

# BROCKWORTH PARISH COUNCIL

## MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON WEDNESDAY 3 SEPTEMBER 2014 AT THE COMMUNITY CENTRE AT 7.00 P.M.

**PRESENT** J Hunt (Chairman), Mrs C Neal, J Clarke, R Furolo, Mrs I German, Mrs C Green, F Green, H Turbyfield, Mrs R Hatton, Mrs M Rowcliffe-Quarry, V Perez, Mrs J Perez, Mrs Lefeuvre-Wellard, I Aruna, Mrs J Shirley (Parish Clerk)

**Members of Public Present:** One  
**Members of Press Present:** None

A member of Save Brockworth Green Belt group attended and asked the Council if it could consider a legal challenge regarding the way the Perrybrook planning application was considered by Tewkesbury Borough Council. There was some discussion regarding this and it could be put on the next full council agenda if the Secretary of State doesn't call the application in for review and in the meantime the Clerk could find out what the likely costs and process would involve.

The meeting opened at 7.15pm.

**72/FC TO RECEIVE APOLOGIES FOR ABSENCE**  
Apologies received from Cllrs Miles, Hobden and Buxton; the Council accepted the apologies and reasons given for the apologies.

**73/FC DECLARATIONS OF INTEREST**  
Cllr J Perez declared an interest in item 86/FC (Planning) due to serving on the borough council's planning committee, and item 85/FC (Gloucestershire Market Towns Forum) due to serving on the Board.

**74/FC TO RECEIVE CHAIRMAN'S ANNOUNCEMENTS**  
None.

**75/FC TO RECEIVE A REPORT FROM THE COUNTY COUNCILLOR**  
Cllr Robert Vines was unable to attend the meeting.

**76/FC POLICE AND CRIME**  
There was no-one available from the Police to attend the meeting. August 2014 crime figures were read out at the meeting, 19 crimes in August 2014 compared to 29 crimes in August 2013.

**77/FC MINUTES**  
The meeting approved the Minutes of the Council Meeting held on 6 August 2014.

**78/FC REPORT FROM THE OFFICER OF THE COUNCIL**  
The meeting received an update from the Clerk regarding actions agreed at the previous meeting. **Action: Clerk** to put "neighbourhood co-ordination group meetings" on the next agenda for discussion as one volunteer has come forward.

**79/FC BOROUGH COUNCILLORS' REPORT**  
Cllr Turbyfield spoke about the Perrybrook planning application at the start of the meeting. Cllr J Perez gave an update regarding the Roses Theatre fundraising campaign; the number of borough councillors represented on Severn Vale Housing Association Board will be reduced from four to two members. Tewkesbury BC Executive Committee has agreed that staff will be paid a minimum living wage of £7.65 per hour; this is to go to the Full Council for agreement.

**80/FC WARD REPORTS**

1. Cllr Aruna reported that there is still a litter problem along the path from Hucclecote Road to Whittle Square, Clerk to report to the property management company again. Cllr Aruna also reported that vehicles on Westfield Road waiting at the traffic lights block the entrance into the new cul-de-sac Corinium Court, it was suggested that a "Keep Clear" is painted on the road so that waiting vehicles do not block the entrance. **Action: Clerk** to put the request to Highways. Cllr Lefeuvre-Wellard reported that dog fouling not being picked up has been witnessed on Mill Lane and will try to gather more information so that the dog owner can be reported to Tewkesbury BC. Cllr Rowcliffe-Quarry noted that one of the new trees planted at the Bloor development near the bridge has been vandalised, Clerk to report to Tewkesbury BC. A resident from Coopers Edge has contacted Cllr J Perez regarding the new bus route through Coopers Edge and that it goes through Coopers Edge eight times an hour, often a double decker bus with very few passengers. It was agreed to contact Stagecoach to see if there is anything they can do to improve the service so it's less disruptive to residents, **Action: Clerk**. The hairdressers at Abbotswood have contacted Cllr F Green and Cllr C Green regarding the latest planning application incorrectly stating that a former hairdressing shop has applied for change of use to a fish and

chip shop, this is the unit next door to the hairdressers however the incorrect description has affected the hairdressers business.

2. Cllr Clarke gave an update regarding the Gloucestershire Airport Consultative Committee AGM attended on 21 August 2014.

#### 81/FC

##### HIGHWAYS MATTERS

1. The Council considered the response from Highways for the no-waiting restriction on the junction of Vicarage Lane / Moorfield Road and decided not to go forward with the restriction at this time due to the estimated cost of £7-10,000.
2. Cllr Rowcliffe-Quarry outlined a request from residents for reducing the speed along Boverton Drive following a recent car accident. The resident would be interested in the community speed watch scheme. 30mph bin stickers may also be available from Tewkesbury BC for residents to put on their wheelie bins. **Action: Clerk** to find out all the information regarding the community speed watch scheme and also request the 30mph bin stickers.
3. The Council discussed the 20mph zones and noted confirmation of match funding by GCC Highways and agreed to proceed with the scheme and will explore the community speed watch scheme to help reinforce the 20mph zones once they are in place.

#### 82/FC

##### BROCKWORTH COMMUNITY PROJECT UPDATES

1. The meeting received the monthly Youth Activity report and library update.
2. The next meeting of the community project management is 4<sup>th</sup> September; a full update will be available at the next council meeting.

#### 83/FC

##### PARKS, OPEN SPACES AND BURIAL GROUND

1. The Council received a written report from the handyperson that was circulated prior to the meeting.
2. The Council received the notes of the Burial Ground Working Party meeting and noted the new burial rules. The Working Party is continuing to plan the layout of the new cremations area and the Clerk will arrange a visit to the burial ground at Coney Hill.

#### 84/FC

##### FINANCE

1. The Council received the Management Accounts for the financial year to date
2. The meeting approved the schedule of invoices totalling £9,266.43+VAT where applicable (breakdown below).

Date	A/C Ref	Details	Net Amount	Tax Amount	Gross Amount
01/07/2014	POWERDOR	Service to 2 automatic doors	£100.00	£20.00	£120.00
01/08/2014	REDSTONE	Accounts support services 3 months	£45.00	£9.00	£54.00
07/08/2014	BROCKWOR	Brockworth Magazine Printing Aug/Sept 2014 issue	£270.00	£0.00	£270.00
31/07/2014	GLEVUMSE	Community Centre Security July 2014	£321.90	£64.38	£386.28
31/07/2014	BOC	Medical Oxygen rental 12 months	£203.00	£40.60	£243.60
05/08/2014	PERFORM	Tariff for playing music in Community Centre 12 months	£1,024.37	£204.87	£1,229.24
07/08/2014	SHAWSONS	Register of Transfers of Exclusive Rights of Burial	£160.00	£32.00	£192.00
01/04/2014	M.TWINNI	Clear branches from brook 20-21 Feb 2014	£260.00	£52.00	£312.00
01/04/2014	M.TWINNI	Clear culvert at Cross Hands 1 visit	£35.00	£7.00	£42.00
14/08/2014	PHSGROUP	Waste and Sanitary disposal	£159.64	£31.93	£191.57
14/08/2014	RBLC	Car Park rental Aug 2014	£84.00	£0.00	£84.00
14/08/2014	TEWKESBC	Business Rates Sept 2014 Payment 6 of 10	£824.00	£0.00	£824.00
14/08/2014	GLEVUMSE	Alarm call out 10 Aug 2014	£37.00	£7.40	£44.40
14/08/2014	GRANTTHO	Annual External Audit 2013-14	£600.00	£120.00	£720.00
28/08/2014	GCC.PENS	August 2014 Pension Contributions	£1,432.64	£0.00	£1,432.64
15/08/2014	ELEKSAFE	Community Centre Annual PAC Testing	£123.36	£0.00	£123.36
21/08/2014	SPOT-ON	Lavatory brushes & Scott Towels	£44.78	£8.96	£53.74
18/08/2014	K.I.S.	Alarm call out 10 Aug 2014	£85.00	£17.00	£102.00
18/08/2014	NISBETS	Hygiplas Scissors Yellow	£2.24	£0.44	£2.68
26/08/2014	DAVEJENN	Community centre window cleaning August 2014	£80.00	£0.00	£80.00
21/08/2014	GLEBECON	Pound Farm hedge cutting and removal of cuttings	£490.00	£98.00	£588.00
19/08/2014	GRHYETT	Decorating reception, lobby & downstairs toilets	£1,000.00	£200.00	£1,200.00
19/08/2014	GRHYETT	Decorating reception, lobby & downstairs toilets	£385.00	£77.00	£462.00
28/08/2014	GREENDAY	Grass cutting August 2014	£1,015.00	£0.00	£1,015.00
29/08/2014	GLEVUMSE	Community Centre Security August 2014	£304.50	£60.90	£365.40
03/09/2014	STJOHNAM	Annual First Aid Refresher - Louise Scott	£60.00	£12.00	£72.00

03/09/2014	STJOHNAM	Emergency First Aid at Work - April Seabrook	£120.00	£24.00	£144.00
		<b>Totals</b>	<b>£9,266.43</b>	<b>£1,087.48</b>	<b>£10,353.91</b>

3. The Council noted a schedule of payments made outside of meetings since 1 August 2014:

DATE	PAYEE	DETAILS	AMOUNT
01/08/14	Severn Trent Water	Water Rates	£82.90
01/08/14	Best of Gloucester	Community Centre Advertising monthly DD	£94.80
11/08/14	EON	Community Centre Electricity Usage to 28 July 2014	£400.64
28/08/14	All staff	July Payroll for 9 staff	£5978.52
12/08/14	ICCM	ICCM Annual Membership	£90.00

**Funds received:**

Refund from PNB Paribas (previous photocopier lease) £2710.26.

- The Council received the completed annual return for 2013-14 and noted that there were no matters to be addressed arising from the external audit.
- The Council reviewed Standing Orders and made amendments to the model Standing Orders. The Standing Orders will be updated and put on the next agenda for adoption. Financial Regulations will be reviewed at the next full council meeting. **Action: Clerk.**

Cllr Lefeuvre-Wellard left the meeting.

- The Council discussed providing a contribution to St George's Church community event for the World War 1 centenary. Council agreed to contribute £150 from the events budget towards the centenary event. **Action: Clerk.**
- The Council agreed to purchase and install two new litter bins (one at Court Road outside the church and one to replace an old bin at Mill Lane playing field) at a cost of £282+VAT each plus installation costs £135 each. **Action: Clerk.**
- The Council considered renewing the safety surface around the 3 play springers on Pound Farm and agreed to have the safety surface installed by Eco-Surface at a cost of £854+VAT and guaranteed for five years. **Action: Clerk.**
- The Council agreed to the installation of 4 "no motor vehicles" signs at the 2 playing fields at a total cost of £240+VAT. **Action: Clerk.**

85/FC

**GLOUCESTERSHIRE MARKET TOWNS FORUM**

- Cllr J Perez gave a verbal update, and reported that the AGM will be held on 25 September at 7pm at Newent.

86FC

**PLANNING MATTERS**

- The Council considered the following planning matters:

Date application received	Reference & Ward	Location / Address	Details of Application	Comments from BPC
11.08.14	14/00781/FUL HORSBERE	Tesco Whittle Way Brockworth	Installation of a 'hello' feature fence and replacement of 10 no trolley bays	NO OBJECTION 18.08.14
19.08.14	14/00701/FUL WESTFIELD	35 Astor Close Brockworth	Erection of 1 dwelling and enlarged rear porch.	NO OBJECTION But do have concerns about visitor parking 02.09.14
19.08.14	14/00796/FUL HORSBERE	Tesco Whittle Way Brockworth	Installation of 2 woodtex welcome walls adjacent to the lobby	NO OBJECTION 26.08.14

19.08.14	14/00808/FUL WESTFIELD	9 Boverton Drive Brockworth	Proposed new attached 3 bedroomed dwelling to the side of 9 Boverton Drive	NO OBJECTION 02.09.14
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4. The Council noted the following planning decisions by Tewkesbury Borough Council:

Date application received	Reference & Ward	Location / Address	Details of Application	Comments from BPC	Tewkesbury BC Decision
31.01.13	12/01256/OUT GLEBE	Land at 'Perrybrook' to the north of Brockworth and to the south of the A417	Outline application for a mixed-use development of up to 1,500 dwellings, including extra care housing, community facilities including A1, A2, A3, A4 and A5 local retail shops (totalling 2,500m <sup>2</sup> ), B1/B8 employment uses (totalling 22,000m <sup>2</sup> ), D1 health facilities and formal and informal public open space (including means of access).	OBJECT 07.03.13	Permitted by Planning Committee 19/08/14 – to be referred to Secretary of State

**86/FC**

**JOINT CORE STRATEGY**

1. The Council received an update regarding the Joint Core Strategy from Cllr J Perez.
2. The Council received a copy of the Parish Council's response to the JCS consultation for information only.

**87/FC**

**CORRESPONDENCE**

1. The Council received list of correspondence for information. The Parish Council had no objection to the street trading consent at Gloucester Business Park; Cllr Clarke will attend the Gloucestershire County Council Local Transport Strategy Workshop on 9 October. The Council also discussed a complaint about a new build taking place that is being disruptive and it was suggested the resident contact Environment Health regarding the noise issues. The Council also discussed complaints about dog fouling at Rowan Gardens and instructed the Clerk to respond that unfortunately the Parish Council has no statutory power to ban dogs from areas or fine irresponsible dog owners and that Tewkesbury BC will prosecute any dog owner that is witnessed not picking up after their dogs.

There being no other business, the Chairman closed the meeting at 9.20pm.

Signed:

Date: