

BROCKWORTH PARISH COUNCIL

MINUTES OF THE FULL PARISH COUNCIL MEETING HELD ON WEDNESDAY 7TH NOVEMBER 2018 AT THE COMMUNITY CENTRE AT 7.00 P.M.

PRESENT Cllrs: J Hunt (Chairman), Mrs C Neal, J Clarke, H Turbyfield, M Hobden, Mrs I German, Mrs J Styles, Mrs R Hatton, F Green and Mrs C Green, R Furolo, Mrs K Mumford and Mrs C Joyce
In Attendance Mrs M Smook (Clerk), Ms J McMahon (Assistant to the Clerk)

Members of Public Present: 3
Members of Press Present: None

Meeting opened at 19.00

- 105/FC TO RECEIVE APOLOGIES FOR ABSENCE**
 Apologies received from, Cllrs Ms H Neal, Ms S Neal, Mrs B Parrish, Mrs F Miles and Cllr R Vines. The meeting accepted their apologies and reasons for absence.
- 106/FC DECLARATIONS OF INTEREST**
 Cllrs H Turbyfield, R Furolo and Mrs R Hatton declared interests in all planning and licencing matters. Cllrs H Turbyfield, Mrs R Hatton, M Hobden, R Furolo, Mrs K Mumford and Mrs C Neal declared interests in matters concerning the Brockworth Youth Trust. Cllr Mrs J Style declared an interest in Agenda item 117/FC-5
- 107/FC 15 MINUTE PUBLIC SESSION**
 3 Members of the Public were present to discuss planning application number 18/00864/APP. Agenda item 118/FC-1 brought forward.
Cllrs H Turbyfield, Mrs R Hatton and R Furolo left the room
 The residents voiced their concerns regarding the following;
Noise disturbance - The Flats would be built too close to the A417 and the traffic would cause a noise disturbance. They also do not agree with the windows being built closed to prevent noise disturbance.
Traffic issues - When would the Spine Road be constructed. Until it was built, the perception was that there would be an increase in traffic flow in Brockworth and Churchdown.
Drainage: They had concerns that the new drainage system would not be able to hold all the sewage.
Doctor's Surgery: The residents expressed major concerns that Brockworth Doctors Surgery would face an increase of usage with residents from the new build, there was already a minimum 4 week wait and this increase in population would exacerbate the situation further.
Landscape: The design did not take the sensitivity of the landscape into account. Three storey buildings would certainly adversely impact the area. They were not appropriate with regard to the landscape and also to the existing settlement.
Green notices: The residents also mentioned that there were no green notices in place for phase 2 and 5. Cllrs J Clarke, M Hobden, Mrs J Styles and Mrs C Neal would form a small working group to keep an eye on the whole Perry Brook development.
 Cllr J Clarke proposed to object to this planning application, seconded by Cllr C Neal. All in favour
Cllrs H Turbyfield, Mrs R Hatton and R Furolo returned to the room.
- 108/FC TO RECEIVE CHAIRMAN'S ANNOUNCEMENTS**
 The Chairman requested the Councillors to attend the Remembrance Sunday Parade on the 11th of November 2018 at 10am.
- 109/FC TO RECEIVE A REPORT FROM THE COUNTY COUNCILLOR**
 Cllr Vines was not present but emailed a report. The report stated that the Growing Communities Fund application from the Parish Council, that he supported, had been accepted.
- 110/FC POLICE AND CRIME**
 1. The meeting received a report from the Police regarding Halloween night. It went well in Brockworth on Halloween night. The police flooded the area with extra resources, with cancelled rest days and shift changes. They were out on foot, horses and mobile patrols. They man marked some of their regulars which seemed to prevent any issues. They had some problems in Churchdown with fireworks and ended up arresting a youth for criminal damage.
- 111/FC MINUTES**
 1. The meeting approved the Minutes of the Council Meeting held on 3rd of October 2018
- 112/FC REPORT FROM THE OFFICER OF THE COUNCIL**
 1. The meeting received an update from the Clerk regarding actions agreed at the previous meeting.

113/FC

BOROUGH COUNCILLORS' REPORT

Cllr R Furolo reported that Tewkesbury Borough Council was working on the budget for the next 5 years and they looked into areas where they could save some money. Tewkesbury Borough Council had not cut any of the services. Tewkesbury Borough Council was investing in owning buildings with a £1,4 million rental income per year.

Cllr H Turbyfield confirmed the fact that none of the services had been cut by Tewkesbury Borough Council. Speeding by vehicles and motorcycles was under control because the Police seized and destroyed the vehicles of offenders. Cllr Turbyfield also attended a neighbourhood watch meeting. There were reports of some houses being broken into in Hucclecote. The Councillor appealed that more residents needed to join the neighbourhood watch to make Brockworth a safer environment.

Cllr Mrs R Hatton reported that they attended a lot of functions during October as part of their mayoral duties.

114/FC

WARD REPORTS

Cllr J Clarke reported that there was some fly tipping at the Rugby Club in Mill Lane. **Action-Clerk**

Cllr R Furolo reported that there were some overgrown trees in Ermin Park and on the roundabout near Ermin Park. **Action-Clerk**

Cllr H Turbyfield reported that he was still busy negotiating the access to the Burial Ground and working on the drainage problems of the Shell Land.

Cllr Mrs R Hatton requested that all known rough sleepers should be reported to Tewkesbury Borough Council.

Cllr Mrs J Styles reported that Horsbere Brook was blocked on the corner of Ermin Street and Abbotswood road. **Action Clerk**

Cllr Mrs K Mumford reported that the potholes in Brockworth Road were very dangerous and the dip in the road caused a van to nearly lose control. This had to be reported to Highways. **Action-Clerk**

Cllr M Hobden reported that 2 bon fires were made on Mill lane playing field and cars were making skid mark in the car park.

115/FC

BROCKWORTH YOUTH SERVICES UPDATES

1. The meeting received a written report from Brockworth Youth Trust.

116/FC

PARKS, OPEN SPACES AND BURIAL GROUND

1. The meeting received Play Park and Burial Ground updates from the Handyperson.
2. The meeting discussed the viability of the Shell Land. Cllr R Furolo proposed to sell the Shell Land as it was not a viable asset any more. Seconded by Cllr Mrs R Hatton. All in favour.
3. The meeting received the Play park inspection report.
4. The meeting discussed the Mill Lane Foot Path planning application and building regulations. Cllr H Turbyfield addressed the meeting and informed the meeting that planning permission was needed for the proposed footpath and that a quantity surveyor would have to draft proper plans. The Council agreed that all the relevant information had to be obtained and brought back to Full Council.
5. The meeting received a request from a resident to plant more trees in Brockworth. The Council was of the opinion that there were enough trees at the moment in Brockworth and did not feel the need to plant anymore in the near future. The maintenance of the existing trees was quite expensive and the council did not want to add onto the existing expense.

117/FC

FINANCE

1. The meeting received the Management Accounts for the financial year to date.
2. The meeting received a report about the Parish Council and Community Centre Budgets.
3. The meeting approved the schedule of invoices totalling £3,950.81+VAT (breakdown below).

Date	A/C Ref	Details	Net Amount	Tax Amount	Gross Amount
02/10/2018	A&EFIRE	6 Monthly fire alarm inspection	£148.00	£29.60	£177.60
05/10/2018	CITIZENS	Advice services 1 st October- 31 st December 2018	£624.00	£0.00	£624.00
19/10/2018	CURTILIF	Supply and fit valve in lift	£425.00	£85.00	£510.00
25/10/2018	DAVEJEN	Window cleaning October 2018	£165.00	£0.00	£165.00
01/11/2018	ENVESCA	Level 3 food allergen training J Hibbert	£146.25	£29.25	£175.50
28/09/2018	GLEBECO	Brockworth Grass Cutting Contract	£1252.47	£250.49	£1502.96
04/10/2018	GLEVUMS	Lock/Unlock services September 2018	£59.50	£11.90	£71.40
12/10/2018	GLEVUMS	Lock/Unlock services September 2018	£102.00	£20.40	£122.40
31/10/2018	GLEVUMS	Lock/Unlock services October 2018	£204.00	£40.80	£244.80
31/10/2018	GOOCH	Cleaning supplies	£165.84	£33.16	£199.00
31/10/2018	GOOCH	Cleaning supplies	£16.81	£3.36	£20.17
31/10/2018	GOOCH	Cleaning supplies	£371.94	£74.39	£446.33
28/09/2018	PLAYINSP	Annual playpark inspection	£270.00	£54.00	£324.00
		Totals	£3,950.81	£632.35	£4,583.16

4. The meeting received a schedule of payments made outside of meetings since 30th of September 2018:

DATE	PAYEE	DETAILS	AMOUNT
01/10/2018	Water Plus	Water Charges	£140.49
01/10/2018	SG Equipment	Dishwater Rental	£144.00
01/10/2018	Envesca	Health & Safety Support	£144.00
01/10/2018	Tv Licence	Tv Licence renewal	£150.50
08/10/2018	Gillman's	Oven element replaced	£126.00
12/10/2018	E. ON	Electricity Charges	£577.39
12/10/2018	Nest	Pensions	£697.70
15/10/2018	Shire Leasing PLC	Mitel telephone system	£330.97
16/10/2018	Sage	Sage Software	£259.80
17/10/2018	KCC	Photocopier rental	£426.64
19/10/2018	ELAS	Employment Law	£123.60
26/10/2018	Virgin Media	Broadband CC	£40.20
26/10/2018	Virgin Media	Broadband Parish Council	£64.20
31/10/2018	All staff	Payroll	£8172.12

Cllr Mrs J Styles left the room

5. The meeting considered the request for a grant from the Welcome Club. Cllr F Green proposed to grant the £80 requested for the Christmas celebrations. Seconded by Cllr Mrs I German. All in favour **Action-Clerk**

Cllr Mrs J Styles returned to the room

6. The meeting considered the request for a grant from Headway Gloucestershire. Cllr R Furolo proposed to grant the £50 Tesco Voucher requested for the Christmas raffle. Seconded by Cllr J Clarke. All in favour **Action-Clerk**
7. The meeting received a letter from Barclays regarding changes to the Community Account. Cllr R Furolo informed the Council that if we moved to Lloyds bank, the bank charges would be around £180 per month. He proposed that we stay with Barclays and do more online banking to save on the bank charges. Seconded by Cllr J Clarke. All in favour.
8. The meeting considered the Building Management recommendation to increase the office rental rates. Proposed by Cllr R Furolo to accept the Building management recommendation to increase the rental rates by 7,5% for Dynamic Sales and Solutions and 10% for the Accountants effective from the 1st of April 2019. Seconded by Cllr J Clarke. All in favour **Action-Clerk**
9. The meeting considered the Building Management recommendation to increase the community centre hiring charges rental rates. The recommended increased rates from the 1st April 2019 will be as follows, for the Conference room (£23.50 per hour) GCC rate (£17.75 per hour), Main hall (£17.00 per hour, £13.50 for residents), Small meeting rooms (£8.00 per hour), Boardroom (£17.00 per hour), Youth centre (£17.00 per hour) rates include VAT. Proposed to accept recommendations by Cllr R Furolo, Seconded by Cllr H Turbyfield. All in Favour **Action-Clerk**
10. The meeting considered the request for a grant from Friends of Brockworth Surgery. Cllr R Furolo proposed to grant the £750 requested for the Kardia Mobile Unit. Seconded by Cllr Mrs C Green. All in favour. **Action-Clerk**
11. The meeting considered the quote for automated controls on the clock in the clock tower from Smiths of Derby. Cllr R Furolo proposed to accept the quote, Seconded by Cllr Mrs C Neal. All in favour. **Action-Clerk**
12. The meeting considered the gas renewal prices. Cllr R Furolo proposed to renew the Gas contract with SSE for another 36 months. Seconded by Cllr J Clarke. All in favour **Action-Clerk**

118/FC

PLANNING AND LICENSING MATTERS

1. The meeting considered the following planning matters:

Date application received	Reference & Ward	Location / Address	Details of Application	Comments from BPC
03.10.2018	18/0063/TWREG3 MOORFIELD	Brockworth Primary School, Moorfield Road, Brockworth	Extension, refurbishment and landscaping providing three new classrooms with associated facilities.	No objection

13.10.2018	18/01012/FUL WESTFIELD	199 Hucclecote Road, Hucclecote Gloucester	Rear Single Storey Extension and loft conversion.	No objection
25.10.2018	18/00864/APP	Phases 2 & 5 Land at Perry Brook, North Brockworth, GL3 4QY	Approval of reserved Matters (appearance, Landscaping, Layout and scale) comprising Phase 5 & Phase 2 (in part) of Outline Planning Permission 12/01256/OUT for the erection of 240 no. dwellings with public open space, play area and associated infrastructure, and including the discharge of Outline Conditions (as amended), 5 (design compliance-phases 5 & 2), 8(surface water drainage stage-phases 5&2), 10 sewage disposal-Phases 5&2), 12 (trees), 24 (noise assessment -phase 5&2), and 28 (waste minimisation - phase 5&2).	Objection – see 107/FC
29.10.2018	18/01040/FUL HORBERE	27 Castle Hill Drive, Brockworth Gloucester	Erection of a two-storey side extension	No objection
29.10.2018	18/01054/APP	Plot 2000, Delta Way, Gloucester Business Park	Erection of a detached office building for Class B1 use, with associated car parking, Landscaping and service infrastructure. Approval of reserved matters approved under planning permission 11/01155/FUL for access, appearance, landscaping, layout and scale.	No objection

2. The meeting noted planning and licensing Decisions by Tewkesbury Borough Council:

Date received	Reference & Ward	Location / Address	Details of Application	Comments from BPC	Decision
17.01.2018	18/00008/FUL WESTFIELD	1 Cedar Road, Brockworth GL3 4DN	Proposed new bungalow (following refusal ref. 17/00812/FUL	Support 08.02.2018	Refuse 04.10.2018
20.04.2018	17/01211/FUL MOORFIELD	The Royal British Legion, Vicarage lane	Demolition of existing building and construction of Gospel Hall. Change of use from social club to place of worship (D1) 10.07.18 Amendment by submission of revised plans. The proposed Gospel Hall has been recited to the north- west corner of the site. As a result, the revisions also included changes to the layout of the parking provision.	No objection Residents have asked for the trees to be left 03.05.2018	Permit 07.09.2018
20.06.2018	18/00597/FUL HORBERE	Brambles Veterinary Surgery, Green Street, Brockworth	Removal of condition C of TG.32/F requiring the provision of two car parking spaces to be kept available for parking in connection with the veterinary surgery.	No Objection 05.07.2018	Permit 12.10.2018
06.09.2018	18/00811/FUL HORBERE	TBS Engineering Ltd Gloucester Business Park Brockworth Gloucestershire	Retrospective planning application for Lauralu Lightweight demountable storage structure to existing secure yard area.	No Objection 04.10.2018	Permit 19.10.2018
10.09.2018	18/00833/FUL MOORFIELD	Brockworth Primary School, Moorfield Road, Brockworth	Extension of existing timber modular building to provide an additional 171.4sqm for D1 educational use on school site.	No Objection 04.10.2018	Permit 22.10.2018

119/FC

CORRESPONDENCE

The meeting received a list of correspondence for information

1. The meeting received a press release from Tewkesbury Borough Council regarding Honouring a Victoria Cross hero.
2. The meeting received a press release from Tewkesbury Borough Council regarding the Borough Plan consultation.
3. The meeting received an email from a resident regarding Westfield Avenue and Ermin Park parking. This matter has been reported to Amey Highways already and the Clerk had to obtain a progress report from them. **Action-Clerk**
4. The meeting received a letter regarding the Cheltenham Plan.
5. The meeting received an email from Churchdown Parish Council regarding the Churchdown and Innsworth Neighbourhood Plan consultation.
6. The meeting received an invitation to a Biodiversity Workshop.
7. The meeting received an email from Zurich Insurance regarding a LCAS Risk Topic Update, October 2018 Tree Liabilities and Cemetery/Memorial Management.
8. The meeting received a press release from Tewkesbury Borough Council regarding Tewkesbury Borough Council appoints Mace as regeneration advisor.
9. The meeting received a press release from Tewkesbury Borough Council regarding reviewing the issues and options for the JCS.

There being no other business, the Chairman closed the meeting at 21:20

Signed:

Date: