

NOTICE OF BUILDING AND GROUNDS COMMITTEE MEETING

to be held in Brockworth Community Centre, on **Wednesday 21st August 2019 at 7.00 p.m.**

Members of the Committee are hereby summoned to attend for the business of considering and resolving upon the matters as set out below;

14th August 2019

Locum Clerk

AGENDA

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| 1. | Welcome from Chair of Committee |
| 2. | To record attendance from Councillors Chris Evans Pete Kotwica, Sara Stevens (Chair), Jason Mills, Wayne Stevens, Harley Morris, Scott McNeill, Louise Gerrard, Sue Neal and invited Administrator/Receptionist |
| 3. | To receive apologies for absence |
| 4. | To receive any declarations of interests on matters on the agenda |
| 5. | To approve draft minutes of meeting held on 19 th June 2019 |
| 6. | Building Matters |
| a | Committee to receive and consider Handyman's up to date building report |
| b | Committee to review room letting/hire costs with the Community Centre Receptionist |
| c | Committee to discuss Brockworth Youth Service agreement |
| d | Committee to discuss ownership of all purchased equipment for save a life and other classes run through GCC Grant Monies |
| e | Committee to discuss current telephone/internet service provider |
| f | Committee to discuss and approve Kitchen Dishwasher hire contract |
| g | Committee to discuss current entrance key fobs |
| h | Committee to discuss current CCTV package |
| i | Committee to discuss cost of pump in grounds |
| j | Committee to discuss printer rental costs and to agree to end rental |
| 7. | BURIAL GROUND |
| a | Committee to receive and consider Handyman's up to date Burial ground report |
| b | Committee to discuss lighting in Burial ground |
| c | Committee to discuss rules on Dogs within Burial ground |
| d | Committee to approve Bench for Arthur Speckman |
| e. | Committee to receive complaint from resident regarding Burial Ground |
| 8. | PARKS AND OPEN SPACES |
| a | Committee to receive and consider up to date Parks report from Handyman |

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| b | Committee to receive report from Councillor Wayne Stevens regarding "Community Clear Up" working group |
| c | Committee to discuss overgrown areas owned by TBC, Schools and Highways <ul style="list-style-type: none"> i. Ermin Street ii. Castle Hill School iii. Mill Lane iv. Horsbere Brook |
| d | Committee to receive letter from resident regarding clear up from Travellers on Mill Lane |
| e | Committee to discuss complaint regarding Nature Reserve on Green Street |
| f | Committee to receive and discuss 3 security options and quotations for entrance to Mill Lane playing fields |
| g. | Committee to discuss current fly tipping around the Village |
| h | Committee to receive complaint from resident regarding field to the back of Ermin Park and Maple Drive |
| 10 | Committee to consider the following matters referred from Clerk's office (if not covered on previous agenda items) <ul style="list-style-type: none"> I. Review Burial Ground rules II. Cigarette Bins requested by K Twinning (gardener) III. Complaint from Resident regarding broken flower holders at Burial ground IV. Body fluid spill kits V. Grass cutting at the Library VI. Smoking shelter VII. Areas available for Plantation working group VIII. Overgrown parish owned open spaces IX. Tree maintenance quotations (2) X. Grit bin request by Derwent Closec XI. S106 mixed waste bins -email from TB XII. Letter from resident regarding burial request (5/3/19) XIII. Danters Fun Fair (Councillor G Evans) |
| 11 | Public session at the discretion of the Chair of Committee |
| 12 | Date of next meeting to be confirmed as 18 th September 2019 at 7pm Meeting to be closed |

Fire procedure to

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Members and visitors should proceed to the assembly point which is at the back of the building next to the MUGA.

All Visitors and members should await further instructions and please do not enter the building.

