

# BROCKWORTH PARISH COUNCIL

## MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON WENESDAY THE 5<sup>TH</sup> AUGUST 2015 AT THE COMMUNITY CENTRE AT 7.00 PM

**PRESENT** Cllrs: J Hunt, C Neal (Mrs), R Furolo, H Turbyfield, S Neal (Ms), F Miles (Mrs), F Green, C Green (Mrs), J Clarke, M Hobden, R Hatton (Mrs), E Morgan.

**In attendance:** Mrs Sarah McColl-Dorion (Clerk), C Cllr R Vines.

Meeting opened 19:00

- 61/FC TO RECEIVE APOLOGIES FOR ABSENCE**  
Cllr E Buxton and Cllr I German. The Council accepted the apologies and reasons given for absence.
- 62/FC DECLARATIONS OF INTEREST**  
None.
- 63/FC TO CONSIDER CO-OPTIONS TO FILL THE FOLLOWING VACANCIES (standing agenda item until vacancies filled):**  
**1. Glebe Ward – 1 vacancies** No applications received  
**2. Westfield Ward – 2 vacancies** No applications received.
- 64/FC TO RECEIVE CHAIRMAN'S ANNOUNCEMENTS.** The Chairman thanks the people who donated vouchers to the football club. The Club received £1,000.
- 65/FC TO RECEIVE A REPORT FROM THE COUNTY COUNCILLOR:**  
C Cllr Vines reports that devolution is the current topic of discussion. A letter of intent has been submitted by Gloucestershire County to express an interest in devolving powers. C Cllr Vines will update the Parish Council further at the next council meeting he attends.
- 66/FC POLICE AND CRIME**  
PC Guest was unable to attend the meeting and no crime statistic report was received.
- 67/FC MINUTES (attached)**  
**1.** The Council approved the minutes of the Council Meeting held on the 1 July, 2015  
**2.** The Council approved the minutes of the Extraordinary Council Meeting held on the 15 July, 2015.
- 68/FC REPORT FROM THE OFFICER OF THE COUNCIL**  
**1.** The Council received an update from the Clerk regarding actions agreed at the previous meeting.
- 69/FC BOROUGH COUNCILLORS' REPORT**  
Cllr Furolo attended the green belt hearing at Tewkesbury Borough Council and requests that thanks to the Green Belt committee be recorded. Cllr Furolo asks that the latest list of 106 agreements is requested. Cllr Hatton reports there is a proposal to expand Millbrook academy.  
**Action: Clerk.**
- 70/FC WARD REPORTS**  
Cllr Hobden reports that the bridge over Horsebere brook is impassable because of stinging nettles and brambles. The Chairman will speak to Ernest about the area and if this is not a PC issue the Clerk should contact Rights of Way. Cllr S Neal reports an issue of rubbish dumping on Coopers Hill. Cllr F Green reports a panel is still missing on Golf Club lane. Goodmans to be contacted by the Clerk. Cllr Miles reports on parking issues at Mill Lane playing fields and a cut off metal post that needs attending near the playing field zip wire. **Actions: Clerk/Chair.**

**71/FC****BROCKWORTH COMMUNITY PROJECT UPDATES**

1. The meeting received the monthly Youth Activity Report.
2. Parish Council representative report on the Youth Review Group. Cllr Morgan has not received meeting dates.
3. The Council received quotes from Hayley Thomson for £300 and £530 for installation of bike rails. Cllr Turbyfield and Cllr Hobden will attempt to install the bike rails before Council considers quotes.

**72/FC****PARKS, OPEN SPACES AND BURIAL GROUND**

1. The meeting received the monthly written report from the handyperson regarding play park and burial ground matters. Damaged and missing litter bin lids to be replaced. **Action: Clerk.**
2. The meeting received quotes for tree maintenance at Pound Farm and Burial Ground. Cllr Furolo proposes accept quote from Glebe contractors for £1791.60 incl VAT, seconded by Cllr Clark. All in favour. **Action: Clerk.**
3. The Council considered options for maintaining gate security at Mill Lane car park. None of the options proved satisfactory. Proposal from Cllr Turbyfield to leave the car park as it is for the time being, Cllr Miles seconds. All agreed.

**73/FC****FINANCE**

1. The meeting received the Management Accounts for the financial year to date.
2. The meeting approved the schedule of invoices which are due payment totalling £17854.70 + VAT (breakdown below).

<u>Date</u>	<u>A/C Ref</u>	<u>Details</u>	<u>Net Amount</u>	<u>Tax Amount</u>	<u>Gross Amount</u>
03/03/2015	TBC	Business Rates	£840.00	£0.00	£840.00
28/07/2015	SPOT-ON	Cleaning Supplies	£189.80	£37.96	£227.76
16/06/2015	K.OMPAN	Kompan Ltd	£10010.98	£2002.19	£12,013.71
30/06/2015	PLAYINSP	Annual Inspection	£270.00	£54.00	£324.00
31/06/2015	GLEVEUMSE	Community Centre lockup	£663.00	£132.60	£795.60
30/06/2015	GLEVECON	Grass cutting	£1735.00	£347.00	£2082.00
30/06/2015	ARKELL	Grave Markers	£360.00	£76.00	£456.00
30/07/2015	SPOT-ON	Hand cleanser	£40.52	£8.10	£48.62
11/06/2015	GCC PENS	Pensions	£974.11	£0.00	£974.11
28/07/2015	JSHIRLEY	Locum Clerk Services	£1175.00	£0.00	£1175.00
23/07/2015	GLOS.LOC	Key cutting	£56.30	£11.26	£67.56
07/07/2015	DAVEJENN	Window Cleaning	£170.00	£0.00	£170.00
03/07/2015	SAWPROPE	Building maintenance	£115.00	£0.00	£115.00
09/07/2015	CITIZENS	Citizens Advice	£1248.00	£0.00	£1248.00
07/07/2015	SYSTEM	Office supplies	£6.99	£1.40	£8.39
		<b>TOTALS</b>	<b>£17854.70</b>	<b>£2670.51</b>	<b>£20545.75</b>

3. The meeting noted a schedule of payments made outside of meetings since 1 July 2015:

<u>DATE</u>	<u>PAYEE</u>	<u>DETAILS</u>	<u>AMOUNT</u>
01/07/15	Severn Trent Water	Water Rates	£82.86
01/07/15	Best of Gloucester	Community Centre Advertising monthly DD	£94.80
01/07/15	BCP	Grant towards Pool Table	£400.00
01/07/15	Millbrook Academy student	Colin Gommersal Cup	£50.00
01/07/15	Millbrook Academy student	Godfrey Browning Cup	£50.00
14/07/15	EON	Community Centre Electricity Usage to 30 June 2015	£492.54
16/07/15	Sage	Sage Accounts Subscription July 2015	£39.00
17/07/15	KCS	Photocopier Quarterly Lease Charge	£407.63
31/07/15	All staff	July Payroll for 6 staff	£4856.50
28/07/15	Transfer	Transfer from Barclays Savings to Business	£20000.00

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4. The meeting noted comments from external auditor regarding risk assessment.

**74/FC**

**PLANNING MATTERS**

1. The meeting noted that the Save Brockworth Green Belt have reached fundraising target of £8000 towards legal fees.

2. The Council considered the following planning matters:

Date application received	Reference & Ward	Location / Address	Details of Application	Comments from BPC
22.06.15	15/00611/APP HORSBERE	Plot 1420 Gloucester Bus Park Brockworth	Erection of a new road and footpaths / cycleways to form a new access to Plot 1420 Glos Bus Park, together with associated landscaping and infrastructure. (Reserved matters of planning permission 88T/7689/01/01 as varied by permission 01/7689/0095/FUL and 11/01155/FUL seeking approval of access, appearance, layout, landscaping and scale). The outline planning application was not an environment impact assessment application.	
25.06.15	15/00640/OUT MOORFIELD	149B Ermin Street Brockworth GL3 4HG	Erection of two storey dwelling (with all matters reserved).	NO OBJECTION 03.07.15
03.07.15	15/00709/TPO MOORFIELD	Brockworth Primary School, Moorfield Rd Brockworth	Removal of T16 cherry tree and replacement with another tree in the grounds.	OBJECT 14.07.15
07.07.15	15/00670/OUT HORSBERE	32 Ermin Street Brockworth Gloucester	Outline Planning Permission to demolish existing house and garage and replace with 3 town houses (All matters reserved).	
09.07.15	15/00692/FUL MOORFIELD	Cross Hands Inn Shurdington Road Brockworth	New porch extension to existing entrance.	NO OBJECTION 14.07.15
14.07.15	15/00721/FUL HORSBERE	42 Lasne Crescent Brockworth Gloucester	Alterations and conversion of existing detached double garage to granny annex.	
14.07.15	15/00743/FUL HORSBERE	1 Green Way Brockworth GL3 4NL	Proposed dwelling adjacent to No. 1 Green Way, Brockworth	
23.07.15	15/00754/CLE MOORFIELD	Lower Witcombe Farm, Cirencester Road, Brockworth	Certificate of lawfulness for erection of residential dwelling as built without conditions imposed by permission T8156/A and 88T/8156/02/02.	NO OBJECTION 24.07.15

3. The Council noted planning decisions by Tewkesbury Borough Council:

Date application received	Reference & Ward	Location / Address	Details of Application	Comments from BPC	Decision
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30.03.15	15/00265/OUT HORBERE	Castle Lodge Green Street Brockworth	Proposed development of existing paddock to form new housing (4 no. dwellings)	NO OBJECTION 20.04.15	PERMIT 17.07.15
21.05.15	15/00390/FUL WESTFIELD	15 Boverton Avenue Brockworth GL3 4ER	Single storey rear extension and two story side extension.	OBJECT 09.06.15	PERMIT 21.07.15

**75/FC**

**JOINT CORE STRATEGY**

1. The meeting received updates regarding the Joint Core Strategy. Cllr Hobden reported the matter is still ongoing. There are concerns about road congestion if green belt development goes ahead. There will be a debrief meeting on Monday 10.08.15.

**76/FC**

**CORRESPONDENCE**

The Council received a list of correspondence for information.

The Clerk is to invite Claire Burt of Tewkesbury Locality of Children's Centres to the next Council meeting for 6:30pm. **Action Clerk.**

Cllr Morgan will identify sports equipment and projects that can be brought by the Youth Review Group to the Council for potential funding. Cllr Morgan has not had list of dates of YRG meetings. Clerk will contact Hailey for dates. **Action Clerk.**

Cllr Furolo requests that the Council agree to the Friends of Brockworth Surgery using the community centre free of charge for the event on September the 17<sup>th</sup>. All agreed.

Meeting adjourned 20:23

Signed:

Date: