

BROCKWORTH PARISH COUNCIL

MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON WEDNESDAY 1ST MARCH 2017 AT THE COMMUNITY CENTRE AT 7:00 P.M.

PRESENT Cllrs: J Hunt, Mrs C Neal, F Green, Mrs C Green, Mrs R Hatton, H Turbyfield, R Furolo, J Clarke, Mrs J Styles, M Hobden, Mrs B Parrish, Mrs C Joyce, Mrs I German, Ms H Neal, Ms S Neal, Mrs K Mumford. Cllr R Vines. Mrs S McColl-Dorion (Clerk), Mrs M Smook (Assistant to the Clerk)

Members of Public Present: One
Members of Press Present: None

Meeting opened at 19:00

169/FC TO RECEIVE APOLOGIES FOR ABSENCE

The meeting received apologies for absence and accepted her reason from Cllr Mrs F Miles

170/FC DECLARATIONS OF INTEREST

Cllrs R Hatton, H Turbyfield and R Furolo declared interests in all planning and licencing matters. Cllr S Neal declared an interest in planning application16/01350/FUL.

171/FC TO RECEIVE CHAIRMAN'S ANNOUNCEMENTS

The Chairman had no report.

172/FC TO RECEIVE A REPORT FROM THE COUNTY COUNCILLOR

C Cllr R Vines reported the County Council has set the budget for 408 million for 2017/18. Council tax will increase by 1.99% and an additional 2% for Adult Social Care. C Cllr Vines also reported that there will be an increase of £10,000 for the C Cllrs Highways Scheme bringing the budget to £30,000 to be split amongst his constituencies.

UKIP have made a proposal for additional funding for the Lengthsmen Scheme. C Cllr Vines stated the conditions of the roads from CrossHands to Morrisons are not good and asked the PC to reinforce his concerns about the road conditions.

173/FC POLICE AND CRIME

1. The meeting did not receive a monthly police and crime report.
2. The meeting noted that there have been three reports of strangers trying to coax children into their cars.

174/FC MINUTES

1. The meeting approved the Minutes of the Council Meeting held on 1st February 2017.
2. The meeting approved the Minutes of the Building Management Committee meeting held on the 15th February 2017.
3. The meeting agreed to an amendment to Minute 103/FC-12 to include the following "A resident was granted permission by the Chair to address the meeting. A disagreement between members of the Council and the resident ensued and the resident felt it necessary to exit the meeting" from 5th October, 2016. Cllr J Clarke proposes, Cllr C Green seconds. All agreed.

175/FC REPORT FROM THE OFFICER OF THE COUNCIL

1. The meeting received an update from the Clerk regarding actions agreed at the previous meeting.
2. The meeting received the written resignation of the Parish Clerk

176/FC BOROUGH COUNCILLORS' REPORT

Cllr Furolo reported that TBC have finalised their budget. The TBC Band D Council Tax portion will increase by 4.79% or £5. TBC had to pull £870,000 out of reserves to make the budget balance. Cllr Furolo also stated that he sits on the TBC Boundary Committee and currently TBC does not conform to the new rules and regulations. A meeting will take place on the 13th of March to make decisions regarding the new boundaries. Parish boundaries will not be altered. Cllr Furolo stated that new regulations will make Councils responsible for sub-contractors PAYE contributions.

Cllr Turbyfield attended a planning training day and regulations are changing. He also attended and Overview and Scrutiny Committee meeting that was concerned with enviro crime.

Cllr Turbyfield stated that interviews for the new Environment Warden are now taking place. Costings for individual Parishes have been worked out. Some Parishes have not opted for the scheme but the door will be left open for them to change their minds at a later date.

177/FC

WARD REPORTS

The meeting received reports from Councillors with respect to the Wards which they represent. Cllr Furolo reported overgrown tree obstructing the road on land on the road to Churchdown and suggested the land owner be contacted to cut back the tree. Cllr Hunt suggested that Highways be contacted to cut back the trees on the bend just past the allotments. **Action-Clerk**

Cllr Hobden stated the potholes on Churchdown Lane are terrible. Cllr Hunt will speak to the Highways Department about this. **Action-Chairman**

Cllr C Green asked that a notice be put in the Parish Magazine stating loose black bags will not be collected. Cllr Furolo confirmed that additional black wheelie bins can be purchased by large families from TBC. **Action-Clerk**

178/FC

BROCKWORTH COMMUNITY PROJECT UPDATES

1. The meeting received the monthly Youth Activity report and library update.
2. The meeting reviewed the draft policy for CCTV viewing in the Community and Youth Centres. Cllr J Clarke proposes adoption, Cllr C Green seconds. All agreed
3. The meeting noted the clear DBS checks of the Council Chairman, Assistant Clerk, Administrator and Clerk.

179/FC

PARKS, OPEN SPACES AND BURIAL GROUND

1. The meeting received the Play Park and Burial Ground updates from the Handy person and asked the Clerk to supply the Council with a list of contractors that the Parish Council uses. **Action-Clerk**
2. The meeting received a reply from the Brockworth Academy Board of Governors regarding the proposed school path at Mill Lane. Cllr C Neal proposes that the path should go ahead, Cllr M Hobden seconded it on condition that grant funding is secured. Cllrs: F Green, Mrs C Green, J Clarke, Mrs J Styles, Mrs B Parrish, Mrs C Joyce, Mrs I German, Ms H Neal, Ms S Neal, Mrs K Mumford, in favour. Cllrs R Furolo, R Hatton, H Turbyfield against.
3. The meeting agreed to purchase of 2 folding boot carts for volunteer litter pickers. Cllr F Green proposes to buy them, Cllr H Turbyfield seconds. All agreed. **Action-Clerk**

180/FC

FINANCE

1. The meeting received the management reports for the financial year to date.
2. The meeting received the Parish Council and Community Centre Budget Reports.
3. The meeting approved the schedule of invoices totalling £3430.03+VAT (breakdown below).

Date	A/C Ref	Details	Net Amount	Tax Amount	Gross Amount
01/02/2017	BROCKW	Feb/March 2017 Issues	£450.00	£0.00	£450.00
31/01/2017	GLEVUMS	Jan 2017 Lock/Unlock	£374.00	£74.80	£448.80
27/01/2017	K.I.S	Fix access door	£286.31	£57.26	£343.57
01/02/2017	K.TWINNI	Garden maintenance April 2016-	£639.00	£0.00	£639.00
20/02/2017	SAGE	S50 Plus Pensions Plus Module	£119.88	£23.98	£143.86
16/02/2017	SAWPROP	Descale water boiler fix youth centre door	£130.00	£0.00	£130.00
02/02/2017	SPOT-ON	Cleaning supplies	£597.87	£119.57	£717.44
20/02/2017	SYSTEM	Paper, flip pad, Pens, Pins, Lam Pouches	£266.13	£53.23	£847.00
03/02/2017	THE727	Taxi voucher reimbursement 3 Feb 2017	£40.00	£0.00	£40.00
05/02/2017	VISIONIC	Web hosting for April 2017 to March 2018	£165.00	£33.00	£198.00
		TOTAL	£3068.19	£361.84	£3430.03

4. The meeting noted a schedule of payments made outside of meetings since 1 February 2017:

DATE	PAYEE	DETAILS	AMOUNT
08/02/2017	Brothertons Accountants	Work carried out to correct Sage issues	£720.00
10/02/2017	PAYE	PAYE Dec 2016 – Feb 2017	£733.70
14/02/2017	EON	Electricity charges	£230.29
14/02/2017	KKC	Photocopier rental	£13.38
15/02/2017	Frank Stephens	Cover for Louise from 6 to 10 Feb 2017	£102.13
28/02/2017	All staff	Payroll	£6545.78

5. The meeting noted that the internal audit will be completed by Iain Selkirk on the 20th April, 2017.

6. The meeting received a request for grant funding from Castle Hill Friends PTA. Cllr R Furolo proposes £100, Cllr F Green agrees. All agreed. **Action-Clerk**
7. The meeting noted the prices set for Parish Magazine advertising.
8. The meeting considered the letter from the Parish Clerk offering consulting services for grant funding applications. The meeting agreed to pay £20 an hour for consulting on grant funding.

181/FC

PLANNING MATTERS

1. The meeting considered the following planning matters:

Date application received	Reference & Ward	Location / Address	Details of Application	Comments from BPC	Decision
31.10.2016	16/01218/TPO HORSBERE	Invista (UK) Ltd Ermin Street Brockworth	Raised and balance canopy of 28 No. Black Poplar Trees (TPO 350 Group)	NO OBJECTION 11.11.2016	CONSENT 23.02.2017
09.12.2016	16/01350/FUL GLEBE	1 Clyde Road, Brockworth	Erection of 2 bed dwelling in the grounds of 1 Clyde Road	OBJECT 23.12.2016	REFUSE 20.02.2017
16.01.2017	17/00005/APP HORSBERE	Plot 6200 Gloucester Business Park Brockworth Gloucester	Erection of a detached warehouse building for general industrial use (class B2), with associated access, landscaping and services infrastructure. Approval of reserved matters pursuant to outline planning permission 11/01155/FUL for access, appearance, landscaping, layout and scale	NO OBJECTION 30.01.2017	
16.01.2017	16/01326/FUL GLEBE	1 Fairhaven Avenue, Brockworth, Gloucester	2 storey extension to existing property incorporating existing garage.	NO OBJECTION 30.01.2017	
19.01.2017	16/00835/FUL MOORFIELD	St Margarets Coopers Hill Brockworth	Conversion of existing garage and extension of the roof space to create ancillary living space	NO OBJECTION 30.01.2017	PERMIT 16.02.2017
23.01.2017	16/00116/FUL WESTFIELD	53 Ermin Street Brockworth	Proposed rear/side extension on top of existing and internal alterations	NO OBJECTION 09.02.2017	
25.01.2016	17/00027/FUL HORSBERE	Green Lea, Green Street	Construction of one detached dwelling with private garden	NO OBJECTION 09.02.2017	

			<p>space, access and parking (Revised application to 16/00036/FUL). Condition Number(2): Condition(s) Removal : We wish to improve the privacy of the living area of the new house and give more privacy to the existing property by way of mirroring the building over. The length of the building increased from 12.0 to 12.5m by way of a change in the gable angle from 15 to 20 degree. No change to barn corner dimensions. 3 x flat skylights, 2m x 0.5m in flat roof. New low level slit window in north elevation with obscure privacy glass. Zinc fascia cladding to front porch, gutters, soffits and fascias. Larch board cladding Sioo grey stained. These changes are shown on revised drawing numbers - 151123.PL.002 Rev F, 151123.PL.003 Rev F, 151123.PL.004 Rev F, 151123.PL.013 Rev F, 151123.PL.014 Rev F and therefore it is requested that condition 2 is varied accordingly.</p>		
27.01.2017	17/00051/FUL MOORFIELD	149B Ermin Street, Brockworth,	Erection of a single storey detached double garage.	NO OBJECTION 09.02.2017	
06.02.2017	17/00107/FUL GLEBE	29 Hurcombe Way, Brockworth	Single story extension to side and rear of property	NO OBJECTION 23.02.2017	

07.02.2017	16/01128/FUL WESTFIELD	109 Ermin Park, Brockworth	Construction of 1 no 3 bed detached house.		PERMIT 23.02.2017
21.02.2017	17/00163/FUL HORSBERE	Pavilion at Invista, Ermin Street	Change of use of land to enable extension of existing substation with erection of new 11kV switching room and new palisade fence		
22.02.2017	17/00170/FUL MOORFIELD	14 Ansdell Drive	First floor rear extension over dining room		

182/FC**JOINT CORE STRATEGY**

The meeting received updates regarding the response from the Joint Core Strategy Authorities:

1. The meeting received an email from a resident. Suggestion was made to tell resident to forward his concerns to TBC. **Action Cllr M Hobden**
2. The meeting noted the Joint Core Strategy - Proposed Main Modifications consultation.
3. The meeting noted an emailed JCS statement from Lisa Davies.

183/FC**CORRESPONDENCE**

The Council received a list of correspondence for information.

4. The meeting received an email regarding the no parking signs on the green area at Rowan Gardens.
5. The meeting received an email regarding the Gloucestershire VCS Alliance event. Cllr C Neal might attend.
6. The meeting received an email from Gloucestershire Highways Manager regarding the closure for Brockworth By-Pass from 3 to 13 April 2017.
7. The meeting received an email from TBC regarding an update of its settlement audit. Clerk to fill in form and return. **Action-Clerk**
8. The meeting received an email from GAPTC regarding new councillor elected as representative on the executive committee.
9. The meeting received an email from TBC regarding an invitation to the next Town and Council Seminar.
10. The meeting received an email from the Planning and Strategy and Regeneration Stroud District Council regarding CIL information session (attached)
11. The meeting received correspondence from TBC regarding a Notice of Resolution to exercise powers under the Local Government Act.

The meeting closed at 21:03

Signed:

Date: