

BROCKWORTH PARISH COUNCIL

MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON WEDNESDAY THE 2nd December 2015 AT THE COMMUNITY CENTRE AT 7:00 PM

PRESENT Cllrs: J Hunt, C Neal (Mrs), R Furolo, H Turbyfield, S Neal (Ms), F Green, C Green (Mrs), J Clarke, M Hobden, R Hatton (Mrs), I German (Mrs), F Miles (Ms), J Styles (Mrs).

In attendance: C Cllr Robert Vines, PC Ashley Shingler, Ms Sarah McColl-Dorion (Clerk).

Meeting opened at 19:00

125/FC TO RECEIVE APOLOGIES FOR ABSENCE

Cllr A Morgan. The Council accepted the apology and reason for absence.

126/FC DECLARATIONS OF INTEREST

Members are invited to declare any interest they may have in the business set out on the Agenda to which the approved Code applies. No interests declared.

127/FC TO CONSIDER CO-OPTIONS TO FILL THE FOLLOWING VACANCIES (standing agenda item until vacancies filled:

1. **Glebe Ward – 1 vacancies** No applications received
2. **Westfield Ward – 2 vacancies.** One application was received. The Council voted unanimously to Co-Opt Mrs Jeanette Styles as new Cllr for the Westfield Ward.

128/FC TO RECEIVE CHAIRMAN'S ANNOUNCEMENTS.

1. The Chairman reported on further discussions that have taken place regarding the extension of the Community Centre. The Council will receive a full report after further discussions with the architect.

129/FC TO RECEIVE A REPORT FROM THE COUNTY COUNCILLOR:

1. C Cllr Vines reported the current topic at County Council is devolution but there will be no real news until January 2016.
2. There are concerns about ambulance response times in the County. The health and care overview committee will be reviewing the situation.

130/FC POLICE AND CRIME

1. The meeting received a report from PC Ash Shingler on current crime statistics.

131/FC MINUTES

1. The Council requested 3 amendments be made to the Full Council minutes and then approved the minutes of the Council Meeting held on the 4 November, 2015. **Action-Clerk**

132/FC REPORT FROM THE OFFICER OF THE COUNCIL

1. The meeting received an update from the Clerk regarding actions agreed at the previous meeting. The Clerk is to write again to the Head of Brockworth Academy about cutting back the school hedge at Mill Lane playing field. If no action taken, then Council will cut the hedge and provide the invoice for work to the Academy. **Action: Clerk**

133/FC BOROUGH COUNCILLORS' REPORT

The meeting received reports from the Borough Cllrs about the following:

1. Waste Strategy vehicle purchase update.
2. Tewkesbury Town regeneration making best use of their assets as a medium term financial strategy. Asset management software is now in place.
- 3 Cllr Turbyfield is still waiting for information regarding his role as local flood warden.

4. Cllrs, a Senior Planning Officer and architect met to discuss the plans for an extension to the Brockworth Youth and Community Centres. Grants will be sought to fund the project and new plans will be drawn up before the next Full Council meeting. **Action-Clerk**
5. Licensing meeting discussing door to door taxi services and the new Gaming and Lotteries Act. Cllr Turbyfield will be on a sub-committee meeting dealing with individual licences.
6. Further 100 houses are to be developed at Cooper's Edge. TBC are revisiting the 106 monies available from the Invista Project. Full Council agree a sub-committee is needed to identify projects that will require funding in Brockworth. Cllrs: C Neal, J Hunt, F Miles, I German, M Hobden and S Neal will form the sub-committee. **Action-Sub Committee**
7. Cllr Hatton attended an Overview and Scrutiny Committee meeting. There has been a decrease in the amount of homeless applications and benefit applications have been processed quicker. 29 new affordable homes have been allocated to Brockworth. The Citizens Advice Bureau has had over 600 enquiries with the largest percentage in Brockworth. Cllr Hatton will make inquiries at TBC about how other Citizen's Advice Bureaus are funded in Gloucestershire. **Action-Cllr Hatton**
8. Report on the Remembrance Day Parade.

134/FC

WARD REPORTS

1. Cllr Hobden reported a complaint from a resident about a hole near his property. The resident reported the problem to GCC who have put barriers around the hole. Cllr Hobden will provide the Clerk with full information to write to the Highways Agency. **Action: Clerk, Cllr Hobden**
2. Cllr C Green requested a copy of the Council meeting dates for 2016. **Action-Clerk**
3. Cllr C Neal reported on over grown brambles outside the ICI on Ermin Street. Cllr Furolo to provide address to the Clerk. **Action-Clerk**

135/FC

BROCKWORTH COMMUNITY PROJECT UPDATES

1. The meeting received the monthly Youth Activity Report.
2. The Council were to receive a verbal update from the Parish Council representative on the Youth Review Group. No representative was present. Cllr Turbyfield will acquire updates temporarily until the Parish Council representative returns.

136FC

PARKS, OPEN SPACES AND BURIAL GROUND

1. The meeting received the monthly written report from the handyperson regarding the play parks and burial ground matters. Cllr Clarke reported the wooden posts at Mill Lane need preserving and maintaining.
The Council instructed the Clerk to contact TBC to inquire about fines for dog owners who do not carry dog bags. **Action: Clerk**
2. The meeting considered the need for the 'Welly Boot' area at Mill Lane Play area. No decision taken.
3. The Council considered the request to purchase protective chair coverings for Youth Centre chairs. Clerk is to search for appropriate covers. **Action-Clerk**

137/FC

FINANCE

1. The meeting received the Management Accounts for the financial year to date.
2. The meeting approved the schedule of invoices which are due payment totalling £8701.49 + VAT (breakdown below).

<u>Date</u>	<u>A/C Ref</u>	<u>Details</u>	<u>Net Amount</u>	<u>Tax Amount</u>	<u>Gross Amount</u>
31/10/2015	GLEVUMSE	Lock/Unlock Oct 2015	£348.50	£69.70	£418.20
03/11/2015	SAWPROPE	Annual Door Maint	£140.00	£0.00	£140.00
03/11/2015	SAWPROPE	Replace locking window	£25.00	£0.00	£25.00
03/11/2015	SAWPROPE	Emergency call-out	£45.00	£0.00	£45.00
31/10/2015	GLEBECON	Grass Cutting October	£1295.00	£259.00	£1554.00
28/10/2015	MITCHELL	Planned Maintenance	£77.00	£15.40	£92.40
30/10/2015	BROCKWOR	Oct/Nov Issue of Parish Mag	£310.00	£0.00	£310.00
29/10/2015	TEWKESBUR	Business rates Nov 2015	£840.00	£0.00	£840.00
06/11/2015	KIS	Galaxy Fob	£6.00	£1.20	£7.20
11/11/2015	TEWKESBUR	Lottery Permit	£20.00	£0.00	£20.00
11/11/2015	GLOS CC	Pensions Nov 2015	£506.09	£0.00	£506.09
12/11/2015	SAWPROPE	Fix Strip Light in Youth Club	£45.00	£0.00	£45.00

12/11/2015	SAWPROPE	Replace fluorescent tubes	£74.88	£0.00	£74.88
29/10/2015	BCP	Books	£34.00	£0.00	£34.00
29/10/2015	BCP	Books	£256.66	£0.00	£256.66
04/11/2015	HMRC	PAYE/NI	£2284.42	£0.00	£2284.42
17/11/2015	DSWDesign	Architect Drawings	£350.00	£0.00	£350.00
10/11/2015	DAVEJENN	Window Cleaning	£145.00	£0.00	£145.00
20/11/2015	SAVINA	Credit against cancelled party	£30.20	£6.04	£36.24
19/11/2015	SPOT-ON	Cleaning Materials	£313.37	£62.67	£376.04
25/11/2015	GFLEET	Soil Filling/Boulder removal	£300.00	£0.00	£300.00
17/11/2015	KIS	Fit new PSU and Double	£226.00	£45.20	£271.20
26/11/2015	RBLPOPPY	Remembrance wreath	£25.00	£0.00	£25.00
26/11/2015	BCP	Books	£622.04	£0.00	£622.04
24/11/2015	SPOT-ON	Cleaning materials	£38.36	£7.67	£46.03
26/11/2015	BCP	Books	£343.97	£0.00	£343.97
		TOTALS	£8701.49	£466.88	£9168.37

3. The meeting noted a schedule of payments made outside of meetings from 26 October to 26 November 2015:

01/11/15	Severn Trent Water	Water Rates	£80.31
01/11/15	Best of Gloucester	Community Centre Advertising monthly DD	£79.00
29/10/15	EON	Community Centre Electricity usage	£379.67
16/11/15	Sage	Sage Accounts Subscription Nov 2015	£108.00
06/11/15	Ashley Pedley	Staff Kitchen Cover	£178.76
30/11/15	All staff	November Payroll for 5 staff	£6155.26
		TOTAL	£6601.33

4. The meeting received a grant fund request from the St Patrick's Welcome Club. The meeting resolved to grant £75.
5. The meeting received the Community Centre Budget Reports.
6.

138/FC

PLANNING MATTERS

1. The meeting considered the following planning matters: No adverse comments were made

Date application received	Reference & Ward	Location / Address	Details of Application	Comments from BPC	Decision
01.09.15	15/00785/CLE MOORFIELD	The Bramble Patch Pendale Farm Cirencester Road	Certificate of lawfulness to establish that the part of the building known as 'The Bramble Patch' has been used as a self-contained dwelling for a continuous period in excess of 4 years.	NO OBJECTION 18.09.15	CERTIFICATE GRANTED 30.10.15
11.09.15	15/00816/APP	Parcel 5B Glos Business Park	Proposed development of 31 residential dwellings with associated roads, footways, parking, drainage and landscaping.	NO OBJECTION 16.10.15	HUCCLECOTE

22.09.15	15/00977/FUL WESTFIELD	33 Ermin Park Brockworth	2 no. new dwellings to the side of numbers 33 & 35 Ermin Park together with extension and alterations to numbers 33 & 35 Ermin Park	NO OBJECTION 15.10.15	
12.10.15	15/01103/FUL GLEBE	Mill Farm, Mill Lane, Brockworth GL3 4QG	Proposed side extension & alterations	NO OBJECTION 27.10.15	
12.10.15	15/01068/APP HORSBERE	Land Parcel 21A Glos Business Park Brockworth	Proposed development of 23 residential dwellings with associated roads, footways, parking, drainage and landscaping.		
02.11.15	15/01044/FUL MOORFIELD	Wyevale Garden Centre, Shurdington Road, Brockworth	Log cabin to be erected for use as a showroom display area for hot tub related items. Cabin will also contain a small office area and chairs for customers. Cabin includes changing area room. Cabin will be accessible to wheelchair users with doors of appropriate width and ramps leading to doors where necessary.	NO OBJECTION 10.11.15	
20.11.15	15/01247/FUL MOORFIELD	23 Wye Road Brockworth Gloucester	Two storey side extension, single storey extension to the front porch.	NO OBJECTION 26.11.15	

138/FC

JOINT CORE STRATEGY

1. The meeting received updates regarding the Joint Core Strategy. No update was available.

139/FC

CORRESPONDENCE

1. The meeting received a list of correspondence for information purposes only.
1. The meeting received a report of the GPFA meeting on the 10th November 2015 discussing dog orders and bans.
2. The meeting received an invitation to the 30th Anniversary celebration of the Wide Valley Singers to take place Sunday the 13th December at Witcombe Village Hall.
3. The meeting considered the proposal for confirmation from GCC for contribution of £3,500 for the proposed 20 MPH zones in Brockworth. Motion not carried.
4. The meeting received information from GCC about the draft Local Transport Plan consultation.
5. The meeting received an update from GPFA about the 2015 Playground and Playing Field Assessment.

6. The meeting considered the request by TBC to meet with a Parish Cllr to discuss the role and work as a Cllr for the Independent Remuneration Panel. The Chairman, Cllr Hunt, will attend. Clerk to RSVP with reply to questions and confirmation of attendance before 16th December, 2015. **Action: Clerk, Chairman.**
7. The meeting considered the request by UBICO to highlight bins and dog bins that require servicing more often. PC Handyperson to update correct list. **Action: Handyperson, Clerk**
8. The meeting received the Parish Matters bulletin requesting help from Parish Councils to employ dog wardens. Clerk to telephone TBC to find information on what othe local Councils are contributing. **Action : Clerk.**
9. The meeting received an update about the latest Devolution bid for Gloucestershire.
10. The meeting considered the request to move the grit bin on the steep corner of Coopers Hill. Clerk to arrange for bins to be moved. **Action: Clerk.**
11. The meeting acknowledged the resolution passed by GAPTC to encourage all Parish Councils to engage with the Institute of Public Rights of Way and Access Management.
12. The meeting were informed of the Funding Opportunities Bulletin provided by Cllr H Turbyfield (180 page document available from the Clerk)
13. The meeting considered the request for support to restore reduced Emergency Services at Cheltenham Hospital. Clerk to write with support. **Action: Clerk.**

There being no other business, the Chairman closed the meeting at 20:54

Signed:

Dated: