

BROCKWORTH PARISH COUNCIL

MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON WEDNESDAY 2ND AUGUST 2017 AT THE COMMUNITY CENTRE AT 7.00 P.M.

PRESENT Cllrs: J Hunt (Chairman), Mrs C Neal, R Furolo, Mrs R Hatton, Mr J Clarke, H Turbyfield, M Hobden, Mrs J Styles, Mr F Green, Mrs C Green, Cllr R Vines, Mrs K Mumford, Mrs F Miles, Mrs S Neal, Mrs C Joyce, Ms J McMahon (Assistant to the Clerk)

Members of Public Present: One
Members of Press Present: None

Mrs Henson was present regarding agenda item 62/FC-5 and explained her request for a grant towards two representatives to attend the Great Pilgrimage 90 event for the Royal British Legion – Women's section.

Meeting opened at 19:10

51/FC TO RECEIVE APOLOGIES FOR ABSENCE
Apologies received from Cllrs Ms H Neal, Mrs I German, Mrs B Parrish. The meeting accepted their reasons for absence.

52/FC DECLARATIONS OF INTEREST
Cllrs Mrs R Hatton, Mrs C Neal declared interests in the Royal British Legion Grant Application.
Cllrs Mrs R Hatton, H Turbyfield, R Furolo declared interests in all planning and licencing matters.
Cllrs Mrs R Hatton, H Turbyfield, Mrs K Mumford, M Hobden, R Furolo, Mrs C Neal, declared interests in matters concerning the Brockworth Youth Trust.

The Chairman proposed the agenda item 62/FC-5 was brought forward due to Mrs Henson having an appointment

Cllrs Mrs C. Neal, Mrs R Hatton left the room

62/FC-5 The meeting considered the Grant request from Royal British Legion Women's Section for £500. It was proposed to grant £1000 by Cllr H Turbyfield, it was discussed by the Meeting and the council didn't feel it was legal to amend the amount applied for and it was agreed a new grant will need to be completed for the rest of the amount of £500 if they are unable to raise this. Cllr H Turbyfield withdrew his proposal for £1000. Councillors asked questions about ways the rest of the amount can be raised and if the men's section could subsidise this, Mrs Henson explained that Brockworth branches are in a precarious position so cannot touch any money.
They are going to try and raise the money with message cards and try and involve the community, Mrs Henson would like to put this in the Brockworth magazine which it was agreed that this would be free of charge – **Action Clerk**
Cllr H Turbyfield proposed £500. Cllr R Furolo seconded. All in favour.

Cllrs Mrs C. Neal, Mrs R Hatton re-entered the room

53/FC TO RECEIVE CHAIRMAN'S ANNOUNCEMENTS
The Chairman had no report

54/FC TO RECEIVE A REPORT FROM THE COUNTY COUNCILLOR
County Cllr R Vines commented that business is usual and there is nothing to report, but will be monitoring the A417 missing link consultation progress which is getting closer towards finalising and wants to keep the interest going whilst waiting on developments.

55/FC POLICE AND CRIME
The meeting did not receive a report from the Police
The meeting requested the Clerk to obtain feedback from the police regarding the neighbourhood watch programme. – **Action Clerk**

56FC

MINUTES

The meeting approved the Minutes of the Council Meeting held on 5th July 2017

Cllr Mrs F Miles asked if the parents or staff of the children from Millbrook Academy will be assisting with collecting the litter on Mill Lane playing field after they have used it. Cllr J Hunt had explained this was one of the conditions for use of Mill Lane playing field.

57/FC

REPORT FROM THE OFFICER OF THE COUNCIL

The meeting received an update from the Clerk regarding actions agreed at the previous meeting.

Cllr F Green disagreed with Highways response that the sign at Prinknash was not obstructing the view of oncoming traffic. Cllr J Hunt suggested that the Assistant Clerk contact Highways and arrange for them to meet with Cllr F Green at the signage - **Action Clerk**

58FC

BOROUGH COUNCILLORS' REPORT

Cllr R Furolo reported that the boundary review had been sent to the boundary commission to be agreed and eventually we will have 4 borough councillors instead of 3. There are two areas in dispute as they didn't like what was altered on six houses and the review will take place in May 2019.

Cllr R Furolo had attended the Tewkesbury Leisure centre day and it was well attended and good reviews from the officers and public.

Cllr H Turbyfield reported July has been a quiet month. Cllr H Turbyfield and Cllr R Hatton reported on the Mayoral duties they have attended. Cllr H Turbyfield and R Hatton attended the missing link A417 consultation given by Highways. Brockworth Surgery held a meeting regarding a new health centre, the doctors are supportive of this but will need to find the land. The NHS want to have Brockworth and Hucclecote to merge as the Perry Brook land isn't big enough. Cllr H Turbyfield and Cllr R Hatton met with Andrew Tabor, the High Sheriff of Gloucester, who is interested in Youth services especially Brockworth as they see this is a deprived area.

59/FC

WARD REPORTS

Cllr J Clarke reported that the white lines in Mill Lane are getting worn away and will need to be re painted – **Action Clerk**

Cllr H Turbyfield reported that the triangle grass area by St Georges Church was being surveyed. Cllr H Turbyfield has given his contact details and will be kept updated on what is happening there.

Cllr J Styles reported that a property on Hucclecote road has an overgrown hedge taking over part of the pathway. – **Action Clerk**

Cllr M Hobden reported that cars on Mill Lane are still parking on the corner off Shurdington Road. Number plates have been taken down of the cars parking there.

Cllr F Green A46 have temporary traffic lights which keep re appearing because of a landslip the road will be redone and will be closed shortly.

Cllr F Miles reported that there is overgrown Buddleia on Ermin Street off Vicarage Lane near the bus stop which requires to be cut back. **Action Clerk**.

Cllr S Neal reported that the allotment for School has been taken off and have written to the acting head to see if they are still interested in an allotment plot, they are still awaiting a reply.

60/FC

BROCKWORTH YOUTH SERVICES UPDATES

1 M Hobden gave a verbal update regarding Brockworth Youth Trust. He reported that the unofficial opening night on 1st August 2017 went well and had 15 children turn up. The feedback that has been received is all positive. Cllr R Furolo, J Hunt, Mrs C Neal, M Hobden arrived on the opening night and everything is looking good and Tim Berry has been doing a good job. Gloucestershire community Support office attended the opening night. Discussions are taking place with Martha Monday regarding getting help with grants and Kim Harrison who deals with anti-social behaviour orders has said to contact herself if she can help in anyway.

61/FC

PARKS, OPEN SPACES AND BURIAL GROUND

1. The meeting received and noted a written report from the handyman with updates from the Assistant Clerk regarding the parks, open spaces and the burial ground.
Cllr J Clarke reported that the burial ground had an overgrown grave which the handyman had now cut back. It was also reported that dogs are not being kept on leads on the burial ground and when confronting people, they are not noticing the signs. Cllr J Clarke suggested that a few more signs need to be put up in the Burial grounds. The fence at the back of the burial ground has a slat that is missing and this is now being used as a walk way and needs to be looked at being replaced – **Action Clerk**

Cllr R Furolo asked why the seats are breaking on the whirly bird equipment at Clyde Road and the Assistant Clerk explained that this is due to general vandalism and dogs biting onto the equipment. It was explained that the seats are very hard to get hold of and it was mentioned that this equipment may need

to be replaced in full. Cllr Mrs R Hatton suggested that some of Tewkesbury Borough Council parks are removing some equipment and we could buy this and recondition them. **Action - Cllr R Furolo**
The wood carvings in Pound farm playing field are rotting, **Action - Cllr H Turbyfield.**

- The meeting received the renewal for the tree inspection which is due in Oct 2017.
Cllr R Furolo suggested this was bought up at the next meeting when we are able to consult Envesca who is dealing the Health & Safety of Brockworth Parish Council as this may be included with their package. – **Action Clerk**

62/FC**FINANCE**

- The meeting received the Management Accounts for the financial year to date.
- The meeting received the Parish Council and Community Centre Budget Report.
- The meeting approved the schedule of invoices totalling £6483.06+VAT (breakdown below).
Cllr R Furolo requested the figure to Hartell to be confirmed – **Action Clerk**

<u>Date</u>	<u>A/C Ref</u>	<u>Details</u>	<u>Net Amount</u>	<u>Tax Amount</u>	<u>Gross Amount</u>
28/06/2017	CPRANSOM	Fix loose tile on war memorial	£48.00	£9.60	£57.60
03/07/2017	DAVEJENN	window cleaning services	£85.00	£0.00	£85.00
10/07/2017	GCC.PENS	Pensions July 2017	£337.58	£0.00	£337.58
05/07/2017	GLEBECON	Brockworth Grass cutting contract	£1395.80	£279.16	£1674.96
06/07/2017	GLEVUMSE	Locks/unlocks June 17	£314.50	£62.90	£377.40
11/07/2017	GLOSCOMP	Set up remote access	£100.00	£100.00	£100.00
11/07/2017	GLOSCOMP	Supply and install 16 port network switches	£110.00	£0.00	£110.00
14/07/2017	HANMANSP	Supply and fit new sign Mill Lane play area	£120.00	£24.00	£144.00
29/06/2017	HARTELL	Bench table slat replacement	£195.00	£39.00	£234.00
05/07/2017	NISBETS	Water filter cartridge	£98.97	£19.79	£118.76
18/07/2017	POWERDOR	Order number 832/17	£220.00	£44.00	£264.00
14/07/2017	PROLUDIC	Break pad, swing bearings, black caps, bolt for brake	£67.24	£13.45	£80.69
13/07/2017	S. MERRETT	Herbicide to pavements in Brockworth	£750.00	£150.00	£900.00
11/07/2017	SAWPROPE	Chair sliders, descale boiler, fix gates at Mill Lane	£275.00	£0.00	£275.00
19/07/2017	SAWPROPE	Painting y.c and main hall locks for fridge and filing cabin	£1230.00	£0.00	£1230.00
11/07/2017	SYSTEM	Paper order	£69.93	£13.99	£83.92
12/07/2017	SYSTEM	Office stationary pens, calendars	£69.22	£13.84	£83.06
06/07/2017	TABLETEN	Indoor Table Tennis Table	£249.17	£49.83	£299.00
06/07/2017	TABLETEN	Accessory Pack	£16.65	£3.33	£19.98
07/07/2017	TEWKESBC	Business rates August 2017 5 of 10	£731.00	£0.00	£731.00
		Total	£6483.06	£822.89	£7305.95

4. The meeting noted a schedule of payments made outside of meetings since 1st of June 2017:

DATE	PAYEE	DETAILS	AMOUNT
02/06/2017	Severn Trent Water	Water Charges	£71.98
06/06/2017	BT	Telephone	£1252.44
08/06/2017	Envesca	Health & Safety specialists	£144.00
12/06/2017	SG	SG Equipment	£264.00
12/06/2017	Eon	Electricity charges	£206.06
29/06/2017	Employment Law	Employment Law	£247.20
28/06/2017	T Berry	Consulting Service	£980.00
03/07/2017	TBC	Annual fee for premises licence	£180.00
10/07/2017	JJ Martin Appliance	Deep fat fryer	£420.00
20/07/2017	S Thompson	Pool Table	£300.00
30/07/2017	All staff	Payroll	£7517.23

63/FC PLANNING MATTERS

1. The Council considered the following planning matters:

Date application received	Reference & Ward	Location / Address	Details of Application	Comments from BPC	Decision
17/05/2017	17/00503/FUL HORSBERE	7 Ermin Street, Brockworth, Gloucester	Two Storey rear extension	NO OBJECTION 31.05.2017	Permit 05.07.2017
23.06.2017	17/00628/FUL HORSBERE	25 Buckholtway, Brockworth	Conversion of garage into living space. Replace garage door with wall and window. Change roof from flat to mono-pitched including a Velux window	NO OBJECTION 10.07.2017	
26/05/2017	17/00558/FUL HORSBERE	Plot 120 57 Spinners Road, Brockworth, GL3 4LW	Proposed Alteration of approved dwelling to include rear conservatory	NO OBJECTION 21.06.2017	Permit 18.07.2017
17/07/2017	17/00690/FUL HORSBERE	17 Oldfield Road, Brockworth	Single Storey rear extension to dwelling		

2. The meeting received the planning permit for the MUGA in Mill Lane Playing field.

64/FC JOINT CORE STRATEGY

The meeting received a memo regarding the Community Infrastructure Levy, Proposed Statements of Modifications. Cllr J Hunt explained that this was also received by post to put up in the notice boards and in reception of the community centre for information.

65/FC

CORRESPONDENCE

The Council received a list of correspondence for information.

1. The meeting received the Electoral review of Tewkesbury Draft recommendations
2. The meeting received the Area for improvement form from GAPTC
3. The meeting received an email for the Town and Parish Council Seminar on 20th September 2017
4. The meeting received information on the changes to the programme for re-surfacing road closures on A46 Shurdington Road.
5. The meeting received an email from Chris Thomas to film a short film in Brockworth.
Cllr J Hunt reported that he has spoken with Chris Thomas and the Council does not have the authority to give permission for filming in Brockworth and he will need to speak with shop owners and property owners when filming.
6. The meeting received a letter regarding the completion of the winter maintenance form which was agreed for Cllr H Turbyfield to be snow/flood warden, Mr Pither has access to a snow plough and the salt box will need to be checked with how many salt bags will fit inside – **Action Clerk**
7. The meeting received information on the Mayor's Race Day at Cheltenham Racecourse on 15th December 2017
8. The meeting received a list of meetings being held at Tewkesbury Borough Council during August 2017
9. The meeting received a notice from Highways on the road closure for Brockworth Road for patching
10. The meeting received a notice from Highways on the road closure for Mill Lane Fibre Installation
11. The meeting received Tewkesbury Borough Council's agenda for the meeting being held on 26th July 2017 and minutes for 27th June 2017.

There being no other business, the Chairman closed the meeting at 20:46.

Signed:

Date: