

BROCKWORTH PARISH COUNCIL

MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON WEDNESDAY 5TH JULY 2017 AT THE COMMUNITY CENTRE AT 7.00 P.M.

PRESENT Cllrs: J Hunt (Chairman), R Furolo, Mrs R Hatton, Mr J Clarke, H Turbyfield, M Hobden, Mrs I German, Mrs J Styles, Mrs B Parrish, Mr F Green, Mrs C Green, Cllr R Vines, Mrs K Mumford, Mrs M Smook (Clerk), Ms J McMahon (Assistant to the Clerk)

Members of Public Present: Eight
Members of Press Present: None

A member of the public addressed the meeting and complained about traffic problems on Westfield road. He has raised this issue before and also raised it with Cllr R Vines. The member of public was advised by Cllr R Vines to raise the issue again with Brockworth Parish Council. There are several issues with traffic on Westfield Road and the member of public was advised by the meeting to write a letter to the Council and list all the issues separately and the Council will take it all up again with Amey Highways.

Some children from the Year 6 class from Brockworth Primary Academy addressed the meeting. They were seeking permission to host events in Mill Lane Playing field for the summer. The events will include a park stall at the castle, arts and crafts and a water balloon fight. A graffiti artist will also assist them on the 17th of July 2017 in doing a graffiti board and they want to walk with it through Brockworth. All the events will be supervised by Barnwood Trust and the hosting children's parents. The council granted them permission in hosting the events. They are also seeking a grant for the events. This would be voted on as soon as the meeting was declared open.

Meeting opened at 19:20.

Cllr R Furolo proposed that the Council grant an amount of £250 for the children of Brockworth Primary Academy. Seconded by Cllr J Clarke. All in favour.

36/FC TO RECEIVE APOLOGIES FOR ABSENCE
Apologies received from Cllrs Mrs C Neal, Ms H Neal, Ms S Neal, Mrs F Miles and Mrs C Joyce. The meeting accepted their reasons for absence.

37/FC DECLARATIONS OF INTEREST
Cllrs Mrs R Hatton, H Turbyfield, R Furolo declared interests in all planning and licencing matters.
Cllrs Mrs R Hatton, H Turbyfield, Mrs K Mumford, M Hobden, R Furolo declared interests in matters concerning the Brockworth Youth Trust.

38/FC TO RECEIVE CHAIRMAN'S ANNOUNCEMENTS
The Chairman had no report

39/FC TO RECEIVE A REPORT FROM THE COUNTY COUNCILLOR
County Cllr R Vines commented on the traffic issue on Westfield Road raised earlier by a resident. He suggested to get local support from residents and support from the Parish Council, to raise the issue with Amey Highways with all the support letters.
Cllr R Vines also informed the meeting that the Brockworth Road would be closed on 21 and 22 September 2017 for some patchwork to be carried out.
He would be attending the engagement event regarding the missing link on the A417, on the 13th of July 2017.

40/FC POLICE AND CRIME
1. The meeting did not receive a report from the Police
The meeting requested the Clerk to report the speeding issues on Westfield Road to the Police. **Action-Clerk**

41/FC MINUTES
1. The meeting approved the Minutes of the Council Meeting held on 7th June 2017
2. The meeting noted the Minutes from the Building Management meeting held on 21st of May 2017.

42/FC REPORT FROM THE OFFICER OF THE COUNCIL
1. The meeting received an update from the Clerk regarding actions agreed at the previous meeting.
Cllr F Green commented that the sign at Prinknash was still obstructing the view of oncoming traffic. Clerk would report it again to Amey Highways – **Action Clerk**

43/FC

BOROUGH COUNCILLORS' REPORT

Cllr R Furolo reported that he was a member of the planning committee. He was also the Finance and Asset, Portfolio Holder. Cllr Furolo also attended a training course on universal credits. He reported that there would be no changes to anyone claiming any benefits at present, but new people wanting to claim would have to do it online and benefits might be cut.

Cllr H Turbyfield reported that he was very busy with Mayoral duties and had a meeting with Bishop Rachel from Gloucester. Cllr Turbyfield also attended the opening of a new Community Centre in Tewkesbury. It was run by the school. The centre catered for younger and older school children. Their vision was to bring together the community.

Cllr R Hatton reported that she and Cllr H Turbyfield attended the following events as part of their Mayoral duties; a flag raising at Tewkesbury Borough Council, an event at the deer park, visiting the ARC at the barracks for the Queen's birthday with marching bands, opened a signage walk in Tewkesbury, attended a steam rally where they had rides on the small steam trains, on armed forced day Cllr H Turbyfield, attended an American day celebration and attended the opening of a new Community Centre in Tewkesbury.

44/FC

WARD REPORTS

Cllr H Turbyfield reported that he attended a Neighbourhood Watch Scheme meeting which was very well attended. Bellway should be completed by October 2017.

Cllr J Styles reported that the Hedgehog signs disappeared near Vicarage Court.

Cllr R Hatton reported that the Brock fete signs were still not removed after the event on the weekend. The Clerk was instructed to inform those responsible for the signs to please remove the signs. **Action - Clerk**

Cllr M Hobden reported that Mill Lane hedge was still very over-grown and covering the traffic lights. The hedge was now growing out onto the road, which was causing cars to move over the white line. Clerk would report this again to Amey Highways. **Action - Clerk.**

45/FC

BROCKWORTH YOUTH SERVICES UPDATES

1 M Hobden gave a verbal update regarding Brockworth Youth Trust. He reported that everything was in place now for the opening on the 1st of August 2017. They would have 5 staff members, whom have completed their statutory training and are DBS checked. The youth centre would be open on Tuesdays and Thursdays from 19.00-20.45 for 11-15-year-old children. They have an exciting programme for the youth of Brockworth.

R Furolo asked permission from the Council for the use of the Community Centre Kitchen and Main Hall when it was not in use. Use of the kitchen would be supervised by 2 youth workers. Proposed to grant permission by Cllr J Clarke, Seconded by Cllr Mrs J Styles, all in favour.

46/FC

PARKS, OPEN SPACES AND BURIAL GROUND

1. The meeting received and noted a written report from the handyperson with updates from the Assistant Clerk regarding the parks, open spaces and the burial ground.

47/FC

FINANCE

1. The meeting received the Management Accounts for the financial year to date.
2. The meeting received the Parish Council and Community Centre Budget Report.
3. The meeting approved the schedule of invoices totalling £5496.71+VAT (breakdown below).

Date	A/C Ref	Details	Net Amount	Tax Amount	Gross Amount
02/06/2017	AVTPUMP	Call out to investigate dual foul	£196.00	39.20	235.20
08/06/2017	CURTILIF	Supply and fit battery backup pack	£85.00	17.00	102.00
21/06/2017	CURTILIF	Call out 12/06/2017	£130.0	26.00	156.00
27/06/2017	CURTILIF	Lift out of service 20 June 2017	£130.0	26.00	156.00
27/06/2017	CURTILIF	Lift out of service 23 June 2017	£277.50	55.50	333.00
02/06/2017	DAVEJEN	Window Cleaner	£145.00	0.00	145.00
12/06/2017	GCC.PENS	Pensions June 2017	£340.17	0.00	340.17
05/06/2017	GLEBECO	Grass cutting May 2017	£1791.30	358.26	2149.56
01/06/2017	GLEVUMS	Lock/Unlock service May 2017	£340.00	68.00	408.00
28/06/2017	K.I. S	Emergency lights Remedials	£827.40	165.48	992.88
15/06/2017	SAWPROP	Fit key cabinet, freshener, repair Fire door	£100.00	0.00	£100.00
26/06/2017	SAWPROP	Repair Sunken Floor, Fit post at fire door	£85.00	0.00	£85.00
02/06/2017	SYSTEM	Hook Key Cabinet	£134.99	27.00	161.99

01/06/2017	SYSTEM	Paper and rubber bands	£157.85	31.57	189.42
13/06/2017	SYSTEM	Flipchart paper	£25.50	5.10	30.60
09/06/2017	TEWKESB	Business rates July 2017	£731.00	0.00	£731.00
		Totals	£5496.71	£819.11	£6315.82

4. The meeting noted a schedule of payments made outside of meetings since 1st of May 2017:

DATE	PAYEE	DETAILS	AMOUNT
04/05/2017	Severn Trent Water	Water Charges	£71.98
10/05/2017	HMRC	VAT	£684.51
15/05/2017	SSE Gas	Gas Charges	£1278.72
16/05/2017	Sage	Sage software	£121.80
22/05/2017	E. On	Electricity charges	529.33
26/05/2017	KCC	Printer charges	£1103.30
08/06/2017	Curti Lifts	Supply and fit door board	£1362.00
13/06/2017	T. Berry	Consulting Service	£2079.00
22/06/2017	Post Office Ltd	PAYE for months 1,2,3	£2989.13
27/06/2017	Mariska Smook	Travel Expenses Training	£174.00
30/06/2017	All staff	Payroll	£7546.68

5. The meeting accepted the proposed quote for £2,800.00 plus VAT from HAGS SMP for replacing the tiles in Pound Farm Play Area with Wet Pour.
Proposed Cllr Mrs R Hatton. Second Cllr J Clarke. All in Favour
6. The meeting considered the Grant request from Brockworth Community Project for £576. Proposal to grant £576 by Cllr H Turbyfield. Seconded by Cllr Mrs R Hatton. All agreed. **Action-Clerk**
7. **Trustees R Furolo, H Turbyfield, R Hatton, K Mumford and M Hobden left the room.**
The meeting considered the Grant request from Brockworth Youth Trust for £10,000. Proposed to grant £10,000 by Cllr Mrs B Parrish. Seconded by Cllr Mrs J Styles. All in Favour.
Trustees returned to the meeting. **Action – Clerk**
8. The meeting accepted the quote for £1185 from SAW Property Care for painting the main hall and youth centre. Proposed by Cllr H Turbyfield. Seconded by Cllr F Green. All in favour. **Action – Clerk**
9. The meeting discussed the Grant Thornton Audit Report for the year ended 31 March 2016. Cllr R Furolo proposed to accept the action plan to address the outstanding issues. Seconded Cllr J Clarke. All in favour
10. The meeting accepted the quote for £120 plus VAT from Hanman Split to replace the sign in Mill Lane Playing Field. Proposed Cllr R Furolo, Second Cllr Mrs R Hatton. All in Favour.

48/FC

PLANNING MATTERS

1. The Council considered the following planning matters:

Date application received	Reference & Ward	Location / Address	Details of Application	Comments from BPC	Decision
18.01.2017	16/01344/FUL HORSBERE	Playing Field, Green Way, Brockworth	Erection of a MUGA on public open space		PERMIT 20.06.2017
11/04/2017	17/00371/FUL WESTFIELD	37 Ermin Park, Brockworth,	Single storey side extension	NO OBJECTION 26.04.2017	permit 02.06.2017
24/04/2017	17/00434/FUL HORSBERE	The Bungalow, Painswick Road, Brockworth	Construction of new detached garage to replace original garage (already demolished)-revised scheme	NO OBJECTION 11.05.2017	Permit 09.06.2017
04/05/2017	17/00465/FUL WESTFIELD	7 Hillview Avenue, Brockworth, Gloucester	Two storey rear extension	NO OBJECTION 22.05.2017	Permit 23.06.2017
25/05/2017	17/00201/FUL HORSBERE	Green Lea, Green Street, Brockworth	submission of revised plans Tool Shed and Garden Room. Also siting of Air Source Heat Pump for main house heating. Design and finish to match main barn (REF 16/00036/FUL)	OBJECT 12.06.2017	
26/05/2017	17/00558/FUL HORSBERE	Plot 120 57 Spinners Road, Brockworth, GL3 4LW	Proposed Alteration of approved dwelling to include rear conservatory	NO OBJECTION 21.06.2017	
01/06/2017	17/00541/FUL WESTFIELD	31 Boverton Drive, Brockworth,	Two Storey Side Extension, two storey & single storey rear extension	NO OBJECTION 21.06.2017	
12.06.2017	17/00383/FUL GLEBE	2 St Anne's Close, Brockworth	To remove existing garage and rebuild larger garage	NO OBJECTION 26.06.2017	
23.06.2017	17/00628/FUL HORSBERE	25 Buckholtway, Brockworth	Conversion of garage into living space. Replace garage door with wall and window. Change roof from flat to mono-pitched including a Velux window		

2. The meeting received the planning permit for the MUGA in Pound Farm Playing field.

49/FC

JOINT CORE STRATEGY

1. No updates were available.

50/FC**CORRESPONDENCE**

The Council received a list of correspondence for information.

1. The meeting received an Agenda from Tewkesbury Borough Council for the meeting held 27th June 2017 and Minutes for the meeting on 9th May 2017.
2. The meeting received an invitation to the GAPTC AGM on the 15th of July 2017.
3. The meeting received the list of meetings being held at Tewkesbury Borough Council
4. The meeting received an invitation to attend GRCC Neighbourhood Development Plan Event.

There being no other business, the Chairman closed the meeting at 20:50.

Signed:

Date: