

BROCKWORTH PARISH COUNCIL

MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON WEDNESDAY 3 DECEMBER 2014 AT THE COMMUNITY CENTRE AT 6.30 P.M.

PRESENT J Hunt (Chairman), Mrs C Neal, Mrs C Green, F Green, H Turbyfield, Mrs R Hatton, R Furolo, J Clarke, Mrs I German, Mrs M Rowcliffe-Quarry, Mrs S Lefevre-Wellard, Mrs F Miles, M Hobden, Mrs J Shirley (Parish Clerk)

Members of Public Present: Two
Members of Press Present: None
Also Present: County Councillor Vines

Microshade VSM presented their IT hosting services to the Council.

Meeting opened at 7.10 pm.

- 123/FC TO RECEIVE APOLOGIES FOR ABSENCE**
Apologies received from Cllrs Buxton, V Perez, J Perez, and Aruna; the Council accepted the apologies and reasons given for the apologies.
- 124/FC DECLARATIONS OF INTEREST**
Cllr Neal declared a pecuniary interest in 136/FC (planning application 14/01111/FUL).
- 125/FC TO RECEIVE CHAIRMAN'S ANNOUNCEMENTS**
None.
- 126/FC TO RECEIVE A REPORT FROM THE COUNTY COUNCILLOR**
County Cllr Vines gave an update that the A417 loop scheme has been included in the Government Highways schemes. Cllr Vines also reported that the parish council's bid for the Active Together grant may be possible in February / March if the council can hold the project until then. Highways are going to place "Keep Clear" signage on Westfield Road to retain access to a driveway.
- 127/FC POLICE AND CRIME**
No report received.
- 128/FC MINUTES**
The meeting approved the Minutes of the Council Meeting held on 5 November 2014.
- 129/FC REPORT FROM THE OFFICER OF THE COUNCIL**
The meeting received an update from the Clerk regarding actions agreed at the previous meeting.
- 130/FC BOROUGH COUNCILLORS' REPORT**
Cllr Turbyfield gave an update regarding environmental matters relating to Brockworth, including clearance of Horsbere Brook and the balancing pond at Green Way. Works scheduled for 2015/16 include flail cutting of banks at Horsbere Brook and Green Way road, removal of fallen trees, and repair of collapsed banks at Horsbere Brook. Tewkesbury BC has recently gone through a peer review process with good results.
- 131/FC WARD REPORTS**
1. Cllr Furolo mentioned that the Police intervened to stop children playing in the road on Moorfield Road. Cllr Hatton reported that cars are parking on the pavement on Boverton Drive and blocking the pavement preventing wheelchairs from passing, it was confirmed that obstructive parking should be reported to the Police.
 2. Cllr Clarke gave a verbal update from the Airport Consultative Committee meeting attended on 20 November 2014.
- 132/FC BROCKWORTH COMMUNITY PROJECT UPDATES**
1. The meeting received the monthly Youth Activity report and library update.
 2. There were no updates regarding the latest Community Project Management meeting.
 3. The meeting considered the request from the Community Project to provide a grant towards the repair of the library heating and Cllr Hobden proposed granting the full amount requested, seconded by Cllr Lefevre-Wellard. Cllr F Green amended the proposal to granting half the amount requested, seconded by Cllr Furolo. The amendment was voted on first: 9 in favour, 3 against. Motion carried in favour of granting £2,021.11 to Brockworth Community Project. **Action: Clerk.**

133/FC

PARKS, OPEN SPACES AND BURIAL GROUND

1. The Council received a written report from the handyperson that was circulated prior to the meeting. The meeting also noted the Gloucestershire Playing Field Association Assessments of the playing fields.
2. The Council discussed the letter of complaint regarding the Nature Reserve and addressed some of the concerns, and invited the complainant to join the volunteer work party. **Action: Clerk** to respond to the complaint in writing.
3. Cllr Clarke gave a verbal update regarding the Gloucestershire Play Fields Association committee meeting held on 18 November 2014.
4. The meeting considered the proposed disposal of Coopers Hill (amongst other country park) from Gloucestershire County Council to Gloucestershire Wildlife Trust and supported the initiative.
5. The meeting considered the quotes received to maintain the trees at Cross Hands Meadow and agreed to award the contract to Glebe Contractors, with the work spread over 2 years. The trees along the A46 and properties will be maintained this year with the rest carried out next year. **Action: Clerk.**

134/FC

FINANCE

1. The meeting received the Management Accounts for the financial year to date.
2. The meeting approved the schedule of invoices totalling £9,768.88+VAT (breakdown below).

<u>Date</u>	<u>A/C Ref</u>	<u>Details</u>	<u>Net Amount</u>	<u>Tax Amount</u>	<u>Gross Amount</u>
05/11/2014	SAWPROPE	Replace strip light & 4 x missing gutter brackets and level	£95.00	£0.00	£95.00
06/11/2014	RBLC	Car Park rental Nov 2014	£84.00	£0.00	£84.00
06/11/2014	TEWKESBC	Business Rates Nov 2014 Payment 9 of 10	£824.00	£0.00	£824.00
31/10/2014	JRBENTER	50,000 degradable dog waste bags	£436.50	£87.30	£523.80
01/11/2014	REDSTONE	Support Services	£45.00	£9.00	£54.00
15/10/2014	KOMPAN	Caps for play equipment	£7.90	£1.58	£9.48
04/11/2014	SCOUTGRP	Delivery of parish magazine issues 44 & 45	£448.50	£0.00	£448.50
12/11/2014	CARONEAL	Councillor Allowance 2014/15	£120.00	£0.00	£120.00
12/11/2014	FFJAMESH	Councillor Allowance 2014/15	£120.00	£0.00	£120.00
12/11/2014	RFUROLO	Councillor Allowance 2014/15	£141.20	£0.00	£141.20
12/11/2014	FGREEN	Councillor Allowance 2014/15	£120.00	£0.00	£120.00
12/11/2014	CGREEN	Councillor Allowance 2014/15	£120.00	£0.00	£120.00
12/11/2014	SWELLARD	Councillor Allowance 2014/15	£141.20	£0.00	£141.20
12/11/2014	IGERMAN	Councillor Allowance 2014/15	£120.00	£0.00	£120.00
12/11/2014	MQUARRY	Councillor Allowance 2014/15	£120.00	£0.00	£120.00
12/11/2014	FIOMILES	Councillor Allowance 2014/15	£120.00	£0.00	£120.00
12/11/2014	JPEREZ	Councillor Allowance 2014/15	£120.00	£0.00	£120.00
12/11/2014	VPEREZ	Councillor Allowance 2014/15	£90.00	£0.00	£90.00
12/11/2014	EBUXTON	Councillor Allowance 2014/15	£150.00	£0.00	£150.00
12/11/2014	IBRAHEEM	Councillor Allowance 2014/15	£120.00	£0.00	£120.00
28/11/2014	GCC.PENS	November 2014 Pensions	£1,499.72	£0.00	£1,499.72
11/11/2014	SYSTEM	2015 diaries & wall planners	£26.31	£5.26	£31.57
13/11/2014	SYSTEM	Year Planner 2015 compact	£7.18	£1.44	£8.62
31/10/2014	GLEVUMSE	Community Centre Security October 2014	£348.00	£69.60	£417.60
14/11/2014	TREEMAIN	Tree survey Mill Lane and Horsbere Brook	£390.00	£78.00	£468.00
28/11/2014	DAVEJENN	Window cleaning November 2014	£80.00	£0.00	£80.00
19/11/2014	ALLGREEN	All-Green 30L bags (50 rolls)	£91.67	£18.33	£110.00
17/11/2014	STJOHNSU	Face masks for first aid	£15.08	£3.02	£18.10
18/11/2014	GLASDON	Metal guppy litter bin lid only	£102.44	£20.48	£122.92
26/11/2014	MINIBUS	Community Bus November 2014	£600.00	£0.00	£600.00
24/11/2014	GREENDAY	Remove tree leaning across pond in Nature Reserve	£100.00	£0.00	£100.00
25/11/2014	SPOT-ON	Various	£212.46	£42.49	£254.95
21/11/2014	GLASDON	1 x Metal Guppy & 1 x 35L Dog Bin	£456.87	£91.37	£548.24
20/11/2014	GREENFIE	Whirlybird bearings & stopper added to yellow gate	£311.00	£62.20	£373.20
21/11/2014	HAGSSMP	Replacement cable, tyre buffers & carriage to aerial runway	£1,381.60	£276.32	£1,657.92
28/11/2014	GLOS.LOC	New padlocks & keys for blue gate, new padlock mill lane	£117.05	£23.41	£140.46
28/11/2014	K.I.S.	Replace 3 litre water foam fire extinguisher	£79.00	£15.80	£94.80
28/11/2014	GLEBECON	Late grass cut of football pitches	£94.00	£18.80	£112.80
30/11/2014	GLEVUMSE	Community Centre Security November 2014	£313.20	£62.64	£375.84
		Totals	£9,768.88	£887.04	£10,655.92

3. The meeting noted a schedule of payments made outside of meetings since 1 November 2014.

DATE	PAYEE	DETAILS	AMOUNT
01/11/14	Severn Trent Water	Water Rates	£82.86
01/11/14	Best of Gloucester	Community Centre Advertising monthly DD	£94.80
06/11/14	Welcome Club	Grant	£100.00
06/11/14	Day Centre	Grant	£50.00
10/11/14	EON	Community Centre Electricity Usage to 27 October 2014	£481.09
11/11/14	EON	Community Centre Gas Usage to 27 October 2014	£132.68
12/11/14	HMRC	VAT payable 01/07/14 to 30/09/14	£1060.28
13/11/14	St George's Church	Minister services for cremation C004 – cheque sent to us with interment payment	£37.00
28/11/14	All staff	November Payroll for 9 staff	£6277.43
29/11/14	KCS	Photocopier usage July to October 2014	£51.66

4. The meeting considered including a taxi voucher scheme in the 2015/16 budget and agreed to budget £2,000. **Action: Clerk.**
5. The meeting agreed to grant £250 to the Roses Theatre in 2015/16. **Action: Clerk.**
6. It was agreed to include £15,000 in the 2015/16 budget for the re-surfacing of Mill Lane car park, a further £15,000 can be utilised from earmarked reserves.
7. The Council discussed the presentation from Microshade and agreed to budget for the service for 2015/16, and will investigate the service further before committing. **Action: Clerk.**
8. The Council considered the revised draft budget for 2015/16 which is currently showing a 4% increase in the precept.
9. The Council agreed the drafted Local Government Pension Scheme Policy Statement as required by Gloucestershire County Council. **Action: Clerk.**
10. The Council received the updated annual Risk Assessment document and schedule.
11. The Council agreed the renewal of the Parish Council Small Lottery Permit at a cost of £20. **Action: Clerk.**

135/FC

GLOUCESTERSHIRE MARKET TOWNS FORUM

There were no updates regarding the latest meeting.

136/FC

PLANNING MATTERS

1. The Council received the copy of letter sent to Tewkesbury Borough Council sent by Department for Communities and Local Government regarding application 12/01256/OUT "Perrybrook", and agreed that the Council will work together with the Save Brockworth Green Belt group.
2. To consider the following planning matters:

Date application received	Reference & Ward	Location / Address	Details of Application	Comments from BPC
05.11.14	14/0096/TWREG3 MOORFIELD	The Chase Hotel Shurdington Road Brockworth GL3 4PB	Installation of electric vehicle rapid charger and associated works.	NO OBJECTION 17.11.14
12.11.14	14/01086/FUL GLEBE	Land adjoining 27 Court Road Brockworth	Construction of a single storey dwelling (revised scheme to 14/00424/FUL)	NO OBJECTION 19.11.14
17.11.14	14/01111/FUL MOORFIELD	6 Moorfield Road Brockworth	2 storey extension to side and single storey extension to rear of property	NO OBJECTION 01.12.14

3. To note planning decisions made by Tewkesbury Borough Council:

Date application received	Reference & Ward	Location / Address	Details of Application	Comments from BPC	Decision
30.07.14	14/00717/FUL HORSBERE	Unit 4, Abbotswood Shopping Centre Abbotswood Road Brockworth	Change of use from A1 Hairdressers to A1/A5 Retail Shop (specialising in fresh fish and associated produce/products) and Takeaway (Fish and Chip Shop) and including provision of an extract duct to the rear (revised scheme to 13/00779/FUL)	OBJECT 06.08.14	PERMIT 13.11.14

11.08.14	14/00781/FUL HORSBERE	Tesco Whittle Way Brockworth	Installation of a 'hello' feature fence and replacement of 10 no trolley bays	NO OBJECTION 18.08.14	SPLIT DECISION 17.11.14
22.09.14	14/00903/ADV MOORFIELD	28 Court Road Brockworth GL3 4EP	Illuminated advertisement surrounded by an ATM	NO OBJECTION 07.10.14	CONSENT 03.11.14
22.09.14	14/00904/ADV HORSBERE	Brockworth Supermkt Abbotswood Road Brockworth	Retention of a non-illuminated advertisement	NO OBJECTION 24.09.14	CONSENT 03.11.14
25.09.14	14/00927/FUL WESTFIELD	31 Westfield Road Brockworth	Single storey extension	NO OBJECTION 07.10.14	PERMIT 06.11.14
29.09.14	14/00913/FUL MOORFIELD	Berose Coopers Hill Brockworth	Demolition of existing single and two storey extensions (less than 115 cubic metres). Erection of new single and two storey extensions to provide additional accommodation.	NO OBJECTION 05.11.14	PERMIT 06.11.14
14.10.14	14/00975/MAS HORSBERE	Highways Verge Golf Club Lane Brockworth	Upgrade of base station, the replacement of existing 13.8m column for a 17.5m dual user monopole and the installation of 1 equipment cabinet	NO OBJECTION 30.10.14	NON- INTERVENTION 18.11.14

137/FC **JOINT CORE STRATEGY**
There were no updates.

138/FC **CORRESPONDENCE**

1. The meeting receive list of correspondence for information, and noted that Keep Britain Tidy are running a campaign with glow in the dark dog fouling signs; it was agreed to purchase 10 of the A3 signs at £20 each and 10 of the A4 stickers. **Action: Clerk.**
2. Cllr Miles and Cllr Turbyfield agreed to attend the Town & Parish Council Seminar at Tewkesbury Borough Council on Thursday 11 December. **Action: Clerk.**

There being no other business, the Chairman closed the meeting at 9.20pm.

Signed:

Date: