

# BROCKWORTH PARISH COUNCIL

## MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON WEDNESDAY THE 3<sup>rd</sup> February, 2016 AT THE COMMUNITY CENTRE AT 7:00 PM

**PRESENT** Cllrs: J Hunt, C Neal (Mrs), R Furolo, H Turbyfield, S Neal (Ms), J Clarke, M Hobden, R Hatton (Mrs), I German (Mrs), J Styles (Mrs), C Green (Mrs), F Green, D Neal (Miss).

**In attendance:** Residents of Ermin Park, Members and Trustee of the Brockworth Community Project, Matthew Discombe of the Gloucester Citizen, Ms Sarah McColl-Dorion (Clerk).

Residents of Ermin Park, Brockworth addressed the Council about traffic problems and parking on Ermin Street and in Ermin Park. Residents suggested the area be turned into a cul-de-sac, one way system or that double yellow lines be instated. The Chairman explained that this would be a decision taken by Gloucestershire County Council and that residents should write to GCC. The Council agreed they would help the residents of Ermin Park and will write to GCC expressing their support.

The Chairman opened the meeting at 19:21

**157/FC TO RECEIVE APOLOGIES FOR ABSENCE**

Cllrs: E Buxton, F Miles. The Council accepted the apologies and reasons for absence.

**158/FC DECLARATIONS OF INTEREST**

None

**159/FC TO CONSIDER CO-OPTIONS TO FILL THE FOLLOWING VACANCY (standing agenda item until vacancies filled:**

1. **Glebe Ward – 1 vacancy.** No applications received.

**160/FC TO RECEIVE CHAIRMAN'S ANNOUNCEMENTS.**

1. No announcements to report.

**161/FC TO RECEIVE A REPORT FROM THE COUNTY COUNCILLOR:**

1. (i) Cllr Vines expressed his support for the residents of Ermin Park and will bring their comments to TBC.
- (ii) The devolution bid for Gloucester is still being considered and a response should be received by the end of February.
- (iii) Council tax for the new financial year will be increased by 1.99% and there will be a 2% increase for adult social care. BAND D will increase by approximately £50 for the year.

**162/FC POLICE AND CRIME**

1. The meeting received a written report on current crime statistics. The meeting directed the Clerk to find out the times of day the thefts took place. **Action-Clerk**

**163/FC MINUTES**

1. The Council approved the Minutes of the Council Meeting held on the 6<sup>th</sup> January, 2016.

**164/FC REPORT FROM THE OFFICER OF THE COUNCIL**

1. The meeting received an update from the Clerk regarding actions agreed at the previous meeting.

**165/FC BOROUGH COUNCILLORS' REPORT**

The meeting received reports from the Borough Cllrs about the following:

1. Cllr Furolo reported on the planned BAND D Council tax increase and an additional 2% increase for Police services.
2. Cllr Turbyfield attended a Scrutiny and Overview Committee meeting. Finances are very tight at TBC and services need to be maintained on far less money.
3. Cllr Turbyfield reported that the entrance to Kennel Lane will be blocked off. A speed program is being arranged with Highways to be launched with volunteers in the community. Road safety awareness to be arranged for school children and perhaps with the Youth Project. A notice will be placed in the Parish Magazine. **Action-Clerk**

166/FC

#### WARD REPORTS

The meeting received reports from the wards about the following:

1. A large hole at the roundabout near the Shell Station. **Action: Clerk.**
2. Complaints about mess in the lane behind Court Road shops. The Clerk was asked to find who owns the property(ies), report the mess and request clean up. **Action-Clerk**
3. Complaint about overgrown hedge and brambles at Sayer's Close corner. The area is not the responsibility of the Highways Agency. Chairman will look at the area and contact the owner or Severn Vale housing to request maintenance be done. **Action-Chairman**

167/FC

#### BROCKWORTH COMMUNITY PROJECT UPDATES

1. The meeting received the monthly Youth Activity Report. The meeting questioned the decision to halt the junior youth programs for a period of time because of bad behaviour by some of the youths. Representative of the Community Project stated there had been problems with violence towards the building and youth workers. A report will be provided to the full Council and given to the next meeting. **Action-Clerk**
2. The Council were to receive a verbal update from the Parish Council representative on the Youth Review Group. Cllr D Neal will provide one for the next full Council meeting. **Action-Cllr D Neal.**
3. The meeting considered two grant applications from the Community Project. Cllr F Green proposes the applications be put to the next full Council agenda so the Council can review the grant funding available in the 2016/17 budget. Motion carried. **Action-Clerk**

168FC

#### PARKS, OPEN SPACES AND BURIAL GROUND

1. The meeting received the monthly written report from the handyperson regarding the play parks and burial ground matters. Cllr Furolo will consult with TBC about the database they use for tree care and maintenance. **Action-Cllr Furolo**

169/FC

#### FINANCE

1. The meeting received the Management Accounts for the financial year to date.
2. The meeting received the Parish Council and Community Centre Budget Reports.
3. The meeting approved the schedule of invoices which are due payment totalling £2893.62

<u>Date</u>	<u>A/C Ref</u>	<u>Details</u>	<u>Net Amount</u>	<u>Tax Amount</u>	<u>Gross Amount</u>
13/01/2016	BROTHERT	Sage posting corrections	£465.50	£93.10	£558.60
18/01/2016	DAVEJENN	Window Cleaning Dec 2015	£85.00	£0.00	£85.00
14/01/2016	DSWDESIGN	Architect Drawings	£500.00	£0.00	£500.00
14/01/2016	GCCPENSION	Pension Return Jan 2016	£517.25	£0.00	£517.25
08/01/2016	GLASDON	Metal Guppy Bin, anchors	£305.26	£61.05	£366.31
31/12/2015	GLEBECON	Mow and strim	£130.00	£26.00	£156.00
31/12/2015	GLEVUMS	Dec 15 lock/unlocks	£212.50	£42.50	£255.00
06/01/2016	HELNEAL	4 Hours Kitchen Help	£34.00	£0.00	£34.00
22/01/2016	MARTECH	Make and fix metal box to wall	£80.00	£17.00	£102.00
14/01/2016	SAWPROP	Bleed Radiator and ease TRV	£45.00	£0.00	£45.00
25/01/2016	SAWPROP	Salt Bin repair, radiator repair	£265.00	£0.00	£265.00
06/01/2016	SYSTEM	Jot box refills	12.88	£2.58	£15.46
		<b>TOTALS</b>	<b>£2651.39</b>	<b>£242.23</b>	<b>£2893.62</b>

4. The meeting received a schedule of payments made outside of the meeting since 27 December, 2015.

DATE	PAYEE	DETAILS	AMOUNT
02/01/2016	Severn Trent Water	Water Rates	£80.31
02/01/2016	Best of Gloucester	Community Centre Advertising monthly DD	£94.80
15/01/2016	Ash Wildsmith	Kitchen assistance	£39.36
14/01/2016	All staff	January Payroll for 6 staff	£6151.98
	Sage	Sage Accounts Subscription December 2015	£108.00
18/01/2016	Tewkesbury Borough Council	January Business Rates	£840.00
07/01/2016	SLCC	Clerk Membership	£202.00
25/01/2016	R Morris	Taxi Voucher Reimbursement	£300.00
		<b>TOTAL</b>	<b>£7816.45</b>

5. The meeting reviewed the 2015/16 Taxi voucher awards for couples both claiming. The meeting resolved to award both partners the full amount in vouchers.
6. The meeting received a request for a £50.00 grant from the Roses Theatre. The meeting resolved to award the grant.
7. The meeting received information regarding the Chairman and Cllrs allowances.

#### 170/FC PLANNING MATTERS

1. The meeting received the following planning Matters for consideration:

Date application received	Reference & Ward	Location / Address	Details of Application	Comments from BPC	Decision
01.05.15	15/00465/FUL HORSBERE	56 Ermin Street Brockworth	Erection of chalet bungalow and attached garage. Revised application for the retention of works as built (further to planning permission ref 12/00985/FUL)	OBJECT 04.06.15	<b>PERMIT 07.01.16</b>
02.11.15	15/01044/FUL MOORFIELD	Wyevale Garden Centre, Shurdington Road, Brockworth	Log cabin to be erected for use as a showroom display area for hot tub related items. Cabin will also contain a small office area and chairs for customers. Cabin includes changing area room. Cabin will be accessible to wheelchair users with doors of appropriate width and ramps leading to doors where necessary.	NO OBJECTION 10.11.15	<b>PERMIT 07.01.16</b>

17.11.15	15/01124/FUL GLEBE	1 St Annes Close Brockworth	Loft conversion to provide first floor bathroom, ensuite bathroom and small bedroom.	OBJECT 04.12.15	
20.11.15	15/01247/FUL MOORFIELD	23 Wye Road Brockworth Gloucester	Two storey side extension, single storey extension to the front porch.	NO OBJECTION 26.11.15	<b>PERMIT 11.01.16</b>
16.12.15	15/01274/APP HORSBERE	Land to the West & South of Gloucester Business Park	Proposed development of 214 residential dwellings with associated roads, footways, parking, drainage and landscaping comprising parcels 25a, 25b, 26a, 26b, 27a, 27b.	NO OBJECTION 12.01.16	
11.12.15	15/01296/ADV MOORFIELD	Cross Hands Inn Shurdington Road Brockworth	Replacement of signage in keeping with Toby brand.	OBJECT 24.12.15	
18.12.15	15/01350/FUL WESTFIELD	20 Elm Drive Brockworth	Retention of brick recladding at 20 Elm Drive.	NO OBJECTION 12.01.16	<b>PERMIT 22.01.16</b>
19.01.16	15/01327/FUL HORSBERE	Unit 4, Abbotswood Shopping Centre, Brockworth	Retrospective application for change of use from A1 Retail to a mixed A1/A5 Retail Shop (specialising in fresh fish and associated produce/products) and Takeaway (Fish and Chip Shop) and including provision of an extract duct to the rear (Resubmission of 14/00717/FUL).	NO OBJECTION 26.01.16	
21.01.16	15/01378/OUT HORSBERE	Nerva Meadows Plots 3200, 7400, 7520, Gloucester Bus Park	Development of up to 106 dwellings with associated access, public open space, landscaping and other infrastructure.	NO OBJECTION 22.01.16	

No adverse comments were made.

2. The meeting received a report with information regarding Material Considerations for Planning decisions.

3 The meeting considered the Licensing application for street trading 16/00072/STRAD3. No adverse comment was made.

4. The meeting received the planning concerns from Hucclecote Parish Council regarding application **15/01278/OUT Nerva Development**.

5. To meeting received the report from the meeting with Adrian Goode from TBC regarding 106 monies for development at **plots 3200, 7400 and 7520 Gloucester Business Park, Brockworth**.

171/FC

**JOINT CORE STRATEGY**

1. The meeting received updates regarding the Joint Core Strategy. The Clerk is to request information from the January 2016 Hearing Sessions that took place 8<sup>th</sup> January, 2016. **Action-Clerk**

172/FC

**CORRESPONDENCE**

1. The meeting received a list of correspondence for information purposes only. Clerk to arrange a list of training opportunities for Cllr D Neal. **Action-Clerk**. Clerk to write to MIDGLOS Bowls Club and provide them with grant application documents for GCC Community Chest Fund. **Action-Clerk**

There being no other business, the Chairman closed the meeting at 20:48

Signed:

Dated: