

BROCKWORTH PARISH COUNCIL

MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON WEDNESDAY THE 6th January 2015 AT THE COMMUNITY CENTRE AT 6:30 PM

PRESENT Cllrs: J Hunt, C Neal (Mrs), R Furolo, H Turbyfield, S Neal (Ms), J Clarke, M Hobden, R Hatton (Mrs), I German (Mrs), F Miles (Ms), J Styles (Mrs).

In attendance: Mr Barrie Hesling, Mr J Boulton, Ms Sarah McColl-Dorion (Clerk).

Mr B Hesling and Mr J Boulton from MIDGLOS Indoor Bowling Club addressed the meeting and presented the Council with written information about the Club. Belway Homes are the current owners of the land the Club is built on. The Club are unsure what they will be charged for rent for the remaining 35 years of their 50 year lease. The Club are looking at ways of raising funds and increasing membership. The Club are looking for section 106 funds to assist them. Mr Hesling suggested forming a sub-committee to include Cllrs and Club members and to approach Tewkesbury Borough Council to meet to discuss 106 funding.

The Chairman opened the meeting at 19:07

141/FC TO RECEIVE APOLOGIES FOR ABSENCE

Cllrs: F Green, C Green and PC Ashley Shingler, C Cllr R Vines. The Council accepted the apologies and reasons for absence.

142/FC DECLARATIONS OF INTEREST

Members were invited to declare any interest they may have in the business set out on the Agenda to which the approved Code applies. Cllr C Neal and Cllr S Neal both declared a prejudicial interest in item 143 on the agenda.

143/FC TO CONSIDER CO-OPTIONS TO FILL THE FOLLOWING VACANCIES (standing agenda item until vacancies filled:

- 1. Glebe Ward – 1 vacancy.** No applications received.
- 2. Westfield Ward – 1 vacancy.** One application was received. Cllrs J Hunt, R Furolo, H Turbyfield, J Clarke, M Hobden, R Hatton, I German, F Miles, J Styles voted to Co-Opt Miss Helen Neal as new Cllr for the Westfield Ward. Cllr S Neal and Cllr C Neal were excluded from the vote.

144/FC TO RECEIVE CHAIRMAN'S ANNOUNCEMENTS.

1. The Chairman reported on his meeting with the independent remuneration panel at Tewkesbury Borough Council.

145/FC TO RECEIVE A REPORT FROM THE COUNTY COUNCILLOR:

1. C Cllr Vines was unable to attend as he was engaged at Tewkesbury Borough Council.

146/FC POLICE AND CRIME

1. The meeting received a written report on current crime statistics.

147/FC MINUTES

1. The Council requested 1 amendment be made to the Full Council minutes and then approved the minutes of the Council Meeting held on the 2 December, 2015. **Action-Clerk**
2. Cllr Hatton will bring information re: item 133-7 'Funding of CAB in other Parishes' to next meeting. **Action- Cllr Hatton**

148/FC REPORT FROM THE OFFICER OF THE COUNCIL

1. The meeting received an update from the Clerk regarding actions agreed at the previous meeting. The meeting agreed to the suggested figure to contribute to a community dog warden.

- The meeting received a report from the Communities Together Project meeting 26 November 2015. Clerk to invite member of the project to attend a future Council meeting.

149/FC

BOROUGH COUNCILLORS' REPORT

The meeting received reports from the Borough Cllrs about the following:

- Cllr Furolo chaired the audit committee meeting in December. Auditors will be returning to look at weak areas.
- Cllr Furolo attended a licensing committee meeting.
- Cllr Turbyfield chaired a meeting of the leisure facility working group. The project for the new swimming bath is on time and on budget. The official opening will be July 2016
- The devolution working group reported that their bid has received a positive response.
- Permanent road surfacing has been carried out on Cooper's Hill.
- Cllrs Hatton and Turbyfield volunteered providing Christmas lunches for people in need on Christmas Day. The event was well attended and very successful.
- The planning policy reference panel will be meeting on the next few Thursdays re: the Joint Core Strategy. A report will be provided to the Council.

150/FC

WARD REPORTS

- Cllr Hobden reported again on the ongoing complaint from a resident about a hole near his property. The resident reported the problem to GCC who have put barriers around the hole. Clerk to contact the Highways Agency again. **Action: Clerk.**
- Cllr Hobden also reported that water is pouring out in an area at Mill Lane. Cllr Hunt will visit the site. **Action-Chairman**

151/FC

BROCKWORTH COMMUNITY PROJECT UPDATES

- The meeting received the monthly Youth Activity Report. Clerk is to request a separate account from the project summarizing youth provision expenditure for Council budget purposes. **Action-Clerk**
- The Council were to receive a verbal update from the Parish Council representative on the Youth Review Group. No representative was present. The Council resolved to appoint Cllr H Neal as the new Parish Council representative for the Youth Review Group..

152FC

PARKS, OPEN SPACES AND BURIAL GROUND

- The meeting received the monthly written report from the handyperson regarding the play parks and burial ground matters. Praise was given by members of the public to Cllrs about the quality of work provided by the Council's handy person. Thanks are to be passed on to Louise, the handyperson. **Action-Clerk.** Clerk is to investigate anti slip surfaces/paint for areas on the park play equipment. **Action-Clerk**

153/FC

FINANCE

- The meeting received the Management Accounts for the financial year to date.
- The meeting approved the schedule of payments which are due payment in the amount of £6024.16.

Date	A/C Ref	Details	Net Amount	Tax Amount	Gross Amount
01/12/2015	BROCKWO	Dec15/Jan16 magazine	£310.00	£0.00	£310.00
30/11/2015	GAPTC	Pension Training	£15.00	£0.00	£15.00
01/12/2015	JRBENTER	Scoop Bags	£438.50	£87.70	£526.20
27/11/2015	SYSTEM	Notebooks and lined pads	£30.46	£6.09	£36.55
07/12/2015	GLEVUMSE	Lock/unlock 11.2015	£357.00	£71.40	£428.40
07/12/2015	GLEBECON	Cut and collect War Mem Grass	£60.00	£12.00	£72.00
30/11/2015	GREENFIE	Club Path	£1080.00	£216.00	£1296.00
02/12/2015	REDSTONE	On site consultancy/Training	£150.00	£30.00	£180.00
14/12/2015	HARTELL	Bin re-drill and bolt in place	£85.00	£17.00	£102.00
14/12/2015	CITIZENS	Advice sessions	£624.00	£0.00	£624.00
15/12/2015	GCCPENS	Pensions Dec 2015	£508.46	£0.00	£508.46
03/12/2015	DAVEJENN	Window cleaning Nov 2015	£85.00	£0.00	£85.00
17/12/2015	TEWKESBC	Business Rates Dec 2015 payment 9 of 10	£840.00	£0.00	£840.00
17/12/2015	SAINTJOHNAM	Julia McMahon AED training	£105.00	£21.00	£126.00
23/12/2015	NISBETS	Deep Fat Fryer	£429.99	£85.99	£515.98
14/12/2015	SYSTEM	Concord visitor book refill and velcro pads	£14.98	£3.00	£17.98

14/12/2015	SYSTEM	Concord visitor book refill	£7.99	£1.60	£9.59
22/12/2015	K.I.S.	Replace fire extinguisher	£105.00	£21.00	£126.00
22/12/2015	NALC	LCR Subscription renewal	£40.00	£0.00	£40.00
23/12/2015	GFLEET	Repairs at Mill Lane and grit bins	£165.00	£0.00	£165.00
25/11/2015	GFLEET	Soil Filling/Boulder removal	£300.00	£0.00	£300.00
		TOTALS	£5451.38	£572.78	£6024.16

3. The meeting received the Parish Council and Community Centre Budget Reports.
4. The meeting received a schedule of payments made outside of the meeting since 29 November, 2015.

01/12/15	Severn Trent Water	Water Rates	£80.31
01/12/15	Best of Gloucester	Community Centre Advertising monthly DD	£94.80
23/12/2015	Chairman's Allowance	Staff Christmas meal	£104.18
30/12/15	All staff	December Payroll for 6 staff	£6261.45
16/12/15	Sage	Sage Accounts Subscription December 2015	£108.00
01/12/15	Severn Trent Water	Water Rates	£80.31
01/12/15	Best of Gloucester	Community Centre Advertising monthly DD	£94.80
		TOTAL:	£6715.85

5. The meeting received the 2016/17 draft budget for consideration to set the Precept request. A proposal was made to precept the annual £10,000 youth provision as opposed to taking it from Council reserves. All agreed. A proposal was made to raise the taxi voucher allowance from £50 to £75 until the end of the financial year. All agreed. A proposal was made to precept for an £1800 grant to be provided for the Moorfield Road pre-school. All agreed. The meeting resolved to increase the Band D by £2.08 or an increase of 2.84%. **Action-Clerk**
6. The meeting received the request from the Clerk for membership renewal to the Society of Local Council Clerks. The meeting resolved to renew membership. **Action-Clerk**
7. The meeting received a grant fund request from the Brockworth Community project for funding toward their residential program. The Council resolved to grant the request of £225.
8. The meeting received the quotes to install the fire alarm zones on the Community Centre alarm system. The meeting resolved to have the zones installed.

154/FC PLANNING MATTERS

The meeting received the following planning Matters for consideration:

Date application received	Reference & Ward	Location / Address	Details of Application	Comments from BPC	Decision
13.05.2015	15/00453/FUL MOORFIELD	The Haven Coopers Hill Brockworth GL3 4SB	Construction of Implement Shed	NO OBJECTION 22.05.15	REFUSE 08.12.15
14.07.15	15/00743/FUL HORSBERE	1 Green Way Brockworth GL3 4NL	Proposed dwelling adjacent to No. 1 Green Way, Brockworth	plans not returned	REFUSED 26.11.15
22.09.15	15/00977/FUL WESTFIELD	33 Ermin Park Brockworth	2 no. new dwellings to the side of numbers 33 & 35 Ermin Park together with extension and alterations to	NO OBJECTION 15.10.15	PERMIT 01.12.15

			numbers 33 & 35 Ermin Park		
12.10.15	15/01103/FUL GLEBE	Mill Farm, Mill Lane, Brockworth GL3 4QG	Proposed side extension & alterations	NO OBJECTION 27.10.15	PERMIT 02.12.15
17.11.15	15/01124/FUL GLEBE	1 St Annes Close Brockworth	Loft conversion to provide first floor bathroom, ensuite bathroom and small bedroom.	OBJECT 04.12.15	
14.12.15	15/01274/APP HORSBERE	Land to the West & South of Gloucester Business Park	Proposed development of 214 residential dwellings with associated roads, footways, parking, drainage and landscaping comprising parcels 25a, 25b, 26a, 26b, 27a, 27b.		
09.12.15	15/01296/ADV MOORFIELD	Cross Hands Inn Shurdington Road Brockworth	Replacement of signage in keeping with Toby brand.		
16.12.15	15/01350/FUL WESTFIELD	20 Elm Drive Brockworth	Retention of brick recladding at 20 Elm Drive.		

No adverse comments were made.

155/FC

JOINT CORE STRATEGY

1. The meeting received updates regarding the Joint Core Strategy. The Outline Programme for January 2016 Hearing Sessions will take place 8th January, 2016. Cllr Hobden will confirm with the Clerk whether he can attend or not. **Action-Cllr Hobden**

156/FC

CORRESPONDENCE

1. The meeting received a list of correspondence for information purposes only.
2. The meeting received a request from Iain Selkirk FCA to complete the annual independent internal audit. The Council resolved to use Mr Selkirk's services for the end of 2015/16 financial year. **Action-Clerk**

There being no other business, the Chairman closed the meeting at 21:25

Signed:

Dated: