

BROCKWORTH PARISH COUNCIL

MINUTES OF THE MEETING OF THE BUILDING MANAGEMENT COMMITTEE HELD ON TUESDAY 18 NOVEMBER 2015 AT 7.00PM AT BROCKWORTH PARISH COUNCIL OFFICES

Present: Councillors: J Hunt (Chairman), Cllr C Neal, Cllr R Furolo, Cllr H Turbyfield, Cllr M Hobden
Cllr F Miles.

In Attendance: Clerk-Sarah McColl-Dorion

Meeting opened at 19:15

404/BM APOLOGIES FOR ABSENCE - None

405/BM DECLARATIONS OF INTEREST – None

406/BM MINUTES

The Minutes of the meeting held on 17 June 2015 were approved.

407/BM BUILDING UPDATE

1. The Committee noted the Building Update report
2. The Committee reviewed the summary of community centre usage report.
3. The Committee considered the draft plans and costs for the community centre extension. The areas that require extending are the kitchen, to allow for industrial catering equipment and the Youth Centre. Discussions took place on how best to use the existing site for the extension and whether to consider a single or double story extension. Cllr Furolo suggested the committee meet with the architect to discuss all options. Cllr C Neal will arrange a meeting with the architect. **Action: Cllr C Neal.**

408/BM FINANCE

1. The committee received the community centre profit and loss statements.
2. The committee received the summary of the coffee shop finances
3. The committee received the community centre office rents. The committee agreed that an increase of 2.5% would be levied to all office rents commencing the 1st April 2016 to allow for the increase in community centre running costs. All permanent office letting agreements to be renewed the 1st April 2016 with the additional clause added stating the rents will be reviewed every 6 months. **Action: Clerk.**
4. The committee considered the request made to hire the boardroom in the community centre on an annual contract. The meeting reviewed the last year's income received from day lettings of the boardroom. The committee decided against letting the boardroom on an annual basis and to continue letting it as a day hire. **Action: Clerk.**

409/BM CORRESPONDENCE - None

410/BM DATE OF NEXT MEETING:

To be determined.

There being no further business, the meeting closed at 20:45.

Signed

Date