

BROCKWORTH PARISH COUNCIL

MINUTES OF THE FULL PARISH COUNCIL MEETING HELD ON WEDNESDAY 6TH MARCH 2019 AT THE COMMUNITY CENTRE AT 7.00 P.M.

PRESENT Cllrs: J Hunt (Chairman), H Turbyfield, M Hobden, Mrs R Hatton, F Green, Mrs C Green, R Furolo, Ms S Neal, Mrs B Parrish, Mrs F Miles, Mrs C Neal, Mrs C Joyce, Mrs K Mumford, Mrs J Styles, Mr J Clarke, and Mrs I German.

In Attendance Cllr R Vines, Mrs M Smook (Clerk), Ms J McMahon (Assistant to the Clerk), Mr T Berry (Grant funding officer)

Members of Public Present: 14
Members of Press Present: 1

Meeting opened at 19:00

170/FC TO RECEIVE APOLOGIES FOR ABSENCE
 Apologies received from Cllr Ms H Neal. The meeting accepted the apology and reason for absence.

171/FC DECLARATIONS OF INTEREST
 Cllrs H Turbyfield, R Furolo and Mrs R Hatton declared interests in all planning and licencing matters.
 Cllrs H Turbyfield, Mrs R Hatton, M Hobden, R Furolo, Mrs K Mumford and Mrs C Neal declared interests in matters concerning the Brockworth Youth Trust.

172/FC TO RECEIVE CHAIRMAN'S ANNOUNCEMENTS
 The Chairman reported that Brockworth Parish Council was aware of recent Facebook posts and an article in Gloucestershire Live in relation to the possibility of "selling of the Cross-hand meadow" land.
 To clarify the Councils position on this matter the chairman quoted from the minutes of the last Full Council Meeting held on Wednesday 6th February 2019 and gave an update on the current situation. Agenda Item 157/FC
 The chairman informed the residents that the council was merely considering the possibility of selling the land at this stage and it was a very long way from actually selling the land. The council is still investigating what could be done with the land. The Council had not up to the time and date of this meeting, carried out any further investigations into the possibility of "selling of Cross hands Meadow" land known locally as the 'Shell Land', and no future agenda items in relation to this matter had been set.
 If any questions from the Public during the 15-minute Public Participation Session following the chairman's statement were raised in relation to the future of the Cross Hands Meadow land, they would be noted and a written response would be given at a later stage to anyone who wished to leave their contact details with the Parish Clerk.

173/FC 15 MINUTE PUBLIC SESSION
 A resident enquired if the flooding issue was being addressed on the Cross Hands Meadow. It was pointed out to the resident that this was an agenda item that would be discussed. The resident asked when the work would be completed and it was explained to the resident that if the quote was approved, the work would depend on the contractors and when they were able to start the work. It was also explained to the resident that this matter was an issue which the Council were aware of and it was being looked into urgently.
 A resident commented as to what enquiries were made regarding the selling of the Cross Hands Meadow. It was explained that enquiries had been made with Tewkesbury Borough Council, with no answers to date and no further enquiries had been made.
 The resident requested what the time scale would be with this matter and the Chairman explained that there was no timescale as the Parish Council had made no further decision or discussion on the sale of the Cross-Hand Meadow.
 A resident requested if the council would accept a proposal to sell to a group of local people that would maintain it as a meadow. If it came up the residents could write to the Parish Council and state that they were interested in buying the land.
 The resident stated that there would be two different valuations on whether it was sold for development or whether the Parish council were selling it to local parishioners to maintain as a meadow. The chairman informed the resident that there were no valuations for the land at present and at this point the Parish council were unable to comment on this question.
 A resident enquired that when the Land is to be sold would the Parish council notify everyone in Brockworth or would the Parish council just post it on the Parish Council website for residents to check. The Chairman stated it would be on the Website, notice boards and the Agendas. Full Council Agendas are put up 4 full working days before the Council meetings.
 A resident asked how much of the process would be transparent with the development. When could residents voice their opinions? It was explained that if this matter was taken further it would be on the Agendas.
 A Resident enquired about the soil left on Brockworth Road leading to Churchdown and that this had become a very dangerous situation. The Chairman explained that he had been informed that the contractors were removing this in the next few days.

174/FC

TO RECEIVE A REPORT FROM THE COUNTY COUNCILLOR

Cllr R Vines gave an update regarding the budget for Gloucestershire County Council 2019/20. It was explained that it was based on an increase of 2.99% to Council Tax which generated an income of £8.3 million. In addition, this was the final year of the Adult Social Care levy which allowed the Council to increase council tax levels by 2% specifically to fund Adult Social Care. This 2% levy raised an additional £5.6 million for Adult Social Care services. The capital programme provided investment in the county totalling £605.86 million. For a B and D band tax payer that would mean a payment to the County Council of £1293.70 which was an increase of £61.49. On the day of Council, the proposed £20,000 per councillor for Highways Local was increased to £25,000.

175/FC

POLICE AND CRIME

1. The meeting received an updated report for February 2019 from the Police.

176/FC

MINUTES

1. The meeting approved the Minutes of the Council Meeting held on 9th of February 2019.

177/FC

REPORT FROM THE OFFICER OF THE COUNCIL

1. The meeting received an update from the Clerk regarding actions agreed at the previous meeting.

178/FC

BOROUGH COUNCILLORS' REPORT

Cllr R Furolo reported that funding was allocated to repairing the zip wire safer surface at Mill Lane Playing Field for £1700.

Cllr Mrs R Hatton reported on mayoral duties that were attended during February 2019.

179/FC

WARD REPORTS

Cllr R Furolo reported that the roads were in a bad state around Brockworth and it was explained by Cllr J Hunt that at a meeting on Tuesday 5th February it was discussed that Brockworth Road would be cleared. It was suggested that the Clerk report it to the Highways manager as it had become dangerous. **Action-Clerk**
Cllr H Turbyfield reported that the raised iron works on Spinners Road had not been dealt with as of yet. Cllr S Neal asked if we were aware of what was happening on Shurdington Road as the four-way temporary lights had caused traffic jams. The chairman explained that a letter was received stating they were testing the water mains and this was to start on Monday 4th March and completed on Friday 8th March and would inform of any other updates.

Cllr C Neal reported the bench by the bus stop had become rusty and required painting. **Action- Clerk**

180/FC

BROCKWORTH YOUTH SERVICES UPDATES

1. The meeting received a written report from Brockworth Youth Trust.

181/FC

PARKS, OPEN SPACES AND BURIAL GROUND

1. The meeting received Play Park and Burial Ground updates from the Handyperson
2. The meeting received the tree inspection at Pound Farm Playing Field and it was requested to get quotes to carry out the work requested. **Action-Clerk**
3. The meeting received the tree inspection at Brockworth Burial Ground. It was requested to get quotes to carry out the work requested. It was discussed to see who the fallen tree belonged to and write a letter to ask for this to be removed. **Action-Clerk**

182/FC

FINANCE

1. The meeting received the Management Accounts for the financial year to date.
2. The meeting received a report about the Parish Council and Community Centre Budgets.
3. The meeting approved the schedule of invoices totalling £10,101.64+VAT (breakdown below).
Cllr R Furolo explained that there were 4 computers in total that required replacement. 3 had been replaced already and the invoice below was for the fourth one.

<u>Date</u>	<u>A/C Ref</u>	<u>Details</u>	<u>Net Amount</u>	<u>Tax Amount</u>	<u>Gross Amount</u>
27/02/2019	AVTPUMP	Submersible pump	£1113.00	£222.60	£1335.60
11/02/2019	CITIZENS	Advice Services	£624.00	£0.00	£624.00
26/02/2019	D.GREGG	Purchase order 370/18	£830.00	£0.00	£830.00
22/02/2019	DCMSUR	Safer surface zip wire	£6190.00	£1238.00	£7428.00
06/02/2019	DISHDIRE	Dishwashing Detergent	£39.50	£7.90	£47.40
26/02/2019	EVACHAI	Evac Chair Maintenance Contract	£90.00	£18.00	£108.00
26/02/2019	GLEBECO	Removal Wooden Logs	£1.00	£0.20	£1.20
26/02/2019	GLEVUMS	Lock/Unlock February 2019	£170.00	£34.00	£204.00
28/02/2019	PCBUSIN	1 x computer	£974.14	£194.83	£1168.97
12/02/2019	PESTCTRL	Pest Control	£70.00	£14.00	£84.00
		Totals	£10,101.64	£1729.53	£11,831.17

4. The meeting received a schedule of payments made outside of meetings since 30th of January 2019:

DATE	PAYEE	DETAILS	AMOUNT
01/02/2019	Water Plus	Water Charges	£140.49
01/02/2019	SG Equipment	Dishwater Rental	£144.00
01/02/2019	Envesca	Health & Safety Support	£144.00
04/02/2019	SSE	Gas Charges	£701.27
12/02/2019	HMRC	VAT Payment	£38.59
15/02/2019	Nest	Pensions	£614.08
18/02/2019	Sage	Sage Software	£259.80
20/02/2019	E. ON	Electricity Charges	£491.16
21/02/2019	ELAS	Employment Law	£123.60
26/02/2019	Virgin Media	Broadband CC	£36.00
26/02/2019	Virgin Media	Broadband Parish Council	£60.00
26/02/2019	GCC	LGPS Pensions	£349.18
26/02/2019	HMRC	Employer Contribution	£1803.51
27/02/2019	D Gyde	Kitchen Cover	£143.85
28/02/2019	All staff	Payroll	£7672.33

5. The meeting accepted an updated quote from Mitchells for a new electrical distribution board. Cllr Ms S Neal proposed to accept the quote, Seconded by Cllr Mrs F Miles. All in favour. **Action-Clerk**
6. The meeting reviewed the allotment rental prices for 2019/20. Cllr R Furolo proposed it be kept at £100. Seconded by Cllr Ms S Neal. All in favour.
7. The meeting approved Brothertons preparing the Year End accounts for 2018/19. Cllr S Neal proposed Seconded by Cllr J Style. All in favour. **Action-Clerk**
8. The meeting accepted the proposed quotes for annual grounds maintenance:
- Regular Clearance of culvert at Cross Hands Meadow – Martin Twinning at a cost of £35 per visit.
 - Maintenance of borders of Burial Ground – Karen Twinning at a cost of £180.
 - Maintenance of borders of Community Centre – Karen Twinning at a cost of £360.00, with weed spraying at £16 when required.
 - Twice-annual cut of Burial Ground hedges and clearing of all clippings, plus one cut of the new hedge – Glebe at a total cost of £560.00
- Proposed Cllr S Neal, Seconded by Cllr M Hobden. All in favour. **Action-Clerk**
9. The meeting received quotes for Brockworth Grass Cutting contract. Cllr Ms S Neal proposed to except Glebe's quote. Seconded Cllr M Hobden. All in favour
10. The meeting received the grant request from Brockworth Link. The council requested they receive all the receipts for the financial year 2018/19 and discuss it at the April meeting. -**Action Clerk**
11. The meeting received the quotes for the annual weed control maintenance. Cllr R Furolo proposed to except Merrett's quote. Seconded Cllr S Neal. All in favour. - **Action Clerk**
12. The meeting accepted the quote from Glebe contractors to remove vegetation waste from the Cross Hands Meadow. Cllr R Furolo proposed to except the quote. Seconded Cllr Ms S Neal All in favour – **Action Clerk**
13. The meeting accepted the quote from Glebe contractors for tree works at Brockworth Allotments. Proposed by Cllr Ms S Neal. Seconded by Cllr Ms R Hatton. All in favour.
14. The meeting accepted the membership renewal for Gloucestershire Playing Field Association. Proposed by Cllr R Furolo. Seconded by Cllr Ms J Styles. All in favour.
15. The meeting accepted the updated quote from Mitchells for air conditioning units. Proposed by Cllr Mrs K Mumford. Seconded by Cllr Ms B Parrish All in favour.
16. The meeting accepted the renewal of the annual membership for 2019/20 for GAPTC. Proposed by Cllr R Furolo. Seconded by Cllr J Clarke All in favour.
17. The meeting noted the new Barclays business account charges from January 2019.
18. The meeting accepted the proposed quotes for replacing the blocked pipe on Cross Hands Meadow. Cllr M Hobden proposed to except the quote from Martin Twinning to replace the existing pipe for £5219.00 plus Vat. Seconded Cllr F Green. 11 in favour, 3 against, 1 abstention, motion carried.

183/FC

PLANNING AND LICENSING MATTERS

1. The meeting considered the following planning matters:

Date application received	Reference & Ward	Location / Address	Details of Application	Comments from BPC
14.02.2019	19/00055/FUL HORSBERE	Land Adjoining Watermead Cottage, Kennel Lane, Brockworth	Erection of 5 New dwellings, including associated landscaping, parking and access	No objection
15.02.2019	19/00164/HEG MOORFIELD	Mill Lane, Brockworth, Running West from The Junction with The A46 (Shurdington Road) To 110M Past the Entrance to Brockworth Rugby Football Club	The hedgerows on the attached drawing are proposed for removal to facilitate the construction of S278 Highways improvement works on Mill Lane Running towards the A46 Shurdington Road in Brockworth. These works are in accordance with approved outline planning application 12/01256/OUT (APP/ G1630/V/14/2229497) and detailed on highways works drawing submitted as part of that application drawing 600007-TA-014 Mill Lane West and 600007-TA-015 Mill Lane East. Hedgerow removal to the west of the kennels is also covered on application 18/00410/APP (The construction of new sports facilities). The S278 application is currently with Gloucestershire Highways who are near to concluding the application.	No objection

1. To note planning and licensing Decisions by Tewkesbury Borough Council:

Date received	Reference & Ward	Location / Address	Details of Application	Comments from BPC	Decision
11.12.2018	18/01211/FUL	1 Cedar Road, Brockworth	Erection of a two-bedroom house Amendment Change in the positioning of some of the windows/doors (from the south facing side elevation to the west facing rear elevation.	No Objection 10.01.18	Permit 12.02.19

184/FC

POLICIES AND PROCEDURES

The meeting received and adopted the draft copy of Brockworth Parish Council's Notice Board Policy. Proposed Cllr S Neal. Seconded Cllr Mrs B Parrish 15 in favour 1 abstention. Motion carried.

185/FC

CORRESPONDENCE

The meeting received a list of correspondence for information

- The meeting received and discussed a letter from a resident regarding work completed at the Cross Hands Meadow. The works carried out due to drainage issues and the importance of this being done, to find the access to the pipe for the CCTV jetting was explained.
- The meeting received and noted a letter from a resident regarding the sale of the Cross Hands Meadow.
- The meeting received a press release for Tewkesbury Borough Council regarding Setting the budget for 2019/20
- The meeting discussed and noted the formal request from a resident regarding the sale of the Cross Hands Meadow.
- The meeting received the e-newsletter for Neighbourhood Watch Supporters
- The meeting received a newsletter from the Jet Age Museum.
- The meeting received a press release from Tewkesbury Borough Council regarding making the school run safer with more parking in Winchcombe.
- The meeting received and noted an email from a resident regarding the flooding of the cottages next to the Cross Hands Meadow.

186/FC

STAFF APPRAISALS

1. Confidential business

Standing Order 10A-xi to exclude the press and public from the meeting in respect of confidential or sensitive information which is prejudicial to the public interest.

There being no other business, the Chairman closed the meeting at 21.25

Signed:

Date: