

**BROCKWORTH PARISH COUNCIL  
MINUTES OF A MEETING OF THE PERSONNEL COMMITTEE  
HELD ON WEDNESDAY 26 FEBRUARY 2014 AT 7.00PM AT BPC OFFICES**

**Present:** Cllr J Hunt (Chair), Cllr C Neal, Cllr R Furolo, Cllr J Clarke,  
Mrs J Shirley (Parish Clerk)

**193/PC APOLOGIES FOR ABSENCE**  
Apologies were received from Cllr Miles.

**194/PC TO RECEIVE DECLARATIONS OF INTEREST**  
None

**195/PC MINUTES**  
The minutes from the Personnel Committee meeting held on 22 January 2014 were approved.

**196/PC SEPARATE BUSINESS**  
Pursuant to 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it was resolved that, because of the confidential nature of the business to be transacted, the public and press were excluded from the meeting during the consideration of:

1. The Committee received an update on the new member of staff that has been appointed to work in the kitchen. A temporary worker was used to cover the vacancy for two weeks and will be used to cover 7 more days for the Catering Supervisor's holiday.
2. The Committee agreed to extend the temporary contract of the kitchen assistant for a further 3 months. **Action: Clerk.**
3. The Committee agreed that the Clerk and Cllr Neal will attend the GAPTC "Terms and Conditions of Employment" briefing event on 20 May at a cost of £45 each. **Action: Clerk.**
4. The Committee received information regarding exiting the Local Government Pension Scheme and noted that current employees' Terms and Conditions refer to the LGPS; also that Gloucestershire County Council would have to approve employers exiting the pension scheme as this would impact other employers in the pension pool. Therefore the Committee decided to recommend to Full Council that the new employees are opted into the National Employment Savings Trust (NEST) at auto-enrolment in 2016 (where employees meet the eligibility criteria), and that from now on all new Terms and Conditions of employment will no longer refer to the LGPS as a pension option. The Committee also agreed to recommend to Full Council that the auto-entry of the current pensionable posts be removed should the posts become vacant (Clerk, Assistant Clerk, Handyperson and Administrator). **Action: Clerk** to put on the next Full Council agenda.

**197/FC DATE OF NEXT MEETING**  
The next meeting will be held on Wednesday 19 March 2014 at 7pm.

There being no further business, the meeting closed at 7.45pm.

Signed .....

Date .....