

BROCKWORTH PARISH COUNCIL

MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON WEDNESDAY 6 AUGUST 2014 AT THE COMMUNITY CENTRE AT 7.00 P.M.

PRESENT J Hunt (Chairman), Mrs C Neal, J Clarke, R Furolo, Mrs I German, Mrs C Green, F Green, H Turbyfield, M Hobden,, R Hatton, Mrs M Rowcliffe-Quarry, Mrs J Shirley (Parish Clerk)

Members of Public Present: None
Members of Press Present: None
Also Present: County Councillor Vines

Mrs Neal addressed the meeting as Chairwoman of the Brockworth Day Centre and requested that the parish council write a letter in support of a grant application the Day Centre is submitting to GRCC for £300, the Council agreed to write a letter of support.

55/FC TO RECEIVE APOLOGIES FOR ABSENCE

Apologies received from Cllrs Buxton, Miles, V Perez, J Perez, Lefevre-Wellard and Aruna; the Council accepted the apologies and reasons given for the apologies.

56/FC DECLARATIONS OF INTEREST

None.

57/FC TO RECEIVE CHAIRMAN'S ANNOUNCEMENTS

None.

58/FC TO RECEIVE A REPORT FROM THE COUNTY COUNCILLOR

Cllr Robert Vines requested to be informed of any Highways matters that need attention and could be met from the County Councillor's £20k Highways budget. Cllr Vines also mentioned the Active Together grant scheme for £20k to be shared between five parishes in Cllr Vines' area. At the moment, Cllr Vines is not able to support a request from Brockworth Parish Council until it becomes clearer what other projects are being put forward for the grant.

59/FC POLICE AND CRIME

There was no-one available from the Police to attend the meeting. June 2014 crime figures were circulated prior to the meeting, 25 crimes in June 2014 compared to 25 crimes in June 2013. July crime figures were circulated at the meeting with 22 crimes reported in July 2014 compared to 24 crimes in July 2013.

60/FC MINUTES

The meeting approved the Minutes of the Council Meeting held on 2 July 2014.

61/FC REPORT FROM THE OFFICER OF THE COUNCIL

The meeting received an update from the Clerk regarding actions agreed at the previous meeting.

62/FC BOROUGH COUNCILLORS' REPORT

Cllr Turbyfield reported that the Borough Council had been approached to provide match funding for badger vaccinations however the request was turned down.

63/FC WARD REPORTS

1. None.
2. Cllr Clarke gave a verbal update regarding the Gloucestershire Playing Field Association meeting attended on 15 July 2014.
3. Cllr Turbyfield read out a report prepared by Cllr Miles regarding the GAPTC AGM attend on 16 July 2014. Of particular interest was that NALC and GAPTC emphasised the need for officers and councillors to regularly attend training to keep knowledge up to date; the Parish Council was keen to include this in next year's budget to allow all councillors to attend training and will also discuss with Hucclecote PC the possibility of joint training sessions.
4. Cllr Clarke and Cllr Turbyfield gave a verbal update regarding the Highways information evening attended on 21 July 2014.

64/FC HIGHWAYS MATTERS

1. The meeting considered a resident request for a short section of a no-waiting restriction on the junction of Vicarage Lane / Moorfield Road as visibility is restricted by parked cars for pedestrians crossing by Millbrook Lodge, and agreed to put this forward to Gloucestershire Highways. **Action: Clerk.**

65/FC

BROCKWORTH COMMUNITY PROJECT UPDATES

1. The meeting received the monthly Youth Activity report and library update. The Council requested the Clerk to enquire why the Library isn't open on Fridays. **Action: Clerk.**
2. The Clerk read out an update from Cllr J Perez regarding the latest Brockworth Community Project Management meeting that Cllr V Perez attended in her absence.

66/FC

PARKS, OPEN SPACES AND BURIAL GROUND

1. The meeting received a written report from the handyman that was circulated prior to the meeting and noted the quarterly inspection summary. The Council noted that the hedge and brambles at the top end of Pound Farm will need to be cut back to the boundary line as a matter of urgency. The Clerk also updated Council regarding the hedge overhanging Mill Lane field from Brockworth Primary Academy and the Council instructed that the hedge should be cut by the school within the next month or the Council will have the work done and the invoice sent to the school for settlement. **Action: Clerk.**
2. The meeting considered the Gloucestershire Playing Field Association Annual Award for young sports people and agreed to nominate Ryan West for his swimming achievements. **Action: Clerk.**
3. The meeting considered using an external company to carry out a visual tree inspection of the parish council's two wooded areas and agreed to use Tree Maintenance Ltd at the quoted cost of £325 per area. **Action: Clerk.**
4. The Council reviewed the list of proposed assets of community value and noted that more information needs to be provided in order to nominate any of the assets. Cllr Rowcliffe-Quarry, Cllr Hobden and Cllr Turbyfield volunteered to work through the list and report back to full council any recommendations.

67/FC

FINANCE

1. The Council received the Management Accounts for the financial year to date.
2. The meeting approved the schedule of invoices totalling £9,039.68+VAT where applicable (breakdown below).

<u>Date</u>	<u>A/C Ref</u>	<u>Details</u>	<u>Net Amount</u>	<u>Tax Amount</u>	<u>Gross Amount</u>
23/06/2014	STJOHNSU	Burnshield Dressing	£15.43	£3.09	£18.52
04/07/2014	RBLC	Car Park rental July 2014	£84.00	£0.00	£84.00
04/07/2014	TEWKESBC	Business Rates Aug 2014 Payment 5 of 10	£824.00	£0.00	£824.00
30/06/2014	GLEVUMSE	Community Centre Security June 2014	£269.70	£53.94	£323.64
10/07/2014	BCP	Funding contribution towards Summer Program for under 8s	£1,444.00	£0.00	£1,444.00
10/07/2014	BCP	Funding contribution towards Summer Program for over 8s	£2,000.00	£0.00	£2,000.00
15/07/2014	GROUPCRE	Website amendments for twitter feed	£75.00	£15.00	£90.00
02/07/2014	SCOUTGRP	Delivery of Issue 43 of Brockworth magazine	£208.00	£0.00	£208.00
21/07/2014	MINIBUS	Community Bus July 2014	£750.00	£0.00	£750.00
30/07/2014	GCC.PENS	July 2014 Pensions	£1,476.41	£0.00	£1,476.41
21/07/2014	DAVEJENN	Community Centre Window Cleaning July 2014	£85.00	£0.00	£85.00
24/07/2014	GREENDAY	Grass cutting July 2014	£1,345.00	£0.00	£1,345.00
24/07/2014	SPOT-ON	Nationwide Tub Vacuum NVR200-22	£162.53	£32.51	£195.04
28/07/2014	HARTELL	To re-fix picnic bench at Pound Farm	£120.00	£24.00	£144.00
01/08/2014	SYSTEM	Copier paper, hi-vis vests, punched pockets, chalk pens	£80.61	£16.12	£96.73
06/08/2014	GREENDAY	Flail Mill Lane brambles adjacent Clyde Road	£100.00	£0.00	£100.00
		Totals	£9,039.68	£144.66	£9,184.34

3. The Council noted a schedule of payments made outside of meetings since 1 July 2014:

<u>DATE</u>	<u>PAYEE</u>	<u>DETAILS</u>	<u>AMOUNT</u>
01/07/14	EON	Community Centre Gas monthly DD	£282.00
01/07/14	Severn Trent Water	Water Rates	£88.99
01/07/14	Best of Gloucester	Community Centre Advertising monthly DD	£94.80
14/07/14	EON	Community Centre Electricity Usage to 30 June 2014	£460.03
31/07/14	All staff	July Payroll for 9 staff	£5933.47
08/07/14	KCS	Photocopier charges April-July 2014	£66.37
17/07/14	KCS	Photocopier lease charges April-July 2014	£407.63

Funds received: VAT repayment £5538.39

4. The meeting agreed to join the Institute of Cemetery & Crematorium Management at an annual cost of £90. **Action: Clerk.**
5. The meeting agreed to purchase a Transfer of Exclusive Rights Register at a cost of £160+VAT. **Action: Clerk.**

6. The meeting re-considered the installation of a pedestrian barrier at the rear of Cedar Road adjacent to the brook and agreed to go forward with Hartell's quote providing it includes 2 rails in the price. **Action: Clerk.**
7. The meeting considered the replacement of the net over the multi-use-games area at the youth centre and agreed to accept the quote from Greenfields for a new thicker gauge net plus 2 new wooden back boards for the basketball hoops at a cost of £2742+VAT, plus Martech Engineering's quote to fit permanent mesh to fill in the two areas behind the basketball hoops where the MUGA net has a weak point at a cost of £100. **Action: Clerk.**
8. The meeting noted that willow spiling to protect the brook from further erosion at the waterline at the rear of Cedar Road will cost £5,250+VAT and decided to put it forward to the Planning department to include as a requirement for the Perrybrook developers to implement if the housing development is permitted as the increase in water flow through the brook will exacerbate the problem. **Action: Clerk.**
9. The Council considered reviewing Standing Orders and Financial Regulations and requested that the Clerk send all councillors copies of the new model Standing Orders and new model Financial Regulations so that councillors can review over the coming month and discuss at the next meeting. **Action: Clerk.**

68/FC

GLOUCESTERSHIRE MARKET TOWNS FORUM

1. The Clerk read out an update from the latest meeting provided by Cllr J Perez.

69FC

PLANNING MATTERS

1. The Council considered the following planning matters:

Date application received	Reference & Ward	Location / Address	Details of Application	Comments from BPC
16.07.14	14/00654/FUL WESTFIELD	60 Boverton Avenue Brockworth	Single & two storey extensions to dwelling	SUPPORT 06.08.14
28.07.14	14/00731/FUL HORSBERE	Witsend Castle Hill Drive Brockworth	Conversion of existing integral garage, single & two storey extensions to front & side & associated alterations to provide ancillary self contained accommodation for a family member. New detached single garage along north boundary.	NO OBJECTION 06.08.14
30.07.14	14/00717/FUL HORSBERE	Unit 4, Abbotswood Shopping Centre Abbotswood Road Brockworth	Change of use from A1 Hairdressers to A1/A5 Retail Shop (specialising in fresh fish and associated produce/products) and Takeaway (Fish and Chip Shop) and including provision of an extract duct to the rear (revised scheme to 13/00779/FUL)	OBJECT 06.08.14
04.08.14	14/00721/DEM HORSBERE	Invista Ermin Street Brockworth	Redundant polymer storage silos	NO OBJECTION 06.08.14

2. The Council noted the following planning decisions by Tewkesbury Borough Council:

Date application received	Reference & Ward	Location / Address	Details of Application	Comments from BPC	Decision
13.01.14	14/00022/OUT WESTFIELD	30 Westfield Rd Brockworth GL3 4AR	Outline application for the demolition of existing redundant garage and construction of detached two storey dwelling (including proposed means of access)	NEUTRAL 28.01.14 Requested refer to Planning Committee for determination & SIP	REFUSE 05.03.14 APPEAL DISMISSED 17.07.14
11.06.14	14/00542/FUL HORSBERE	40 Ermin Street Brockworth GL3 4HW	Erection of conservatory to rear	NO OBJECTION 16.06.14	PERMIT 24.07.14

16.06.14	14/00548/FUL HORSBERE	Croft Amber Green Street Brockworth	Erection of single storey extension to rear of building; erection of stable block	NO OBJECTION 23.06.14	PERMIT 24.07.14
11.06.14	14/00549/FUL MOORFIELD	29 Moorfield Rd Brockworth GL3 4JB	Side/rear two storey extension	NO OBJECTION 02.07.14	PERMIT 30.07.14

3. The meeting considered the proposal from Cllr Hobden regarding working with Leckhampton and Shurdington Parish Councils over A46 traffic modelling and commenting on the JCS. It was recognised that time was short to compile a joint response and agreed to reference comments made by Leckhampton and Shurdington Parish Councils. It was agreed that the Clerk draft for review by Cllr Hobden. **Action: Clerk.**

70/FC

JOINT CORE STRATEGY

1. The meeting received an update from Cllrs Hobden & Turbyfield regarding the JCS presentation attended on 8 July 2014.
2. The Council discussed this as part of agenda item 69/FC.3 above. The deadline for the consultation has been extended to 18 August 2014.

71/FC

CORRESPONDENCE

The Council received the list of correspondence for information. The Council noted that Mono Consultants Ltd have submitted a request to install a new phone mast on Golf Club Lane, this will be 17.5 metres in height. The Council had no objections to the height but would prefer it painted green or disguised as a tree as per the one on the M4 motorway. **Action: Clerk.**

There being no other business, the Chairman closed the meeting at 9.50pm.

Signed:

Date: