

BROCKWORTH PARISH COUNCIL

MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON WEDNESDAY 5 NOVEMBER 2014 AT THE COMMUNITY CENTRE AT 7.00 P.M.

PRESENT J Hunt (Chairman), Mrs C Neal, Mrs C Green, F Green, H Turbyfield, Mrs R Hatton, V Perez, R Furolo, J Clarke, Mrs I German, Mrs M Rowcliffe-Quarry, E Buxton, Mrs F Miles, I Aruna, M Hobden, Mrs J Shirley (Parish Clerk)

Members of Public Present: Six
Members of Press Present: One

Mrs Neal, treasurer of the Day Centre, addressed the meeting regarding a grant request on the agenda from the Day Centre and requested that the Council take into account that the Day Centre will be paying £600 in January towards room hire

Mrs Walsh, Chairperson of Brockworth Community Project, addressed the meeting regarding the library and outlined how valuable the support is that the Parish Council provides.

Mrs Congleton, youth worker, addressed the meeting regarding the importance of the youth club.

Mrs Comley addressed the meeting regarding the library and spoke about how important the library is to the community for all ages.

Meeting opened at 7.10pm.

105/FC TO RECEIVE APOLOGIES FOR ABSENCE

Apologies received from Cllrs J Perez and Lefevre-Wellard; the Council accepted the apologies and reasons given for the apologies.

106/FC DECLARATIONS OF INTEREST

Cllr V Perez declared a personal interest in item 114/FC, Cllr Neal declared a pecuniary interest in 116/FC.6, Cllr Hobden declared a personal interest in item 119/FC.3.

107/FC TO RECEIVE CHAIRMAN'S ANNOUNCEMENTS

Cllr Hunt reminded members about the Remembrance Parade this Sunday 9 November, Cllr Neal will represent the Parish Council.

108/FC TO RECEIVE A REPORT FROM THE COUNTY COUNCILLOR

County Councillor Vines was unable to attend as he had another meeting in Tewkesbury to attend.

109/FC POLICE AND CRIME

PC Guest was unable to attend the meeting and forwarded crime statistics to the Clerk, these were read out to the Parish Council with 17 reported crimes in October 2014.

110/FC MINUTES

The Council approved the Minutes of the Council Meeting held on 1 October 2014.

111/FC REPORT FROM THE OFFICER OF THE COUNCIL

The Council received an update from the Clerk regarding actions agreed at the previous meeting. The Council noted that the developer does not intend to plant the Perry Pear trees until the spring and the Council instructed the Clerk to contact the Planning department to request that the trees be planted this winter as this is a better time of year for the trees to become established. **Action: Clerk.** Cllr Turbyfield gave a brief report regarding the burial ground inspection.

112/FC BOROUGH COUNCILLORS' REPORT

Cllr Turbyfield gave a verbal report from the latest Licensing Committee meeting held on 16 October. Cllr V Perez reported that Tewkesbury Borough Council is undergoing a peer review. The Transform Working Group is reviewing procedures through the Borough Council, and as part of this they have reduced the time that benefit claims are processed from 20 days to 2.5 days per claim.

113/FC WARD REPORTS

1. Cllr Furolo reported that children are playing football on the small green space on Moorfield Road and also on the road and this is causing concern for the safety of the children. Cllr V Perez reported that the play area at Kennel Lane should open soon.
2. Cllr Clarke and Cllr Turbyfield gave a verbal update regarding the Gloucestershire County Council's Transport Strategy Workshop attended on 9 October 2014.
3. Cllr Neal gave a verbal update regarding the Tewkesbury Borough Council Advice & Information Centre workshop attended on 20 October 2014.

114/FC

BROCKWORTH COMMUNITY PROJECT UPDATES

1. The Council received the monthly Youth Activity report and library update.
2. The Council noted the letter from the Community Project regarding library opening hours and that a consultation exercise will take place regarding the library service to determine if there is any demand for extended opening hours.
3. Cllr V Perez gave a verbal update regarding the latest Community Project Management meeting; the IT suite in the library has been upgraded, volunteer numbers have increased, and unfortunately the heating needs to be repaired.
4. The Council considered the request from the Community Project to provide funding for the youth club and Cllr Furolo proposed granting £10,000, seconded by Cllr V Perez, and agreed by all.
5. The Council considered the request from the Community Project to provide funding for the library, Cllr F Green proposed granting £1,000, seconded by Cllr Turbyfield. Cllr Furolo proposed providing a grant of £3,000 specifically for books and IT equipment payable on presentation of invoices, seconded by Cllr Clarke. 10 in favour, 4 against. Motion carried. **Action: Clerk to write to Brockworth Community Project and confirm youth funding of £10,000 and library funding of £3,000.**

115/FC

PARKS, OPEN SPACES AND BURIAL GROUND

1. The Council received a written report from the handyperson that was circulated prior to the meeting.
2. Cllr Clarke gave a verbal report regarding the Gloucestershire Playing Fields Association AGM attended on 7 October.
3. The Council noted that the formal opening of the changing pavilion at Mill Lane playing field is taking place on Saturday 8 November 12-1pm.
4. The Council agreed to repairs to the Whirlybird roundabout at a cost of £292+VAT and gate adjustment at a cost of £19+VAT. **Action: Clerk.**
5. The Council did not approve the purchase of 30 grass lock sheets to repair the broken safety surface under the Hip Hop play equipment. Cllr Furolo instead proposed installing tiger mulch at the Hip Hop (estimated cost approx £900) as this is guaranteed for 5 years and is a more cost effective solution. The proposal was seconded by Cllr Miles, 11 in favour, no objections, 3 abstentions. **Action: Clerk to confirm the tiger mulch installation price and proceed.**
6. The Council agreed the replacement of the aerial runway zip wire at a cost of £1,414.60+VAT due to the zip wire becoming worn and fraying in places. **Action: Clerk.**

116/FC

FINANCE

1. The Council received the Management Accounts for the financial year to date
2. The meeting approved the schedule of invoices totalling £6,743.47+VAT where applicable (breakdown below).

<u>Date</u>	<u>A/C Ref</u>	<u>Details</u>	<u>Net Amount</u>	<u>Tax Amount</u>	<u>Gross Amount</u>
02/10/2014	NDWEAVER	Cherry Picker Hire 1 hour to fix guttering	£40.00	£0.00	£40.00
02/10/2014	SYSTEM	Flip charts, Blutac & Lamntg Pouches	£41.22	£8.24	£49.46
30/10/2014	GCC.PENS	October 2014 Pensions	£1,487.11	£0.00	£1,487.11
30/09/2014	GLEVUMSE	Community Centre Security September 2014	£304.50	£60.90	£365.40
03/10/2014	PROLUDIC	Paint for locomotive play train	£66.58	£13.32	£79.90
03/10/2014	GLASDON	2 litter bins for Mill Lane and Court Road (church)	£456.90	£91.38	£548.28
05/08/2014	NISBETS	Bowls, scissors, airpot & white jug	£71.05	£14.21	£85.26
12/10/2014	HARTELL	Installation of 2 dog bins and removal of mesh bin	£305.00	£61.00	£366.00
13/10/2014	RBLC	Car Park rental Oct 2014	£84.00	£0.00	£84.00
13/10/2014	TEWKESBC	Business Rates Nov 2014	£824.00	£0.00	£824.00
12/10/2014	HARTELL	Handrail behind 28 Cedar Rd, by brook	£622.00	£124.40	£746.40
15/10/2014	KOMPAN	Supernova caps	£7.90	£1.58	£9.48
16/10/2014	SYSTEM	Visitor refill books & velcro loop pads	£22.97	£4.59	£27.56
17/10/2014	SYSTEM	Velcro Hook pads	£6.99	£1.40	£8.39
30/10/2014	MINIBUS	Community Bus Oc 2014	£720.00	£0.00	£720.00
27/10/2014	RBLPOPPY	Poppy wreath 2014	£25.00	£0.00	£25.00
20/10/2014	NAVIGUSP	Annual subscription to Journal of Local Planning	£50.00	£0.00	£50.00
21/10/2014	DAVEJENN	Community Centre Window Cleaning October 2014	£80.00	£0.00	£80.00
28/10/2014	BROCKWOR	October/November 2014 Parish Magazine printing	£310.00	£0.00	£310.00
30/10/2014	GREENDAY	Grass cutting October 2014	£1,020.00	£0.00	£1,020.00
29/10/2014	MITCHELL	Planned maintenance to Air Con	£83.25	£16.65	£99.90
04/11/2014	NDWEAVER	Repair MUGA light at Community Centre	£115.00	£0.00	£115.00
		Totals	£6,743.47	£397.67	£7,141.14

3. The Council received a schedule of payments made outside of meetings since 1 October 2014:

DATE	PAYEE	DETAILS	AMOUNT
01/10/14	Severn Trent Water	Water Rates	£82.86
01/10/14	Best of Gloucester	Community Centre Advertising monthly DD	£94.80
13/10/14	EON	Community Centre Electricity Usage to 29 September 2014	£538.63
14/10/14	EON	Community Centre Gas Usage to 29 September 2014	£87.98
17/10/14	KCS	Photocopier leasing agreement quarterly DD	£407.63
30/10/14	All staff	October Payroll for 9 staff	£6105.05

4. The Council discussed the draft budget for 2015/16 and amended the figures. It was agreed to discontinue the community bus with effect the end of this financial year due to the very low number of passengers. The Council briefly discussed hosting the Council's IT with an external company and requested that the company come to the next full council meeting on 3rd December at 6.30pm to give a presentation on the service, so that this item could be considered for the budget. **Action: Clerk.**
5. The Council agreed to grant £100 to the Welcome Club. **Action: Clerk.**
6. The Council agreed to grant £50 to the Day Centre. **Action: Clerk.**

Cllr Perez left the meeting.

7. The Council discussed the request for dog fouling signs and bins along Cirencester Road. The Council agreed to install a dog waste bin on Cirencester Road within the parish boundary. **Action: Clerk.**
8. The Council discussed a request for a litter bin near 38 Ermin Street at the pedestrian access to Abbotswood, and agreed to purchase a new guppy bin for the Vicarage Lane bus shelter and relocate the smaller metal bin from the bus shelter to the pedestrian access near 38 Ermin Street. **Action: Clerk.**

117/FC STANDING ORDERS AND FINANCIAL REGULATIONS

The Council adopted the financial regulations as amended at the previous full council meeting.

118/FC GLOUCESTERSHIRE MARKET TOWNS FORUM

The Clerk read out a meeting update provided by Cllr J Perez.

119FC PLANNING MATTERS

1. The Council considered the planning application for Special Education needs school ref 14/0085/TWR3MJ

The Council strongly object to the planning application as the proposed site is within green belt, will increase traffic congestion onto the A46 and result in the loss of community open space facility. **Action: Clerk.**

2. The Council considered the following planning matters:

Date application received	Reference & Ward	Location / Address	Details of Application	Comments from BPC
25.09.14	14/00927/FUL WESTFIELD	31 Westfield Road Brockworth	Single storey extension	NO OBJECTION 07.10.14
29.09.14	14/00913/FUL MOORFIELD	Berose Coopers Hill Brockworth	Demolition of existing single and two storey extensions (less than 115 cubic metres). Erection of new single and two storey extensions to provide additional accommodation.	NO OBJECTION 05.11.14
14.10.14	14/00980/FUL HORSBERE	1 Green Way Brockworth	Erection of dwelling adjacent to number 1 Greenway.	NO OBJECTION 30.10.14
14.10.14	14/00975/MAS HORSBERE	Highways Verge Golf Club Lane Brockworth	Upgrade of base station, the replacement of existing 13.8m column for a 17.5m dual user monopole and the installation of 1 equipment cabinet	NO OBJECTION 30.10.14
23.10.14	14/0085/TWR3MJ GLEBE	Land At Millbrook Academy (North Of Mill Lane), Mill Lane, Brockworth, Gloucester, GL3 4QF	New build Special Education Needs School with related external works	OBJECT 05.11.14

24.10.14	14/00140/ENFC	Part Parcel 1700 Bentham Lane Bentham Cheltenham	Alleged unauthorised non-compliance with condition 11	Not Brockworth.
24.10.14	14/00144/ENFC	Land to the rear of 35 & 36 Astor Close Brockworth GL3 4AS	Alleged unauthorised outside storage of builders waste	Noted

3. The Council noted the following planning decisions made by Tewkesbury Borough Council:

Date application received	Reference & Ward	Location / Address	Details of Application	Comments from BPC	Decision
19.08.14	14/00701/FUL WESTFIELD	35 Astor Close Brockworth	Erection of 1 dwelling and enlarged rear porch.	NO OBJECTION But do have concerns about visitor parking 02.09.14	PERMIT 08.10.14
19.08.14	14/00796/FUL HORSBERE	Tesco Whittle Way Brockworth	Installation of 2 woodtex welcome walls adjacent to the lobby	NO OBJECTION 26.08.14	PERMIT 03.10.14
19.08.14	14/00808/FUL WESTFIELD	9 Boverton Drive Brockworth	Proposed new attached 3 bedroomed dwelling to the side of 9 Boverton Drive	NO OBJECTION 02.09.14	PERMIT 06.10.14
28.08.14	14/00836/FUL HORSBERE	Stangrove Seabrook Road Brockworth	Orangery style conservatory to rear of dwelling, windows and doors in white UPVC with an active blue glass lantern	NO OBJECTION 02.09.14	PERMIT 09.10.14
08.09.14	14/00874/TPO MOORFIELD	Brockworth Primary School, Moorfield Road, Brockworth	Mulberry - Low branch to reduce by approximately 30% and lift off childrens play area	NO OBJECTION 12.09.14	WITHDRAWN 24.10.14
17.09.14	14/00791/FUL WESTFIELD	9 Boverton Drive Brockworth	Single storey domestic extension to rear of property	NO OBJECTION 22.09.14	PERMIT 26.09.14

4. To consider financially supporting Save Brockworth Green Belt's challenge to the Perrybrook planning application

Cllr Furolo proposed committing £1,000 to support the legal challenge, seconded by Cllr Turbyfield. The Council also agreed to provide free use of the main hall for fundraising activities. **Action: Clerk** to inform the group.

120/FC

JOINT CORE STRATEGY

The Clerk read out an update from Cllr J Perez. The JCS transport modelling is due to be presented to the Member Steering Group. At present, the JCS is due for submission to Secretary of State on 20th November 2014.

121/FC

CORRESPONDENCE

1. The Council received list of correspondence for information.
2. The Council discussed the Christmas tree idea at St George's Church and agreed to go ahead with the tree and decorate with memory stars that residents could write on, the tree will be installed and decorated on Thursday 11 December. Cllr Hobden offered the loan of his Christmas tree stand. After the tree festival has completed, the tree will be moved to the community centre. **Action: Clerk.**
3. The Council discussed requests to save the Royal British Legion building and agreed to submit a request to register the RBL building as an asset of community value with Tewkesbury Borough Council. The Clerk will also write back to the residents explaining the process of nominating a community asset and what the implications will be in terms of raising funds etc. **Action: Clerk.**
4. The Council had no objection to the licence application for renewal of street trading consent for mobile sandwich van operating around Gloucester Business Park. **Action: Clerk.**
5. The Council noted the dates of the Goodman Gloucester Business Park meetings: 8 January, 16 April, 9 July and 8 October, all at 10am and agreed that Cllr Hunt and Cllr Neal will attend on behalf of the Council.

122/FC

MEETING DATES FOR 2015

The Council agreed the meeting dates for 2015.

There being no other business, the Chairman closed the meeting at 9.45pm.

Signed:

Date: