

BROCKWORTH PARISH COUNCIL

MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON WEDNESDAY 10TH JANUARY 2017 AT THE COMMUNITY CENTRE AT 7:00 P.M.

PRESENT Cllrs: J Hunt, Mrs C Neal, F Green, Mrs C Green, H Turbyfield, Mrs J Styles, Mrs C Joyce, Mrs I German, Ms S Neal, M Hobden, Mrs F Miles, Mrs B Parrish, R Furolo, J Clarke, R Vines. Mrs M Smook (Clerk), Ms J McMahon (Assistant Clerk).

Members of Public Present: 0

Members of Press Present: None

Meeting opened at 19:00

- 132/FC TO RECEIVE APOLOGIES FOR ABSENCE**
The meeting received apologies from Cllr Mrs R Hatton, Mrs K Mumford, Ms H Neal for absence and the meeting accepted their reasons.
- 133/FC DECLARATIONS OF INTEREST**
Cllrs H Turbyfield and R Furolo declared interests in all planning and licencing matters.
Cllrs H Turbyfield, M Hobden, R Furolo and Mrs C Neal declared interests in matters concerning the Brockworth Youth Trust.
- 134/FC TO RECEIVE CHAIRMAN'S ANNOUNCEMENTS**
The Chairman had no report.
- 135/FC TO RECEIVE A REPORT FROM THE COUNTY COUNCILLOR**
County Councillor R Vines wished everyone a happy new year and had no report.
- 136/FC POLICE AND CRIME**
1. The meeting did not receive a report from the police.
- 137/FC MINUTES**
1. The meeting approved the Minutes of the Council Meeting held on 6th December 2017.
2. The meeting approved the Confidential Minutes of the Council Meeting held on 6th December 2017.
- 138/FC REPORT FROM THE OFFICER OF THE COUNCIL**
1. The meeting received an update from the Clerk regarding actions agreed at the previous meeting.
- 139/FC BOROUGH COUNCILLORS' REPORT**
Cllr H. Turbyfield reported that it was a very quiet time. He attended an overview and scrutiny meeting at Tewkesbury Borough Council.

Cllr R Furolo reported that there will be a proposed £5 increase in council tax at the full council meeting at Tewkesbury Borough Council.
- 140/FC WARD REPORTS**
Cllr Mrs S Neal reported that the potholes on the Shurlington road were getting worse. **Action-Clerk**
Cllr M Hobden reported that the tracks on the Mill lane playing field were car tracks and not motorcycle tracks. He proposed that we add another 2 posts to the existing posts to prevent cars getting onto the playing field. All were in agreement to do it. It was also proposed that Louise, our handyperson have a look for tracks every day and see when there were more tracks. Fly tipping was still going on at rugby club and need to be removed and reported again. **Action-Clerk**
Cllr H Turbyfield requested that we contact the Highways department and ask them to dig the holes deep enough for the sign posts to stay secure where they were planted. **Action-Clerk**
Cllr F Green reported that his food waste bins had not been emptied since before Christmas.
Cllr Mrs F Miles reported that the contractors that were installing the fibre optic cables in Brockworth were leaving the sidewalks and grass verges in an awful mess. They should leave things as they got it and we should contact them to request this. **Action-Clerk**
Cllr Mrs C Neal reported that the sidewalks were very uneven where they had put in the fibre optic, we would have to have a meeting with them and it should maybe be reported to Gloucester County Council and Highways that the contractors should come and fix their mess. **Action-Clerk**
- 141/FC BROCKWORTH YOUTH SERVICES UPDATES**
1. The meeting received a written report from Brockworth Youth Trust.

142/FC

PARKS, OPEN SPACES AND BURIAL GROUND

1. The meeting received the Play Park and Burial Ground update from the Handy person and the list of damages were noted.

143/FC

FINANCE

1. The meeting received the management reports for the financial year to date.
2. The meeting received the Parish Council and Community Centre Budget Reports.
3. The meeting approved the schedule of invoices totalling £ 2,925.33+VAT (breakdown below).

Date	A/C Ref	Details	Net Amount	Tax Amount	Gross Amount
21/12/2017	ARKELL	40 Aluminium grave markers	£545.00	£109.00	£654.00
12/12/2017	GCC.PENS	Pensions December 2017	£337.58	£0.00	£337.58
31/12/2017	GLEVUMS	Lock/Unlock service December 2017	£297.50	£59.50	£357.00
30/11/2017	K.I. S	Fire extinguisher service	£119.00	£23.80	£142.80
07/12/2017	K.I. S	Investigate intruder alarm not setting	£65.00	£13.00	£78.00
15/12/2017	SAWPROP	Repair drain cover, descale boiler	£70.00	£0.00	£70.00
06/12/2017	SPOT-ON	Cleaning Supplies	£520.35	£104.07	£624.42
18/12/2017	SPOT-ON	Cleaning Supplies	£70.40	£14.08	£84.48
07/12/2017	SYSTEM	External hard drives	£169.50	£33.90	£203.40
02/11/2017	TEWKESB	Business rates December 2017	£731.00	£0.00	£731.00
		TOTAL	£2,925.33	£357.35	£3,282.68

4. The meeting noted a schedule of payments made outside of meetings since 1 November 2017:

DATE	PAYEE	DETAILS	AMOUNT
01/11/2017	Water Plus	Water Charges	£71.98
01/11/2017	SG Equipment	Dishwasher rental	£144.00
01/11/2017	Envesca	Health and Safety	£144.00
11/11/2017	KCC	Photocopier	£382.62
16/11/2017	Sage	Software	£199.80
16/11/2017	Elas	Employment Law	£123.60
20/11/2017	EON	Electricity	£558.00
14/12/2017	Shield Insurance	Allotment insurance	£139.03
22/12/2017	HMRC	PAYE Month 8	£1,867.44
22/12/2017	All staff	Payroll	£7,898.98
		Total	£11,529.45

5. The meeting received the change in the Band D rate of the 2018/19 Precept.
6. The meeting considered the Clerk's request for membership renewal for the Society of Local Council Clerks at a cost of £208. Cllr J Clarke proposed to accept the request, seconded by Cllr Ms S Neal. All in favour
Action-Clerk
7. The meeting received the completed annual return for 2016-17 financial year from Grant Thornton and noted the matters to be addressed arising from the external audit.
8. The meeting considered renewing the CCTV maintenance agreement.
Cllr M Hobden proposed to accept the standard maintenance plus plan. Seconded by Cllr Mrs F Miles. All in favour. **Action-Clerk**
Cllr H Turbyfield questioned if the Insurance will cover the CCTV if it was damaged. **Action-Clerk**

144/FC

PLANNING MATTERS

1. The meeting considered the following planning matters:

Date application received	Reference & Ward	Location / Address	Details of Application	Comments from BPC	Decision
19/10/2017	17/01049/FUL MOORFIELD	Coopers Hill House Coopers Hill, Brockworth	Demolish existing rear bathroom roof and replace with a new raised roof. Demolish out building. Erect new single storey side extension	NO OBJECTION 03.11.2017	Permit 01.12.2017

30/10/2017	17/00390/FUL HORSBERE	43 Green Street, Brockworth	Erection of a single storey rear extension	NO OBJECTION 14.11.2017	Permit 01.12.2017
30/10/2017	17/01115/FUL MOORFIELD	Henley Gardens, Shurdington Road, Brockworth	Extensions to dwelling to provide bedroom accommodation at first floor level, together with a small extension to the kitchen below the existing roof and erection of attached double garage.	NO OBJECTION 14.11.2017	Permit 04.12.2017
29/08/2017	17/00706/FUL HORSBERE	26 Ermin Street, Brockworth, Gloucester	Single Storey Side Extension	NO OBJECTION 14.09.2017	Permit 19.12.2017
23/11/2017	17/00927/FUL HORSBERE	32 Lasne Crescent, Brockworth	Single storey rear extension	NO OBJECTION 07.12.2017	Permit 03.01.2018

145/FC**JOINT CORE STRATEGY**

The meeting received and noted an email from the Joint Core Strategy Authorities.

146/FC**CORRESPONDENCE**

1. The meeting received and noted a notice from Highways regarding the road closure of Lobleys Drive on the 12th and 13th of February 2018.
2. The meeting received a newsletter from GAPTC
3. The meeting received an invitation from Gloucestershire Wildlife Trust for Wild Towns Workshops
4. The meeting received an email from GAPTC regarding the Local government's finance settlement
5. The meeting received an invitation for attendees to the annual Buckingham Palace Garden Party. The meeting proposed that Cllr M Hobden should attend the Garden Party. **Action-Clerk**
6. The meeting received a list of meetings being held at TBC during January 2018
7. The meeting received an email from Life line screening, requesting to return to Brockworth Community Centre in May 2018 all agreed that they could return in May 2018. **Action-Clerk**
8. The meeting received a newsletter from Fields in trust

The meeting closed at 20:00

Signed:

Date: