

BROCKWORTH PARISH COUNCIL

MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON WEDNESDAY THE 4th NOVEMBER 2015 AT THE COMMUNITY CENTRE AT 6:30 PM

PRESENT Cllrs: J Hunt, C Neal (Mrs), R Furolo, H Turbyfield, S Neal (Ms), F Green, C Green (Mrs), J Clarke, M Hobden, R Hatton (Mrs), I German (Mrs).

In attendance: Ms Martha Mundy Community Funding Officer from Tewkesbury Borough Council, C Cllr Robert Vines, PC Ashley Shingler, PCSO Kevin Rees, Mrs Sarah McColl-Dorion (Clerk).

Martha Mundy in attendance to discuss funding opportunities and distributed funding information and grant information guides. Cllr Hunt stated Brockworth is growing in size and the Youth Centre is in need of expansion. The kitchen in the Community Centre also requires expanding as the cafe is being used more frequently. Ms Mundy stated a community grant could be applied for the kitchen expansion but costings would be needed. Cllr Hunt explained by moving the MUGA to Mill Lane playing field the existing Community Centre building could be expanded to the rear and allow for more parking. Cllr Turbyfield stated that he receives a regular list of funding opportunities that he will pass on to full Council. Ms Mundy offered her help to the Council when making applications for grant funding. Cllr Hunt thanked Ms Mundy for meeting with and addressing the Council.

Meeting opened 18:55

109/FC TO RECEIVE APOLOGIES FOR ABSENCE

Cllr E Buxton. The Council accepted the apology and reason for absence.

110/FC DECLARATIONS OF INTEREST

None.

111/FC TO CONSIDER CO-OPTIONS TO FILL THE FOLLOWING VACANCIES (standing agenda item until vacancies filled):

1. **Glebe Ward – 1 vacancies** No applications received
2. **Westfield Ward – 2 vacancies** No applications received.

112/FC TO RECEIVE CHAIRMAN'S ANNOUNCEMENTS.

1. The Chairman passed a notice to the Council with details of the Remembrance Service to be held the 8th November, 2015. The Chairman will lay a wreath on behalf of the Council and asked that Cllrs attend the service. Cllr Furolo asked about the use of the primary school car park for parking. Clerk to contact school to inquire if gates will be unlocked. **Action: Clerk**

113/FC TO RECEIVE A REPORT FROM THE COUNTY COUNCILLOR:

1. C Cllr Vines reported the current topic at County Council is devolution. Gloucestershire is trying to create a combined committee to put together a devolution deal.

114/FC POLICE AND CRIME

1. PC Shingler and PCSO Rees attended the meeting and introduced themselves as the new neighbourhood police officers. The Council received the crime statistic reports for the months of September and October 2015. PC Shingler reported that changes to services came into effect in July 2015 and response time for emergency calls will be less in future. PC Shingler will attend as many full Council meetings as possible and will send contact details to the Clerk. Clerk to forward future Council meeting dates to PC Shingler and PCSO Rees. **Action: Clerk**

115/FC MINUTES

1. The Council approved the minutes of the Council Meeting held on the 7 October, 2015

116/FC

REPORT FROM THE OFFICER OF THE COUNCIL

1. The meeting received an update from the Clerk regarding actions agreed at the previous meeting. The Clerk is to write to the Head of Brockworth Academy about cutting back the school hedge at Mill Lane playing field. **Action: Clerk**

117/FC

BOROUGH COUNCILLORS' REPORT

1. Cllr Furolo reported he attended a finance meeting at TBC. The purpose was to identify areas for cut back on expenditure and to make better use of assets. Cllr Furolo and the Clerk will start working on a draft budget for the next financial year and bring to full Council for review.
2. Cllr Turbyfield reported that he sits on the working party for devolution and will bring updates to future full Council meetings. Cllr Turbyfield attended Saint Johns Ambulance AED training and has been qualified to use the Community Centre defibrillator.
3. Cllr Hatton reported on the conditions at Oldfield Road playing area. Fencing has been pushed down and dog fouling is an issue. Clerk to contact TBC for dog signs to be sent to the Parish Council to put up in the area. **Action: Clerk**

118/FC

WARD REPORTS

1. Cllr Clarke reported damage to the footpath entering Mill Lane car park. Clerk to contact Highways Agency. **Action: Clerk**
 2. Cllr Furolo inquired about the availability of disabled markers from TBC for cars for the disabled to park in car parks. C Cllr Vines will make enquiries and relay information back to the Clerk.
 3. Cllr Green reported a complaint from a resident regarding an accident on Kennel Lane resulting in a broken gas pipe. The area is the responsibility of the Highways Agency. Clerk to reply to the resident. **Action: Clerk**
- The Chairman reported the drain at Crosshands is still in disrepair. Clerk to write again. **Action: Clerk**

119/FC

BROCKWORTH COMMUNITY PROJECT UPDATES

1. The meeting received the monthly Youth Activity Report.
2. The Council were to receive a verbal update from the Parish Council representative on the Youth Review Group. No representative was present.

120/FC

PARKS, OPEN SPACES AND BURIAL GROUND

1. The meeting received the monthly written report from the handyperson regarding the play parks and burial ground matters. Cllr Furolo suggested a dog warden be jointly employed with other Councils to improve dog fouling and other issues. Clerk is to put the questionnaire in the Parish magazine as previously resolved in minute 104/FC-2 on 7th October, 2015. Clerk is instructed to look further into Public Spaces Protection Orders and to contact other Parishes about enforcing dog orders and a dog warden. Clerk to bring a report back to full Council. **Action: Clerk**
2. The meeting received an update from the 'Save the Greenbelt' group.

121/FC

FINANCE

1. The meeting received the Management Accounts for the financial year to date.
2. The meeting approved the schedule of invoices which are due payment totalling £5902.91 + VAT (breakdown below).

<u>Date</u>	<u>A/C Ref</u>	<u>Details</u>	<u>Net Amount</u>	<u>Tax Amount</u>	<u>Gross Amount</u>
30/09/2015	GCC PENS	Pensions	£979.51	£0.00	£979.51
30/09/2015	GLEVUMSE	Lock/unlock Sept 2015	£280.50	£56.10	£336.60
30/09/2015	GLEVECON		£980.00	£196.00	£1176.00
06/10/2015	STJOHNAM	SMD Defib training	£210.00	£42.00	£252.00
02/10/2015	TEAMWOR	Catering Cover	£178.75	£35.75	£214.50
07/10/2015	DAVEJENN	Window Cleaning Sept 2015	£85.00	£0.00	£85.00
12/10/2015	SAWEPROPE		£62.50	£0.00	£62.50
13/10/2015	SYSTEM	Office Supplies	£79.58	£15.92	£95.50
16/10/2015	GCC.PENS	Pensions Oct 2015	£498.05	£0.00	£498.05
21/10/2015	BARBARA	Admin Cover	£328.00	£0.00	£328.00
27/10/2015	HELNEAL	Admin Cover	£565.25	£0.00	£565.25
28/10/2015	MITCHELL	Planned Maintenance 1/6/15 to 31/5/16	£77.00	£15.40	£92.40

29/10/2015	TEWKESBC	Business Rates Nov 2015 8 of 10	£840.00	£0.00	£840.00
19/10/2015	GAPTC	Cllr Induction training	£50.00	£172.00	£50.00
02/10/2015	NESBITS	Lincat Water Boiler	£273.00	£54.60	£327.60
		TOTALS	£5847.14	£415.77	£5,902.91

3. The meeting noted a schedule of payments made outside of meetings from 1 October to 30 October 2015:

01/10/15	Severn Trent Water	Water Rates	£80.31
01/10/15	Best of Gloucester	Community Centre Advertising monthly DD	£79.00
29/10/15	EON	Community Centre Electricity usage	£395.63
16/10/15	Sage	Sage Accounts Subscription June 2015	£39.00
16/10/15	KCS	Photocopier Usage Charges and leasing	£407.63
30/10/15	All staff	October Payroll for 5 staff	£4780.53
		TOTAL	£5782.10

4. The meeting noted the receipt of precept payment.
5. The meeting noted the purchase of a replacement water boiler for the Community Centre kitchen at a cost of £273.

122/FC

PLANNING MATTERS

1. The meeting considered the following planning matters: No adverse comments were made

Date application received	Reference & Ward	Location / Address	Details of Application	Comments from BPC	Decision
14.07.15	15/00721/FUL HORSBERE	42 Lasne Crescent Brockworth Gloucester	Alterations and conversion of existing detached double garage to granny annex.		PERMIT 20.08.15
14.07.15	15/00743/FUL HORSBERE	1 Green Way Brockworth GL3 4NL	Proposed dwelling adjacent to No. 1 Green Way, Brockworth		
23.07.15	15/00754/CLE MOORFIELD	Lower Witcombe Farm, Cirencester Road, Brockworth	Certificate of lawfulness for erection of residential dwelling as built without conditions imposed by permission T8156/A and 88T/8156/02/02.	NO OBJECTION 24.07.15	PERMIT 03.09.15
29.07.15	15/00751/OUT	Bentham Country Club, Bentham Lane Bentham	Outline Planning application for the redevelopment of Bentham Country Club to include the erection of 40 dwellings, associated parking, public open space, landscaping and associated works.	OBJECT 07.08.15	BENTHAM

01.09.15	15/00785/CLE MOORFIELD	The Bramble Patch Pendale Farm Cirencester Road	Certificate of lawfulness to establish that the part of the building known as 'The Bramble Patch' has been used as a self-contained dwelling for a continuous period in excess of 4 years.	NO OBJECTION 18.09.15	
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123/FC

JOINT CORE STRATEGY

1. The meeting received updates regarding the Joint Core Strategy. Cllr Hobden reported it is still ongoing.

124/FC

CORRESPONDENCE

1. The meeting received a list of correspondence for information purposes only.
2. The meeting received a complaint from a resident who is unable to enter and exit his drive because of parking in front of a business on Ermin Street. Clerk to write. **Action: Clerk**
3. The meeting received the report of complaints regarding the play area at Oldfield Road addressed in item 117/FC-3
4. The meeting received the request for flood wardens. Cllr Turbyfield volunteers as Council flood warden. **Action: Clerk**
5. The meeting considered the need for housekeeping on the weekend at the community centre. The meeting agreed to have a cleaner as and when needed for busy weekends.
6. The meeting received the Rural Opportunities bulletin for funding opportunities. Clerk to keep Council informed.
7. The meeting received the notice for the 'Negotiate a better Outcome in Planning ' training for January, 2015. **Clerk will attend.**
8. The meeting considered the GAPTC training schedule.
9. The meeting considered the Brockworth Pavillion correspondence. Cllr S Neal proposed under standing order 3-D that the press and public be excluded from the meeting as their presence could be prejudicial to the public interest by reason of the confidential nature of the business and for other special reasons. Cllr Turbyfield seconded the proposal. All agreed. **Action: Clerk and Chairman to draft a letter of reply**

There being no other business, the Chairman closed the meeting at 21:14

Signed:

Dated: