

BROCKWORTH PARISH COUNCIL

MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON WEDNESDAY 1ST NOVEMBER 2017 AT THE COMMUNITY CENTRE AT 7:00 P.M.

PRESENT Cllrs: J Hunt, Mrs C Neal, F Green, Mrs C Green, Mrs R Hatton, H Turbyfield, Mrs J Styles, Mrs C Joyce, Mrs I German, Ms S Neal, M Hobden, Mrs F Miles, Mrs B Parrish, Mrs K Mumford. Mrs M Smook (Clerk), Ms J McMahon (Assistant Clerk)

Members of Public Present: 4
Members of Press Present: None

Meeting opened at 19:04

101/FC TO RECEIVE APOLOGIES FOR ABSENCE

The meeting received apologies from Cllrs R Furolo, J Clarke, Ms H Neal, R Vines for absence and the meeting accepted their reasons.

102/FC DECLARATIONS OF INTEREST

Cllrs R Hatton and H Turbyfield declared interests in all planning and licencing matters.
Cllrs R Hatton, H Turbyfield, M Hobden, Mrs K Mumford and Mrs C Neal declared interests in matters concerning the Brockworth Youth Trust.

115/FC-2 The meeting received a copy of a letter regarding various issues in Westfield Road

This item on the agenda was brought forward because the resident who wrote the letter is present at the meeting. The Chairman Cllr J Hunt informed the resident that all the issues raised in this letter needed to be addressed by Amey Highways. The Parish Council tried to resolve this matter but it seemed that Gloucestershire County Council did not want to get involved. County Councillor Vines advised the member of public to raise a petition and return it to the Parish Council. The resident requested Brockworth Parish Council not too simply pass the letter on to the relevant authorities but to keep pressure on the authorities and to keep pushing for a solution to the various problems. Cllr Hunt informed the resident that was up to GCC as to how they were going to deal with all the issues. Cllr C Neal informed the resident that similar problems were being experienced all over Brockworth and the Parish Council did not have the power to tell GCC what to do. The Parish Council accepted that there was a problem but GCC were not prepared to do any more than they had already done. The lack of parking for the business park seemed to be the cause of the current issues around Westfield Road. Cllr H Turbyfield mentioned that MP Lawrence Robertson was aware of this problem and that there would be a meeting at the business park to discuss parking issues. He requested the resident to get a petition before the 20th of November 2017 and hand it to the Parish Council, who would hand it to MP Lawrence Robertson. The resident requested that the Parish Council retain this matter on the future agendas and keep it alive.

103/FC TO RECEIVE CHAIRMAN'S ANNOUNCEMENTS

The Chairman had no report.

104/FC TO RECEIVE A REPORT FROM THE COUNTY COUNCILLOR

Cllr J Hunt read out an email from Cllr R Vines informing the Council the he granted a £1500 grant to Brockworth Youth Trust from the Children and Young People's Activity Fund. This grant could only have been achieved with the support of their County Councillor and could only be forwarded by the County Councillor.

105/FC POLICE AND CRIME

1. The meeting did not receive a report from the police.
2. The meeting received a list of incidents reported to Brockworth Parish Council of anti-social behaviour in Brockworth.

106/FC MINUTES

1. The meeting approved the minutes of the Council Meeting held on 5th October 2017 with an amendment in 87/FC Cllr Mrs C Joyce's name needed to replace "the person". The Chairman and Co-Chairman to review the minutes with the amendment before signing as a true record.
2. The meeting approved the Minutes of the extraordinary Council Meeting held on 18th October, 2017.
3. The meeting received the Minutes of the Building Management Working Group meeting on 18th October 2017.

107/FC REPORT FROM THE OFFICER OF THE COUNCIL

1. The meeting received an update from the Clerk regarding actions agreed at the previous meeting.

108/FC

BOROUGH COUNCILLORS' REPORT

Cllr H. Turbyfield reported that he went to the opening of the Northway community and youth centre and received a lot of useful information by the community development officer. Cllr H Turbyfield also attended the Local policy seminar, dealing with Environmental issues which included the collection of waste and fly tipping. Tewkesbury Borough Council was tightening up on fly tipping and the prosecuting of offenders. The Cotswold Chase Development was supposed to be finished at end of October but was only now finishing at the end of December. He attended a meeting with the police and enquired about the neighbourhood watch for Brockworth. Cllr H Turbyfield also attended the overview and scrutiny committee meeting. He also attended the housing and homeless seminar and commented that the Parish Council were fortunate to not have a lot of rough sleepers in Brockworth and Tewkesbury. There seemed to be more in Cheltenham and Gloucester council areas.

Cllr Mrs R Hatton reported she attended a meeting regarding anti- social behaviour in Brockworth. The meeting was attended by 5 police officers, 3 borough councillors, Adrian Good, 2 Youth Managers and Mariska Smook. The police were going to have more patrols in Brockworth. To her knowledge there were no incidents in Brockworth the previous night (31 October 2017).

109/FC

WARD REPORTS

Cllr Mrs R Hatton reported that there were new missed bin reports forms that could be submitted to Tewkesbury Borough Council.

Cllr Mrs S Neal reported that the sidewalk near the Subway in Ermin street, was broken and the brook next to the Subway was very overgrown. **Action-Clerk**

Cllr F Green reported a Bennet's bus blocking the road in Ermin Street near the Invista Site. He gave the registration number to the Clerk to report it to the Police. **Action-Clerk**

Cllr Mrs F Miles reported that there was less litter lying around at the moment. She also mentioned that she visited the new playpark at Invista and it is a really nice, peaceful and quite area.

110/FC

BROCKWORTH YOUTH SERVICES UPDATES

1. The meeting received a written report from Brockworth Youth Trust.

111/FC

PARKS, OPEN SPACES AND BURIAL GROUND

1. The meeting received the Play Park and Burial Ground updates from the Handyperson and the list of damages were noted.
2. The meeting discussed E Flounders' request for the plantation of two Oak trees in Mill Lane playing field and one fruit tree in the Shell Land. Cllr Mrs S Neal proposed that they be planted where E Flounders suggested. Seconded by Mrs F Miles. 8 Votes in Favour, 6 Votes against, Motion Carried.
3. The meeting discussed the quote from Glebe for tree works in Mill Lane, and requested the Clerk to obtain 2 more quotes. **Action-Clerk**
4. The meeting discussed a request to use Mill Lane playing field for Park Circuit. Cllr Mrs C Joyce proposed that we grant them permission to use the playing field. Seconded by Cllr Mrs I German. 12 in Favour, 1 Abstention. Motion carried. **Action-Clerk**

112/FC

FINANCE

1. The meeting received the management reports for the financial year to date.
2. The meeting received the Parish Council and Community Centre Budget Reports.
3. The meeting approved the schedule of invoices totalling £5,607.70+VAT (breakdown below).

Date	A/C Ref	Details	Net Amount	Tax Amount	Gross Amount
11/10/2017	DAVEJEN	Window cleaning October 2017	£165.00	£0.00	£165.00
12/10/2017	DISHDIRE	Detergent and Salt	£136.50	£27.30	£163.80
18/10/2017	GCC.PENS	Pensions October 2017	£338.22	£0.00	£338.22
29/09/2017	GLEBECO	Grass cutting contract, Mill lane hedges, Himalayan balsam	£1,987.40	£397.48	£2,384.88
02/10/2017	GLEVUMS	Lock/Unlock service September 2017	£365.50	£73.10	£438.60
13/10/2017	GLEVUMS	Emergency lock and mobile patrol inspection	£53.00	£10.60	£63.60
18/10/2017	GLOS.LOC	3 X Clive office key	£27.70	£5.54	£33.24
03/10/2017	JRBENTER	50 000 Dog bags	£474.50	£94.90	£569.40
24/10/2017	K.I.S	Investigate intruder alarm not setting	£65.00	£13.00	£78.00
03/10/2017	NISBETS	36 White Mugs	£37.99	£7.59	£45.58
04/10/2017	SAWPROP	Repair hoover and CCTV connections	£50.00	£0.00	£50.00
22/10/2017	SAWPROP	Investigate light tripping, replacement of emergency lights	£628.94	£0.00	£628.94
17/10/2017	SYSTEM	Paper	£49.95	£9.99	£59.94
22/10/2017	SYSTEM	Cross cut shredder	£497.00	£99.40	£596.40
06/10/2017	TEWKESB	Business rates November 2017	£731.00	£0.00	£731.00
		TOTAL	£5,607.70	£738.90	£6,346.60

4. The meeting noted a schedule of payments made outside of meetings since 1 September 2017:

DATE	PAYEE	DETAILS	AMOUNT
31/08/2017	KCC	Photocopier Charges	£1,389.10
01/09/2017	Water Plus	Water charges	£71.98
01/09/2017	S G Equipment	Dishwasher rental	£144.00
01/09/2017	Envesca	Health & Safety	£144.00
06/09/2017	BT	Telephone charges	£654.63
18/09/2017	Sage	Software	£199.80
21/09/2017	Elas	Employment Law	£123.60
03/10/2017	Brockworth Primary Academy	Tesco bag for life grant for gate	£750.00
06/10/2017	TBC	3 x Dog fouling signs	£18.00
06/10/2017	727 car company	Taxi voucher redemption	£42.00
13/10/2017	Post office	PAYE month 6	£944.17
31/10/2017	All staff	Payroll	£7,220.18
		Total	£11,701.46

5. The meeting received a request from Bridget C. Bownen for internal audit 2017-18 Financial Year. The meeting requested the Clerk to enquire from GAPTC if the same internal auditor could be used year after year. **Action-Clerk**
6. The meeting considered the request from Headway Gloucestershire Team for a donation to the Christmas Raffle. Cllr Mrs C Green proposed to donate a £50 Tesco voucher for the raffle. Cllr Mrs F Miles seconded. All in favour. **Action-Clerk**
7. The meeting considered the Building Management recommendation to increase the office rental rates. Cllr Mrs F Miles proposed that we increase the office rental rates as per the recommendation. Cllr Mrs R Hatton seconded. All in favour. **Action-Clerk**

113/FC

PLANNING MATTERS

1. The meeting considered the following planning matters:

Date application received	Reference & Ward	Location / Address	Details of Application	Comments from BPC	Decision
25/07/2017	17/00793/OUT WESTFIELD	47 Ermin Street, Brockworth	The construction of a new 3 bedrooomed detached dwelling on site adjacent to 47 Ermin Street, Brockworth, GL3 4EQ. Permission had previously been granted under application 08/00256/FUL but has subsequently lapsed. The proposed development will be similar in scale and construction to the previously approved application.	NO OBJECTION 08.07.2017	Permit 29/09/2017
01.09.2017	17/00885/FUL MOORFIELD	35 Medway Crescent, Brockworth	Two Storey Side Extension	NO OBJECTION 14/09/2017	Permit 10.10.2017
13.09.2017	17/00709/FUL WESTFIELD	155 Ermin Park Brockworth	First floor rear extension above existing garage and erection of front porch.	NO OBJECTION 27/09/2017	Permit 11.10.2017
25/09/2017	17/00969/FUL HORSBERE	15 Napier Drive, Brockworth	Single Storey Side Extension	NO OBJECTION 5/10/2017	
25/09/2017	17/01003/FUL HORSBERE	Castle Lodge, Green Street, Brockworth	Demolition of Castle Lodge and erection of two new dwellings	NO OBJECTION 5/10/2017	
28/09/2017	17/01002/APP	Parcels 27A and 27 B, Land South of Guan Road, GTE Brockworth	Proposed development of 71 residential dwellings with associated roads, footways, parking, drainage and landscaping comprising parcels 27a and 27b	NO OBJECTION 18.10.2017	

			(approval of reserved matters pursuant to 05/10875/00827/FUL)		
04/10/2017	17/00910/OUT WESTFIELD	48 Astor Close, Brockworth	Outline application for a detached dwelling with off street parking and extended dropped kerb	OBJECT 19.10.2017	
05/10/2017	17/00812/FUL WESTFIELD	1 Cedar Road Brockworth Gloucester Gloucestershire GL3 4DN	Proposed New Single storey Detached property	NO OBJECTION 23.10.2017	
10/10/2017	17/01074/FTP HORSBERE	Green Lea, Green Street, Brockworth	Proposed foot path alteration ref no 17/0201/FUL		
19/10/2017	17/01049/FUL MOORFIELD	Coopers Hill House Coopers Hill, Brockworth	Demolish existing rear bathroom roof and replace with a new raised roof. Demolish out building. Erect new single storey side extension		
25/10/2017	17/01106/FUL HORSBERE	186 Abbotswood Road, Brockworth, Gloucester	Erection of wooden double garage to front and extend driveway		

114/FC**JOINT CORE STRATEGY**

The meeting received an email from the Joint Core Strategy Authorities.

115/FC**CORRESPONDENCE**

The Council received a list of correspondences for information.

1. The meeting received a copy of an email regarding GRCC Events
3. The meeting received a letter of appreciation from the Welcome Club
4. The meeting noted a briefing of working together to promote active travel
5. The meeting noted the Town and Parish Council Seminar held 20 September 2017
6. The meeting received and noted a list of meetings being held at TBC during Nov 2017 and it was mentioned by Cllr Mrs R Hatton that the meeting on 16th November licensing committee was cancelled until next year.
7. The meeting noted a copy of an email regarding Community Alerts from the Police
8. The meeting received an email regarding News and gossip from GAPTC

The meeting closed at 20:35

Signed:

Date: