172.00	£1032.00
27/09/2015	NORTHCLI	Advert in Citizen	£294.00	£58.80	£352.80
		TOTALS	£26562.48	£5228.15	£31790.63

3. The meeting noted a schedule of payments made outside of meetings from 5 August to 1 September 2015:

DATE	PAYEE	DETAILS	AMOUNT
03/08/15	Severn Trent Water	Water Rates	£80.35
07/08/15	EON	Community Centre Electricity Usage	£327.85
17/08/15	Sage	Sage Accounts Subscription August 2015	£39.00
10/08/15	SSE	Community Centre Gas Usage	£578.92
12/08/15	HMRC	VAT Payment	£1445.33
28/08/15	All Staff	August Payroll for 6 staff	£6529.08
	TOTAL		£9000.53

4. The meeting noted the receipt of precept payment.
5. The meeting noted the purchase of a replacement water boiler for the Community Centre kitchen at a cost of £273.

106/FC

PLANNING MATTERS

1. The meeting considered the following planning matters: No adverse comments were made

Date application received	Reference & Ward	Location / Address	Details of Application	Comments from BPC	Decision
25.06.15	15/00640/OUT MOORFIELD	149B Ermin Street Brockworth GL3 4HG	Erection of two storey dwelling (with all matters reserved).	NO OBJECTION 03.07.15	REFUSED 04.08.15
09.07.15	15/00692/FUL MOORFIELD	Cross Hands Inn Shurdington Road Brockworth	New porch extension to existing entrance.	NO OBJECTION 14.07.15	PERMIT 10.08.15
01.09.15	15/00785/CLE MOORFIELD	The Bramble Patch Pendale Farm Cirencester Road	Certificate of lawfulness to establish that the part of the building known as 'The Bramble Patch' has been used as a self-contained dwelling for a continuous period in excess of 4 years.	NO OBJECTION 18.09.15	
11.09.15	15/00816/APP	Parcel 5B Glos Business Park	Proposed development of 31 residential dwellings with associated roads, footways, parking, drainage and landscaping.		HUCCLECOTE
22.09.15	15/00977/FUL WESTFIELD	33 Ermin Park Brockworth	2 no. new dwellings to the side of numbers 33 & 35 Ermin Park together with extension and alterations to numbers 33 & 35 Ermin Park		

107/FC

JOINT CORE STRATEGY

1. The meeting received updates regarding the Joint Core Strategy. Cllr Hobden reported it is still ongoing.

108/FC

CORRESPONDENCE

1. The meeting received a list of correspondence for information purposes only.

2. The meeting received the correspondence between the Clerk and Nick Delves re: the transfer of lease for Brockworth Albion Football Club. **Action: Clerk to prepare the list of questions to send to Nick Delves.**
3. The meeting received the most recent GAVCA Bulletin
4. The meeting noted the new Local Government Pensions Bulletins
5. The meeting received the invitation from Tewkesbury Borough Council for the Town and Parish Council Seminar. Cllr E Buxton to attend. **Action: Clerk to RSVP**
6. The meeting received the invitation to the GAPTC Planning Training Event. **Action: Clerk to attend.**
7. The meeting received information about the Local Council Award Scheme.

There being no other business, the Chairman closed the meeting at 20:52

Signed:

Dated: