

BROCKWORTH PARISH COUNCIL

MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON WEDNESDAY 1 JULY 2015 AT THE COMMUNITY CENTRE AT 7.00 P.M.

PRESENT J Hunt (Chairman), Mrs C Neal, Ms S Neal, Mrs A Morgan, M Hobden, E Buxton, F Green, Mrs C Green, Mrs R Hatton, R Furolo, J Clarke, H Turbyfield, Mrs I German, Mrs J Shirley (Interim Clerk)

Members of Public Present: None
Members of Press Present: None
Also in attendance: Mrs S McColl (New Clerk starting 28 July 2015)

Meeting opened at 7pm.

- 42/FC TO RECEIVE APOLOGIES FOR ABSENCE**
Apologies received from Cllr F Miles. The Council accepted the apology and reason given for the absence.
- 43/FC DECLARATIONS OF INTEREST**
None.
- 44/FC TO CONSIDER CO-OPTIONS TO FILL THE FOLLOWING VACANCIES:**
1. **Glebe Ward – 1 vacancy.** No applications received.
2. **Westfield Ward – 2 vacancies.** No applications received.
- 45/FC TO RECEIVE CHAIRMAN'S ANNOUNCEMENTS**
Chairman welcomed Mrs McColl the Council's new clerk to the meeting.
- 46/FC TO RECEIVE A REPORT FROM THE COUNTY COUNCILLOR**
County Cllr Vines sent apologies as he was unable to attend the meeting. Cllr Furolo gave a brief update from Cllr Vines on his behalf.
- 47/FC POLICE AND CRIME**
PC Guest was unable to attend the meeting and forwarded crime comparison statistics to the Clerk for June 2015. There were 22 crimes reported in June 2015 compared to 25 in June 2014. It was announced that PC Guest is retiring from today, and the current Police Community Officer contact for Brockworth is PC Cindy Gollidge. There are a number of Police changes to be announced on 23rd July, which may result in there being less Police presence during the day in Brockworth; however the message was to always report crimes to the Police as usual to ensure that they are being logged.
- 48/FC MINUTES**
1. The Council approved the Minutes of the Council Meeting held on 10 June 2015.
2. The Council received the Minutes of the Building Management Committee meeting held on 17 June 2015.
- 49/FC REPORT FROM THE OFFICER OF THE COUNCIL**
The Council received an update from the Clerk regarding actions agreed at the previous meeting. Clerk to follow up with Community Project regarding Youth Review Group meeting dates.
- 50/FC BOROUGH COUNCILLORS' REPORT**
Cllr Furolo gave an update: councillor training has been completed, and a devolution meeting attended regarding power being devolved from central Government. Cllr Furolo chaired the Audit Committee meeting and reported that Grant Thornton has completed the Borough Council's audit with two main things that need attention: ICT Asset Inventory needs to be controlled better, Health & Safety risk assessments need to be improved. Cllr Turbyfield elaborated on the devolution meeting information. Cllr Turbyfield also gave an update from the Leisure Facilities Group, the contractor for the new leisure centre is ahead of schedule and the centre is expected to be completed April 2016. Cllr Hatton gave a list of all the meetings attended by the

borough councillors since the last parish council meeting which included: Finances, Role of the Councillor, Overview & Scrutiny, Licensing, to name a few.

51/FC

WARD REPORTS

Cllr Turbyfield mentioned there have been some complaints about vegetation overgrowing footpaths, and parking at Abbotswood. Cllr Hatton reported that there is a badly rusted sign post for “no waiting” outside 2 Boverton Avenue, Clerk to report to Highways. An area of nettles need cutting back at Mill Lane playing field “pocket park”, Clerk to report to the grass cutters. Overgrown hedge by Millbrook School – Clerk to request the school cuts back, also highlight the issue of litter around the outskirts of the school. Cllr Morgan reported a damaged post and rail fence, the Clerk confirmed that this has previously been reported to Tewkesbury Borough Council. Cllr C Green also raised about the overgrown vegetation along the brook at Abbotswood Road, Clerk to report to Tewkesbury Borough Council.

52/FC

BROCKWORTH COMMUNITY PROJECT UPDATES

1. The meeting received the monthly Youth Activity report.
2. Brockworth Community Project no longer need a parish council representative on the management committee, however Cllr Morgan has been invited to join the Youth Review Group and will be forwarded the meeting dates.

53/FC

PARKS, OPEN SPACES AND BURIAL GROUND

1. The Council received a written report from the handyperson regarding play park and burial ground matters.
2. The Council agreed to the reinstatement of a lower-height gate at Mill Lane car park at a cost of £465+VAT providing the residents of Mill Lane organise a rota of locking/unlocking of the new gate. **Action: Clerk.**
3. The Council considered the request from Brockworth Albion FC for permission to use Mill Lane playing field for a 10k charity run on 25th July. Cllr Furolo raised concerns about the lack of public liability insurance for the event; the Clerk was instructed to enquire of the parish council insurers to ensure there are no issues. Council agreed to give permission for the use of the playing field providing there are no issues with the council’s insurers. **Actions: Clerk.**

54/FC

FINANCE

1. The meeting received the Management Accounts for the financial year to date.
2. The meeting approved the schedule of invoices totalling £7,656.83+VAT (breakdown below).

<u>Date</u>	<u>A/C Ref</u>	<u>Details</u>	<u>Net Amount</u>	<u>Tax Amount</u>	<u>Gross Amount</u>
30/06/2015	GCC.PENS	June 2015 Pensions	£978.86	£0.00	£978.86
30/06/2015	HMRC	PAYE April-June 2015	£870.20	£0.00	£870.20
30/06/2015	HMRC	NI April-June 2015	£1,250.53	£0.00	£1,250.53
11/06/2015	TEWKESBC	Business Rates 4 of 10	£840.00	£0.00	£840.00
11/06/2015	SPOT-ON	Cleaning supplies	£231.25	£46.25	£277.50
12/06/2015	PROLUDIC	Swing back bars x 2 and fixings	£112.14	£22.43	£134.57
12/06/2015	COMPLETE	Weed spraying 1st Spray	£760.00	£152.00	£912.00
17/06/2015	BCP	Reimbursement for books bought (as per minute 114/FC Nov'14)	£685.35	£0.00	£685.35
18/06/2015	BAYLIFUK	Lift breakdown 18/06/15	£136.00	£27.20	£163.20
26/06/2015	JSHIRLEY	Locum Clerk Cover June 2015	£862.50	£0.00	£862.50
26/06/2015	AVTPUMP	Pump service and jet wash	£750.00	£150.00	£900.00
01/07/2015	TEWKESBC	Annual fee for Premises Licence under the Licensing Act 2003	£180.00	£0.00	£180.00
		Totals	£7,656.83	£397.88	£8,054.71

3. The meeting noted a schedule of payments made outside of meetings since 1 June 2015:

<u>DATE</u>	<u>PAYEE</u>	<u>DETAILS</u>	<u>AMOUNT</u>
01/06/15	Severn Trent Water	Water Rates	£82.86
01/06/15	Best of Gloucester	Community Centre Advertising monthly DD	£94.80

06/06/15	BT	Telephone Bill to 31/07/15	£958.66
10/06/15	EON	Community Centre Electricity Usage to 27 May 2015	£524.41
15/06/15	GPFA	Playing Field Association Membership	£100.00
16/06/15	Sage	Sage Accounts Subscription June 2015	£39.00
27/06/15	KCS	Photocopier Usage Charges	£74.04
30/06/15	All staff	June Payroll for 6 staff	£4856.50

Refund received from Journey Digital for web-hosting fees £540.00 on 04/06/15

55/FC

PLANNING MATTERS

1. To consider the following planning matters:

Date application received	Reference & Ward	Location / Address	Details of Application	Comments from BPC
12.06.15	15/00659/FUL MOORFIELD	The Chase Henley Bank Lane Brockworth	Conversion of stable, tack room and hay store to dwelling unit with separate site access. Change of use from equestrian land to residential curtilage.	OBJECT 30.06.15
12.06.15	15/00609/FUL WESTFIELD	9 Boverton Drive Brockworth GL3 4DB	Proposed new attached three bedroomed dwelling to the side of 9 Boverton Drive, revised design with gable end and dormer to the rear.	OBJECT 26.06.15

2. To note planning decisions by Tewkesbury Borough Council:

Date application received	Reference & Ward	Location / Address	Details of Application	Comments from BPC	Decision
21.04.15	15/00364/FUL HORSBERE	Castle Lodge Green Street Brockworth GL3 4RR	Proposed alterations to Castle Lodge to provide 4no. Bedrooms and first floor bathroom.	NO OBJECTION 27.04.15	PERMIT 18.06.15
06.05.15	15/00452/FUL MOORFIELD	3 Brockworth Cottages Cirencester Road Brockworth	Erection of summer house	NO OBJECTION 22.05.15	PERMIT 19.06.15

56/FC

JOINT CORE STRATEGY

1. No updates.

57/FC

CORRESPONDENCE

1. The Council received a list of correspondence for information.
2. The Council considered the continuing problem of excessive litter at Whittle Square and it was agreed to discuss the matter with the property managers again, and to respond to the resident's email. **Action: Clerk/Chair.**
3. The Council agreed to support the re-instatement request for a full A&E department at Cheltenham General Hospital. **Action: Clerk.**
4. The Council considered the problem of inconsiderate resident parking at Abbotswood, and noted that the cars are parked legally and the Council has no power in this matter. **Action: Clerk** to respond to the resident email.
5. The Council considered attendance at the GAPTC AGM on Saturday 18th July; unfortunately no-one was available to attend. **Action: Clerk** to submit apologies.
6. The Council granted permission for bicycle racks to be installed at the rear of the community centre for use by the youth club. Cllr Turbyfield offered to have a look at fitting the racks. **Action: Clerk.** The Council went on to discuss the request to use the youth centre for a fundraiser bake sale, Cllr Morgan will contact the youth project manager to discuss arrangements for Saturday access. The Council also discussed the grant funding for the new pool table in the youth centre and clarified that the minutes of the Building Management Meeting should have read that the Committee would contribute towards the pool table not necessarily the

entire balance requested. It was agreed to grant £400 towards the new pool table. **Action: Clerk.**

There being no other business, the Chairman closed the meeting at 8.40 pm.

Signed:

Date: