

MINUTES OF BUILDING AND GROUNDS COMMITTEE MEETING

held in Brockworth Community Centre, on Tuesday 14th January 2020

1.	Welcome from Chair of Committee
2.	attendance of Councillors Chris Evans, Sara Stevens (Chair), Jason Mills, Wayne Stevens, Tracey Poulton, Nadia Johns, Debbie Harwood Louise Gerrard and Charlotte Parry and invited Building Manager. Mr Kenwood (Brockworth Albion Football Club)
3.	Committee received apologies for absence
4.	Committee received declarations of interests on matters on the agenda
5.	Public session at the discretion of the Committee Chair
6.	Committee approved draft minutes of meeting held on 18 th December 2019
7.	Building Matters
a	Committee received and considered report from Building Administrator and agreed
b	Committee considered draft Health and Safety Policy
c	Committee approved the 6 monthly service of the dual-sewage pumps at a cost of £492 and noted the emptying of the pit will cost £140 for 1000 gallons prior to the service
d	Committee discussed the Safe and Recover Grant funding report and agreed it wishes to subsidise the project as it is not fully funded
8.	BURIAL GROUND
a	Committee considered quotation for next row of cremations area as urgent action is needed
9.	PARKS AND OPEN SPACES
a	Parks and Open Spaces immediate action security options were considered as per previous presentation – Boulder £354.50
b	“Community Clear up” working group feedback – Cllr W Stevens
c	Committee considered tree works at nature reserve quotation
d	Community considered update regarding “Bee man” and committee to agree response
e	Committee considered the appointment of The Play Inspection Company to carry out the annual play inspections at a cost of £270
f	Committee noted the playing fields association newsletter
g	Committee considered the way forward on outstanding MUGA project
h	Committee noted park inspection report dated 10/10/19 – already distributed
i	Committee considered photographs of pathway along the brook – Councillor Poulton
j	Committee considered further correspondence re fun fair visit 2020
k	Committee considered the Horsbere Brook and Mill Lane tree report. Noting quotations are not yet available but time is of the essence due to bird nest season
l	Committee considered a request from football club to extend the size of the changing room/pavilion
10.	Committee approved financial report – Actual against budget
11.	Committee noted that following decision of Committee at last meeting, fare shares would like to find a way to encourage BPC to stay with them
12.	Committee noted that Business Clerk is meeting with TBC officer regarding potential s106 projects
	Date of next meeting confirmed as 19 th February 2020 at 7pm Meeting closed at