

# MINUTES PLANNING, HIGHWAYS AND ENVIRONMENT COMMITTEE MEETING

held in Brockworth Community Centre on **Thursday 3rd OCTOBER 2019** at 7.00 p.m.

1.	Welcome from Chair of Committee	
2.	Committee recorded attendance from Councillors Chris Evans (Chair) Pete Kotwica, Scott McNeill, Andrew Georgiou, Craig Carter	
3.	Committee received apologies for absence Councillor Wayne Stevens, Gareth Evans and noted the absence of Councillors Jason Mills and Harley Morris	
4.	Committee received declaration of interests on matters on the agenda from Councillor P Kotwica as an employee of developers.	
5.	Committee approved and signed the draft minutes of meeting held on 10 <sup>th</sup> July 2019, and signed the minutes of 26 <sup>th</sup> June (already approved) and Committee approved and signed the draft minutes of meeting held on 22 <sup>nd</sup> August 2019	All approved and signed
	No members of the public attended	
6	<b><u>Planning Matters considered</u></b>	
a	Committee received Perry brook status report – a file has been put together by Councillor C Evans and is available for dissemination amongst Councillors via email. Meetings ongoing with regard to road closure of Brockworth Lane. Public meeting has been arranged by Taylor Wimpey	Report from Cllr C Evans to be distributed to committee members
b	19/00537/APP – Reserved matters -Phase 1 (Bellway)Perry brook - discussed	
c	19/00831/FUL – single storey front, side and rear extension- 10 Mill Lane – no objection	
d	Committee were asked to consider suggesting 30 Street names for Phases 2 and 5 Perrybrook (not including names of people either alive or deceased). Councillor Evans has already had discussions with Taylor Wimpey developers re 3 servicemen and the Pillbox as memorial to heroic efforts. Committee agreed to consult the community via Councillor G Evans	Councillor Gareth Evans to consult the community
e	Trees at the rear of Prince Albert Court /TPO correspondence. (Councillor Carter) Noting that Meeting Clerk has advised direct contract with TBC planning dept/enforcement officer and Councillor Carter has received response stating that TBC will look into the matter	
f	Committee noted correspondence regarding 19/00087/OPDEV 10 & 12 Stearman Road	
6.	<b><u>HIGHWAYS MATTERS considered</u></b>	
a	A417 Stakeholder consultation took place on 26/9/19 at Ullenwood Public consultation – 27/9/19 to 8/11/19 at various venues. Councillors Carter and Georgiou will attend	
b	Correspondence from resident WA regarding a request for a bus shelter outside the Chase Hotel on Shurdington Road,	

	Council wish to invite Clear Channel to erect a bus shelter and use for advertising and failing that the Council would approach Stagecoach/Glos Highways. Delegate to PC team to investigate	Delegate to PC staff team to investigate
c	Councillor McNeil reported broken seat by the bus stop at the top of Moorfield /Ermin Street (Cheltenham bus side). Committee ask for reporting to Glos Highways for repairs replacement	PC staff team to report
d	Committee considered request for kissing gate at PROW – Shell Land to be removed/replaced/repared as when there is high volume of foot traffic it causes dangerous queues to build up. Advice was to be sought from PROW team and no update available yet. Committee agreed to open the side gate on high volume occasions pending a H & S review by Cllr Kotwica	Clerk follow up PROW advice on kissing gate
7.	<b>ENVIRONMENTAL MATTERS</b>	
a	Committee discussed Alleys, footpaths, public right of way – conversations with ramblers and residents. PROW by the land at Prince Albert Court – Ownership to be confirmed and Community Payback team to be asked to keep it clear as part of the Horsebere corridor	Clerk follow up with PROW
b	Committee noted update from TBC regarding triple bins – monies to replace bins come from s106 and therefore no difficulty in replacing in the same locations. Further information on picking up recycling from street bins has come from TBC. Latest update is that they do not currently do street recycling so does Committee wish to go for single/double or triple bins Committee agreed to replace like for like but the Committee wishes the Borough Councillors to explore recycling strategy Committee to discuss forward plan for recycling	Like for like replacement to be arranged by Clerk  Next agenda
c	Committee discussed Fly tipping as reported to the Committee. Noting that the Clerk has reported incidents direct to TBC . Clerk suggested that a process is agreed that reports of fly tipping are automatically reported by Admin team, directly to TBC and therefore only brought to the attention of the Committee if further involvement of Parish Council would be useful	Agreed for Admin process
d	Committee noted update on correspondence with regard to maintenance of land outside 9 Ribble Close, Brockworth – Councillor S McNeill- matter has been resolved	
e	Committee noted standardised letter for overgrown vegetation has been located and Councillor S Stevens is leading on matter as discussed at Building and Grounds- Committee confirmed this would now be discussed under PH&E Committee and the committee will agree the individual situation where the letters will be sent  Cllrs Stevens to be asked to add to their community group-work to tree at Boverton Lane (See Cllr C Evans)	Cllr C Evans to liaise with Councillors' Stevens
f	Committee discussed quotations for Sharp bins. Committee agreed quotation £55 per year	
8	Committee approved financial reports provided at meeting	
9	Committee considered budget for 2020/21 GRCC support for Neighbourhood planning – grant application 20mph project Bus shelters	

	PROW Bins Green policy/ strategy	
10	Date of next meeting confirmed as October 30th 2019 at 7pm Agenda items for next meeting Action plan  Meeting closed at 20.34pm	

<b>operating report for PLANNING, HIGHWAYS &amp; ENVIRONMENT</b>					<b>as of</b>	<b>22nd sept 2019</b>		
	<b>co de</b>	<b>bud get inco me</b>	<b>budget expen diture</b>	<b>planned (subsidy ) /surplus</b>	<b>inco me</b>	<b>expendit ure</b>	<b>actual (subsidy) / surplus</b>	
<b>PLANNING</b>								
<b>(subsidy)/ surplus for PLANNING</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>HIGHWAYS</b>								
<b>bus shelter maintenance</b>	<b>52 23</b>		<b>300</b>					
<b>PROW</b>	<b>52 55</b>		<b>1600</b>			<b>750</b>		<b>pesit cide</b>
<b>(subsidy)/ surplus for HIGHWAYS</b>		<b>0</b>	<b>1900</b>	<b>-1900</b>	<b>0</b>	<b>750</b>	<b>-750</b>	
<b>ENVIRONMENT AL</b>								
<b>Bins (dogs and litter)</b>	<b>52 05</b>		<b>750</b>					
<b>(subsidy)/ surplus for ENVIRONMENT</b>		<b>0</b>	<b>750</b>	<b>-750</b>	<b>0</b>	<b>0</b>	<b>0</b>	