

BROCKWORTH PARISH COUNCIL

MINUTES OF THE ANNUAL MEETING OF THE PARISH COUNCIL HELD ON WEDNESDAY 4TH MAY 2016 AT THE COMMUNITY CENTRE AT 7.00 P.M.

PRESENT Cllrs: J Hunt (Chairman), Mrs C Neal, Ms S Neal, Mrs F Miles, F Green, Mrs C Green, Mrs R Hatton, R Furolo, J Clarke, H Turbyfield, M Hobden, Mrs I German, E Buxton, Mrs J Styles.

Members of Public Present: Three

Members of Press Present: One

Cllr E Buxton and Debbie Harwood addressed the Council requesting use of the Shell Land from 9am to 1pm, to be cleared by 3pm on Monday the 30th of May. The land will be used for a maximum of 5 stalls for the annual cheese roll. The Chairman expressed concern over insurance for use of the land. Cllr Buxton and Debbie Harwood assured the Council that the organisers will provide events insurance documents, clear away all litter and money raised will be not for profit to benefit the community.

Meeting opened at 19:10.

- 01/FC TO RECEIVE APOLOGIES FOR ABSENCE**
Apologies received from Cllr H Neal as she was on a course in London. The meeting accepted her reasons for absence.
- 02/FC TO ELECT A CHAIR OF THE COUNCIL FOR THE ENSURING YEAR AND RECEIVE THE CHAIR'S ACCEPTANCE OF OFFICE**
Cllr Hunt was proposed as Chairman by Cllr Turbyfield and this was seconded by Cllr Clarke. There were no other nominations and Cllr Hunt was elected Chairman until the next Annual Meeting of the Council. The council received the Chair's Acceptance of Office.
- 03/FC TO ELECT A VICE CHAIR OF THE COUNCIL**
Cllr C Neal was proposed as Vice-Chairman by Cllr Clarke and seconded by Cllr Turbyfield. There were no other nominations and Cllr Neal was elected Vice-Chairman until the next Annual Meeting of the Council.
- 04/FC DECLARATIONS OF INTEREST**
No member's interests were declared.
- 05/FC TO CONSIDER CO-OPTIONS TO FILL THE FOLLOWING VACANCIES:**
1. Glebe Ward – 1 vacancy. No applications were received.
 2. Horsbere Ward – A vacancy exists as a result of a Cllr not attending the Parish Council meetings for 6 months. Position to be filled by casual vacancy.
- 06/FC TO APPOINT MEMBERS TO SERVE ON THE FOLLOWING COMMITTEES AND GROUPS.**
1. Building Management Committee (7 members)
Cllrs Hunt, C Neal, Hobden, Miles, Furolo, Hatton and Turbyfield were all appointed as members of the committee.
 2. Human Resources Department (5 members)
Cllrs Hunt, C Neal, Furolo, Hobden, Clarke.
 3. Appeals Panel (5 members)
Cllrs C Green, F Green, I German, E Buxton and S Neal were all appointed as members of the Appeals Panel.
 4. Burial Ground Working Party (4 members)
Cllrs Turbyfield, Hobden, German, Miles and Clarke were all appointed as members of the working party.
 5. Parish Plan Working Group (6 members)
Cllrs Buxton, Turbyfield, C Neal, Hatton, Styles and the Clerk were appointed as members of the working party.
- 07/FC TO APPOINT THE FOLLOWING OFFICERS AND REPRESENTATIVES**
- (I) Public Relations Officer
The Clerk and Chairman were appointed.
 - (II) Internal Reviewer of Accounts
Cllr Hatton was appointed.
 - (III) Flood/Snow Warden
Cllr Turbyfield was appointed.

(IV) Tree Warden

Mr E Flounders resigned and Mrs Pat Hutley is appointed.

(V) One Representative on the Brockworth Community Project Management Committee

Cllr H Neal was appointed.

(VI) One Representative on the Elderly Clubs Committees

Cllr C Neal was appointed.

(VII) One Representative on the Brockworth Allotments Association

Cllr S Neal was appointed.

(VIII) One Representative for the Gloucestershire Airport Consultative Committee meetings

Cllr Clarke was appointed.

(IX) One Representative for the Gloucestershire Playing Field Association meetings

Cllr Clarke was appointed.

08/FC

TO RECEIVE CHAIRMAN'S ANNOUNCEMENTS

The meeting received the annual report. The Chairman asked that Cllrs follow Parish procedure when replying to planning applications.

09/FC

TO RECEIVE A REPORT FROM THE COUNTY COUNCILLOR

County Cllr Vines congratulated the Chairman and stated that he would provide the Clerk with a written report for the Annual Parish Meeting. C Cllr Vines also reported that the jury is still out on the devolution bid and the suggestion for elected Mayors. The Cotteswolds have not made a decision on the unitary authority with West Oxfordshire. C Cllr Vines announced that Cllr Turbyfield has been nominated as Deputy Mayor for Tewkesbury.

10/FC

POLICE AND CRIME

1. The meeting received a report from PC David Jones. PC Jones stated that some youths in Brockworth are now taking part in the "Aston Project". The project encourages young people to get involved in local activities and receive rewards by time-banking credits. PC Jones will provide the Clerk with a report for the Annual Parish meeting.
2. The meeting received a list of areas in Brockworth involved with neighbourhood watch. The meeting received a map from Cllr Buxton identifying only 6% of Brockworth is operating the scheme. The Clerk is to put a notice in the Parish magazine inviting interested residents to contact the Parish Council Office. **Action-Clerk.**

11/FC

MINUTES

1. The Council approved the Minutes of the Council Meeting held on 6th April 2016

12/FC

REPORT FROM THE OFFICER OF THE COUNCIL

1. The Council received an update from the Clerk regarding actions agreed at the previous meeting. The meeting agreed to allocate £100 to purchase litter pickers for volunteers. **Action-Clerk**
2. The Council noted that the Annual Parish Meeting is taking place on Wednesday 11th May at 7pm in the main hall.

13/FC

BOROUGH COUNCILLORS' REPORT

Cllr Hatton reported that she and Cllr Turbyfield attended a very well organised quiz night at the library. Cllr Hatton will deliver a full flood warden training report once she receives paperwork. Cllr Turbyfield reported that the Tewkesbury Leisure Centre will be completed on time and within budget. The TBC audit has begun and will take 4 months for completion.

14/FC

WARD REPORTS

Cllr Turbyfield reported the skate park is very overgrown and is the responsibility of GCC or the Academy. Clerk to contact about its maintenance. **Action-Clerk** The Clerk was instructed to contact Highways Agency regarding the pole on Abbotswood Roundabout. **Action-Clerk**

15/FC

BROCKWORTH COMMUNITY PROJECT UPDATES

1. The meeting received the monthly Youth Activity report and library update.
2. Cllr S Neal delivered a verbal report on behalf of Cllr H Neal as representative on the Community Project Management/Youth Committee.
3. The Council considered funding the summer activities programme for £2199.50. Cllr Buxton proposed grant the funding, Cllr Hobden seconded the proposal. All agreed. Cllr H Neal is to request details of the under 10 youth provision for the Summer. **Action-Cllr H Neal**

16/FC

PARKS, OPEN SPACES AND BURIAL GROUND

1. To receive Play Park and Burial Ground updates.

The meeting received a written report from the handyperson that was circulated prior to the meeting.

2. The Clerk was instructed to contact Tewkesbury Borough Council regarding an update on the proposal for a communal dog-warden. **Action-Clerk**
3. The Clerk was instructed to find the cost of replacement seats for the whirlybird at Mill Lane Playing Field. If the whirlybird is vandalised again it will be removed. **Action-Clerk**
4. The meeting resolved to remove the Perry Pear wood from Mill Lane Play area as it is unsafe. **Action-Clerk**

17/FC

FINANCE

1. The meeting received the Management Accounts for the financial year to date.
2. The meeting approved the schedule of invoices totalling £24,939.45+VAT (breakdown below).

<u>Date</u>	<u>A/C Ref</u>	<u>Details</u>	<u>Net Amount</u>	<u>Tax Amount</u>	<u>Gross Amount</u>
06/04/2016	Mitchell's	FGAS gas leak test	£77.00	£15.40	£92.40
31/03/2016	POWERDO	Service to auto-entrance doors x 2	£100.00	£20.00	£180.00
01/04/2016	TBC	Business Rates April 2016	£847.00	£0.00	£847.00
31/03/2016	SawProp	Kitchen Shutter Repair	£17.50	£0.00	£17.50
31/03/2016	SawProp	Inlet valve ladies toilet	£32.50	£0.00	£32.50
31/03/2016	SawProp	Extractor fan kitchen	£60.00	£0.00	£60.00
31/03/2016	GMEDIA	Advert for Kitchen Manager	£590.00	£118.00	£708.00
31/03/2016	Printwas	3 x bags shredding	£35.00	£7.00	£42.00
01/04/2016	FARESHARE	Annual Membership	£700.00	£0.00	£700.00
31/03/2016	K.I.S	Intruder Fire alarm maintenance	£675.57	£135.11	£810.68
06/04/2016	BROCKWO	Apr/May Newsletter	£450.00	£0.00	£450.00
01/04/2016	ICCM	ICCM Membership	£90.00	£0.00	£90.00
31/03/2016	GLEVEUMS	Lockup/Unlock service March 2016	£238.00	£47.60	£285.60
31/03/2016	GLEBECON	Grass cutting March 2016	£590.00	£118.00	£708.00
05/04/2016	K.I.S.	Supply and fit zone drawings	£233.33	£46.67	£280.00
07/04/2016	Barabara Warren	Admin Cover 16/03/16	£56.00	£0.00	£56.00
11/04/2016	GCC.PENS	Pension Return 04/2016	£548.22	£0.00	£548.22
07/04/2016	SawProp	Replace leaky inlet valve	£32.50	£0.00	£32.50
11/04/2016	SawProp	Replace tap in disabled toilet	£45.00	£0.00	£45.00
05/04/2016	SawProp	Fit microwave bracket	£90.00	£0.00	£90.00
19/04/2016	ROADMARK	Repaint of carparking bays	£400.00	£80.00	£480.00
19/04/2016	BROTHERT	Prep year end accounts	£490.00	£98.00	£588.00
21/04/2016	ISELKIRK	Internal audit 2015/16	£420.00	£0.00	£420.00
21/04/2016	SPOTON	Cleaning materials	£583.02	£116.60	£699.62
22/04/2016	STJOHN	10 x high viz waistcoat	£30.83	£6.17	£37.00
20/04/2016	GLEVEUMS	Annual key holding service	£150.00	£30.00	£180.00
22/04/2016	SYSTEM	Stamp pad ink	£3.98	£0.80	£4.78
01/04/2016	DAVEJENN	Window cleaning April 2016	£85.00	£0.00	£85.00
19/04/2016	SawProp	Fix cistern and pipe seal	£45.00	£0.00	£45.00
19/04/2016	SawProp	Repair toilet light	£35.00	£0.00	£35.00
27/04/2016	DSWdesign	Produce survey and full drawings OS map and printing	£6150.00	£0.00	£6150.00
20/04/2016	BOMGROU	3 x Dell computer	£735.00	£147.00	£882.00
11/04/2016	BCP	Funding for youth provision	£10,000.00	£0.00	£10,000.00
28/04/2016	HEWER	Service to boiler	£235.00	£47.00	£282.00
26/04/2016	SYSTEM	Shredder	£69.00	£13.80	£82.80
		Totals	£24,939.45	£1,047.15	£25,986.60

3. The meeting noted a schedule of payments made outside of meetings since 1 April 2016:

<u>DATE</u>	<u>PAYEE</u>	<u>DETAILS</u>	<u>AMOUNT</u>
01/04/2016	Severn Trent Water	Water Rates	£80.31
01/04/2016	Best of Gloucester	Community Centre Advertising monthly DD	£94.80
24/04/2016	Taxis	Taxi Vouchers	£220.00
29/04/2016	All staff	April Payroll for 6 staff	£6434.71
10/04/2016	Sage	Sage Accounts Subscription April 2016	£108.00

16/04/2016	Asda	Microwave	£65.00
15/04/2016	Currys	Steam Cleaner	£98.99
15/04/2016	Ash Wildsmith	Kitchen staff cover	£25.50
15/04/2016	Hannah McColl	Kitchen staff cover	£25.50
13/04/2016	EON	Electricity charges	£498.31

4. The Council received the year end accounts for 2015/16 as prepared by Brothertons.
5. The Council approved the year end accounts and the governance statement for 2015/16 for submission to the external auditor.
6. The Council received the internal auditors report for the year end accounts 2015/16.
7. The meeting granted the request by Moorfield Pre-School for a Water-Wall, Outdoor Tool Shed and Reading and Writing shed totalling £864.99 +VAT. The Council will purchase the equipment and it will be delivered to the pre-school. **Action-Clerk**
8. The Council considered a quote from Microshade for remote web-hosting. The Clerk was instructed to arrange for another meeting with the company with Cllr S Neal present. **Action-Clerk**. The meeting also agreed to donate one of its used computers to Moorfield Pre-School.
9. The meeting considered the quote for £793.90 for the cleaning of the Community Centre carpets. The Clerk was instructed to get additional quotes. **Action-Clerk**
10. The meeting noted the first half of the annual precept of £90,371.50
11. The meeting agreed to the purchase of Community Centre Staff work shirts £120.40 incl of VAT. **Action-Clerk**
12. The Council considered the quote from Zurich Insurance Company for £2690.09. A request had also been put to Aon Insurance for a quote and no quote was received. The Clerk was instructed to contact Aon again and to find the best 3 year term rate. **Action-Clerk**

18/FC

PLANNING MATTERS

1. The Council considered the following planning matters:

Date application received	Reference & Ward	Location / Address	Details of Application	Comments from BPC
13.04.15	15/00278/FUL HORSBERE	8 Ermin Street Brockworth GL3 4EG	Application to remove and vary conditions relating to application 14/00052/FUL. Remove Condition 1 to allow up to 40 persons to attend the site at any one time.	OBJECT 27.04.15
16.04.15	15/00066/ENFD Horsbere	104 Castle Hill Drive Brockworth GL3 4NX	Alleged unauthorised change of use.	Noted
17.04.15	15/00067/ENFD HORSBERE	The View, 1A Guise Avenue Brockworth GL3 4NA	Alleged unauthorised occupation of outbuilding.	Noted
21.04.15	15/00364/FUL HORSBERE	Castle Lodge Green Street Brockworth GL3 4RR	Proposed alterations to Castle Lodge to provide 4no. Bedrooms and first floor bathroom.	NO OBJECTION 27.04.15
22.04.15	15/00401/FUL WESTFIELD	30 Westfield Road Brockworth GL3 4AR	Single and two storey extensions to dwelling.	COMMENTS ONLY 07.05.15
28.04.15	15/00416/FUL GLEBE	10 St Annes Close Brockworth GL3 4BZ	Erection of new dwelling to side of existing house. Alterations to existing house.	OBJECT 06.05.15

28.04.15	15/00395/FUL MOORFIELD	99 Moorfield Road Brockworth GL3 4QJ	Demolition of existing outbuilding to create space for new, two storey side extension and a single storey lean too extension to the rear of the property.	NO OBJECTION 05.05.15
29.04.15	1/00078/ENFD MOORFIELD	13 Hebden Close Brockworth GL3 4LH	Alleged unauthorised fence adjacent to a Highway.	Noted
01.05.15	15/00465/FUL HORSBERE	56 Ermin Street Brockworth	Erection of chalet bungalow and attached garage. Revised application for the retention of works as built (further to planning permission ref 12/00985/FUL)	
06.05.2015	15/00452/FUL MOORFIELD	3 Brockworth Cottages Cirencester Road Brockworth	Erection of summer house	

2. The meeting received the called –in planning application for the land at Perrybrook, Brockworth.

19/FC

JOINT CORE STRATEGY

1. No updates were available.

23/FC

CORRESPONDENCE

1. The Council received a list of correspondence for information.
2. The Clerk was instructed to contact Tewkesbury Borough Council to request information on how often play park inspections should be done. **Action-Clerk**
3. The meeting received a request for nominations and motions by F.I.T.
4. The meeting received a written response from the Co-Operative about lorry traffic in Ermin Park.
5. The meeting received a letter of complaint and suggestions from C Perkins regarding relocation of the MUGA.
6. The meeting received a letter from TBC announcing new Street names and numbering.
7. The meeting received a letter from Brockworth Hedgehog Rescue requesting signs on street furniture.
8. The meeting received a letter from GCC pensions re ill health insurance. Clerk to request more information and costings. **Action-Clerk**

There being no other business, the Chairman closed the meeting at 21:50.

Signed:

Date:

BROCKWORTH PARISH COUNCIL

MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON WEDNESDAY 10 JUNE 2015 AT THE COMMUNITY CENTRE AT 7.00 P.M.

PRESENT J Hunt (Chairman), F Green, Mrs C Green, Mrs R Hatton, R Furolo, J Clarke, H Turbyfield, Mrs I German, Mrs J Shirley (Interim Clerk)

Members of Public Present: None

Members of Press Present: None

Meeting opened at 7pm.

- 24/FC TO RECEIVE APOLOGIES FOR ABSENCE**
Apologies received from Cllrs C Neal, S Neal, Miles, Morgan, Hobden and Buxton. The Council accepted the apologies and reasons given for the absence.
- 25/FC DECLARATIONS OF INTEREST**
None.
- 26/FC TO CONSIDER CO-OPTIONS TO FILL THE FOLLOWING VACANCIES:**
1. **Glebe Ward – 1 vacancy.** No applications received.
2. **Westfield Ward – 2 vacancies.** No applications received.
- 27/FC TO RECEIVE CHAIRMAN'S ANNOUNCEMENTS**
The Chairman gave an update on the recruitment process for a new clerk and informed the council that a new clerk has been appointed and will be starting on 28th July. In the interim, the previous clerk Mrs Shirley has agreed to continue to assist on 2 mornings a week. It was noted that the staff were feeling the pressure of work during the absence of a permanent clerk and it was agreed that the interim-clerk and the Chairman will address the matter as appropriate including appointing temporary staff.
- 28/FC TO RECEIVE A REPORT FROM THE COUNTY COUNCILLOR**
County Cllr Vines was unable to attend the meeting and no report received.
- 29/FC POLICE AND CRIME**
PC Guest was unable to attend the meeting and forwarded crime comparison statistics to the Clerk for May 2015. There were 20 crimes reported in May 2015 compared to 22 in May 2014.
- 30/FC MINUTES**
The Council approved the Minutes of the Council Meeting held on 20 May 2015. Cllr Hatton expressed a willingness to join the Personnel Committee and Events Working Group and this was agreed. It was further agreed that Cllr Hatton becomes a Flood/Snow Warden along with Cllr Buxton and Cllr Hunt.
- 31/FC REPORT FROM THE OFFICER OF THE COUNCIL**
The Council received an update from the Clerk regarding actions agreed at the previous meeting.
- 32/FC BOROUGH COUNCILLORS' REPORT**
Cllrs Turbyfield, Hatton and Furolo reported that they are attending a lot of new councillor training, the council meetings start w/c 15 June.
- 33/FC WARD REPORTS**
Cllr Clarke reported on a few potholes. Cllr Turbyfield noted that there is a dropped kerb outside Millbrook Lodge that is often parked across obstructing pedestrian access. Cllr Hatton reported that the "restricted parking" sign has been removed after the post broke and needs replacing, Clerk to follow-up with Highways. Cllr C Green reported on behalf of Cllr Miles regarding the alleyway between Boverton Drive and Fairhaven Avenue is overgrown; Clerk to report to Public Rights of Way. Cllr F Green reported that no work seems to be taking place on the roadworks on Golf Club Lane where one lane has been fenced off, Clerk to follow-up with Highways to find out when the work will be completed.
- 34/FC BROCKWORTH COMMUNITY PROJECT UPDATES**
1. The meeting received the monthly Youth Activity report.
2. No report available.
3. The Council noted that BCP has withdrawn its request for funding the under-8s summer activities programme.
- 35/FC PARKS, OPEN SPACES AND BURIAL GROUND**
1. The Council discussed the repair of the picnic bench at Mill Lane and Cllr Turbyfield proposed and Cllr F Green seconded that the Council will repair the bench at a cost of £430+VAT. Motion carried, and it was further agreed that the bench won't be repaired a further time if it becomes damaged to this extent again.

- The Council considered the quotes received for the resurfacing of Mill Lane car park and Cllr Clarke proposed and Cllr Turbyfield seconded that the Council accepts the quotation from Abbey Surfacing at a total cost of £23,035+VAT which includes hand-laying the new surface around the timber bollards. **Action: Clerk.**
- The Council considered reinstating the damaged area of grass between the toddlers play area and the football pavilion caused by the hedgecutting tractor, and Cllr Turbyfield will make enquiries as to whether he has access to any soil that could be used to level the uneven surface. **Action: Cllr Turbyfield.**

36/FC

FINANCE

- The meeting received the Management Accounts for the financial year to date.
- The meeting approved the schedule of invoices totalling £4,144.94+VAT (breakdown below).

Date	A/C Ref	Details	Net Amount	Tax Amount	Gross Amount
01/06/2015	TEWKESBC	Business Rates 3 of 10 - June 2015	£840.00	£0.00	£840.00
29/05/2015	SAWPROPE	Replace faulty lights in ladies upstairs toilet	£144.00	£0.00	£144.00
27/05/2015	JSHIRLEY	Locum Clerk Cover May 2015	£600.00	£0.00	£600.00
29/05/2015	VISIONIC	Upgraded website 2nd payment	£375.00	£75.00	£450.00
31/05/2015	GLEVUMSE	Community Centre Security May 2015	£391.00	£78.20	£469.20
12/05/2015	GLOSMARK	Membership Subscription April 2015 to March 2016	£250.00	£0.00	£250.00
29/05/2015	GLEBECON	Grass cutting	£1,410.00	£282.00	£1,692.00
05/06/2015	SYSTEM	Labels SD card Staple Remover & Mousepad	£14.94	£2.99	£17.93
28/05/2015	EESLONDO	Annual lightning test 2015	£120.00	£24.00	£144.00
		Totals	£4,144.94	£462.19	£4,607.13

- The meeting noted a schedule of payments made outside of meetings since 1 May 2015:

DATE	PAYEE	DETAILS	AMOUNT
01/05/15	Severn Trent Water	Water Rates	£82.86
01/05/15	Best of Gloucester	Community Centre Advertising monthly DD	£94.80
08/05/15	EON	Community Centre Electricity Usage to 23 April 2015	£605.92
12/05/15	HMRC	VAT Return 01/01/15 to 31/03/15	£1872.02
16/05/15	Sage	Sage Accounts Subscription May 2015	£39.00
29/05/15	All staff	May Payroll for 6 staff	£4395.81
01/06/15	Severn Trent Water	Water Rates	£82.86
01/06/15	Best of Gloucester	Community Centre Advertising monthly DD	£94.80

The Council also noted the transfer of £20,000 from Barclays Savings to Barclays Current on 20/05/15.

- The Council received an update on the Taxi Voucher scheme and agreed to allocate vouchers to the 3 applicants on the waiting list and further agreed to keep the scheme open until all the vouchers are allocated. New applications to be reviewed by Cllr Hatton and Cllr German. **Action: Clerk.**
- The Council considered the purchase of a multi-purpose trolley for the Handyperson at a cost of £299+VAT and there was concern that the trolley might be heavy to push around. It was noted that a local supermarket has the same model and it was suggested that the Handyperson could go with the Clerk to try it out. It was agreed that if the trolley is suitable then Clerk is authorised to purchase it from Glasdon. **Action: Clerk.**
- The Council approved the annual membership for GMTF at a cost of £250.
- The Council approved the annual membership of the Playing Field Association at a cost of £100.
- The Council considered the renewal of Sage Payroll and authorised the Clerk to renew Sage 50 Payroll with Sage Cover at a cost of £321+VAT after exploring alternatives. **Action: Clerk.**

37/FC

SECTION 137 GRANT REQUESTS

- The Council approved the annual award of £50 to Millbrook Academy "Pupil of the Year" (Gommersall Cup).
- The Council approved the annual award of £50 to Millbrook Academy for The Godfrey Browning Cup.

38/FC

GLOUCESTERSHIRE MARKET TOWNS FORUM

- There were no nominations to serve on the GMTF Board of Directors.
- The Council has no-one available to attend the AGM on 25th June.

PLANNING MATTERS1. To consider the following planning matters:

Date application received	Reference & Ward	Location / Address	Details of Application	Comments from BPC
06.05.2015	15/00452/FUL MOORFIELD	3 Brockworth Cottages Cirencester Road Brockworth	Erection of summer house	NO OBJECTION 22.05.15
13.05.2015	15/00453/FUL MOORFIELD	The Haven Coopers Hill Brockworth GL3 4SB	Construction of Implement Shed	NO OBJECTION 22.05.15
21.05.15	15/00390/FUL WESTFIELD	15 Boverton Avenue Brockworth GL3 4ER	Single storey rear extension and two story side extension.	OBJECT 09.06.15

2. To note planning decisions by Tewkesbury Borough Council:

Date application received	Reference & Ward	Location / Address	Details of Application	Comments from BPC	TBC Decision
09.03/15	15/00136/FUL HORSBERE	Unit B6 Whittle Square Delta Way Gloucester Business Park	Change of use from retail unit (Class A1) to sunbed/beauty salon (Sui Generis)	NO OBJECTION 11.03.15	PERMIT 22.05.15
28.04.15	15/00395/FUL MOORFIELD	99 Moorfield Road Brockworth GL3 4QJ	Demolition of existing outbuilding to create space for new, two storey side extension and a single storey lean too extension to the rear of the property.	NO OBJECTION 05.05.15	PERMIT 02.06.15

40/FC**JOINT CORE STRATEGY**

1. Cllr Furolo gave a brief update regarding the Joint Core Strategy. It was noted that the Examination in Public session that the parish council is attending has changed to 16th July.
2. The Council noted that the Cheltenham Alliance has not yet drawn down the offer of £500 funding from Brockworth PC as they have gone forward without legal representation.

41/FC**CORRESPONDENCE**

The Council received a list of correspondence for information.

There being no other business, the Chairman closed the meeting at 8.45pm.

Signed:

Date: