

BROCKWORTH PARISH COUNCIL

MINUTES OF THE FULL PARISH COUNCIL MEETING HELD ON WEDNESDAY 5TH SEPTEMBER 2018 AT THE COMMUNITY CENTRE AT 7.00 P.M.

PRESENT Cllrs: J Hunt (Chairman), Mrs C Neal, J Clarke, H Turbyfield, M Hobden, Mrs I German, Mrs J Styles, Mrs R Hatton, Mrs B Parrish, Mrs F Miles, Ms S Neal, F Green and Mrs C Green.

In Attendance Mrs M Smook (Clerk), Ms J McMahon (Assistant to the Clerk)

Members of Public Present: None

Members of Press Present: None

Meeting opened at 19:00

75/FC TO RECEIVE APOLOGIES FOR ABSENCE

Apologies received from Cllrs R Furolo, Mrs K Mumford, Ms H Neal, Mrs C Joyce and Cllr R Vines. The meeting accepted their apologies and reasons for absence.

76/FC DECLARATIONS OF INTEREST

Cllrs H Turbyfield and Mrs R Hatton declared interests in all planning and licencing matters.

Cllrs H Turbyfield, Mrs R Hatton, M Hobden, and Mrs C Neal declared interests in matters concerning the Brockworth Youth Trust.

77/FC 15 MINUTE PUBLIC SESSION

No public participation.

78/FC TO RECEIVE CHAIRMAN'S ANNOUNCEMENTS

The Chairman had no report.

79/FC TO RECEIVE A REPORT FROM THE COUNTY COUNCILLOR

No report from Cllr Vines.

80/FC POLICE AND CRIME

1. The meeting did not receive a report from the Police.

81/FC MINUTES

1. The meeting approved the Minutes of the Council Meeting held on 1st of August 2018

82/FC REPORT FROM THE OFFICER OF THE COUNCIL

1. The meeting received an update from the Clerk regarding actions agreed at the previous meeting.

Cllr H Turbyfield reported that the hedge in Mill Lane was still obstructing the traffic light. **Action-Clerk**

83/FC BOROUGH COUNCILLORS' REPORT

Cllr H Turbyfield reported that he attended a neighbourhood watch meeting at the Cotswold Chase development. It was a quite month at Tewkesbury Borough Council.

Cllr Turbyfield also reported that he attended the Cider Festival on the Sunday night at 19:00. He was met by Dewey Scourfield who escorted him to the site. At the entrance gate there was a machine, manual searching and sniffer dogs as well. No liquids were allowed onto the site. The site was well lit and there was a lot of food and drink to buy from various stalls. All ages attended the festival. Cllr Turbyfield mentioned that the noise from the motorway was more than the festival at the highest end of Buttercup Nursery. Litter was nominal and the one-way traffic system worked well.

Cllr H Turbyfield left the meeting at 19:25

Cllr Mrs R Hatton reported that they attended a few functions during August as part of their mayoral duties.

Cllr Hatton also provided the meeting with some statistics from Tewkesbury Borough Council.

Employment rates for 16-64 years in quarter 1 was 84.7% relating to 46,100 people within the Borough. This was above the national average of 75%.

Unemployment rates was 1.1% relating to 595 people within the Borough. This rate was below the county rate of 1.4% and the national rate of 2.2%.

The total number of active applications on the housing register was 2074;

1069 for 1 bed house; 647 for 2 bed houses; 258 for 3 bed houses; 7 for 4 bed houses; 20 for 5 bed house and 2 for a 6-bed house.

The breakdown of bands are; Gold 106, Silver 578, Bronze 1350 and Emergency 40.

There were 858 issues raised with Citizens Advice. 31% were relating to benefits, 22% relating to debt, 11% relating to employment, 11% relating to relationships and 8% relating to housing. Of the 421 clients seen with 858 issues, the heaviest demand was in Brockworth with 60, Coombe Hill with 34, Tewkesbury Priors Park with 34, Cleeve St Michael with 33 and Churchdown St Johns with 31.

84/FC

WARD REPORTS

Cllr J Clarke reported the brambles in the Nightjar Road play area had been cleared. The bins in this play area were unfortunately not emptied. Cllr Clarke did report this issue to Tewkesbury Borough Council.

Cllr Mrs R Hatton reported that the "H" in Youth Centre on side of the building was hanging skew. **Action-Clerk**

Cllr Mrs J Styles reported that the drain at the Westfield Road Bus stop had been cleared.

Cllr Ms S Neal reported that Green Street, connecting Coopers Hill and Painswick Road, was in a terrible state and full of pot holes. This needed to be reported to Highways. **Action-Clerk**

Cllr M Hobden reported that there was a lot of litter under the fort in Mill Lane Playing field, as a result of the picnic bench that had been moved there. The picnic bench needed to be moved back to its original position and anchored down. **Action-Clerk**

Cllr F Green reported that the Bennet's Bus was again parking illegally in Ermin Street. **Action-Clerk**

Cllr Mrs F Miles reported that the speed sign in Ermin Street was blocked by overhanging branches. **Action-Clerk**

85/FC

BROCKWORTH YOUTH SERVICES UPDATES

1. The meeting received a written report from Brockworth Youth Trust. The Youth Trust requested the meeting to consider that any money not used from the grant for Summer Activities be used to facilitate equipment or activities for the Winter months. Cllr Ms S Neal proposed to accept the request, Seconded by Cllr Mrs F Miles. All in favour

86/FC

PARKS, OPEN SPACES AND BURIAL GROUND

1. The meeting received Play Park and Burial Ground updates from the Handyperson. The meeting considered the quotes for buying wet pour for minor repairs to the wet pour surfaces in Mill Lane. Cllr Mrs F Miles proposed to accept the quote. Seconded by Cllr Ms S Neal. All in favour.

Cllr H Turbyfield returned to the meeting at 19:55

87/FC

FINANCE

1. The meeting received the Management Accounts for the financial year to date.
2. The meeting received a report about the Parish Council and Community Centre Budgets.
3. The meeting approved the schedule of invoices totalling £3 904.92+VAT (breakdown below).

Date	A/C Ref	Details	Net Amount	Tax Amount	Gross Amount
09/09/2018	A&EFIRE	Investigate CCTV Problems	£107.64	£21.53	£129.17
23/08/2018	AVTPUMP	6 Monthly service inspection	£392.00	£78.40	£470.40
04/08/2018	CITIZENS	Advice services 1 st July- 30 th Sept 2018	£624.00	£0.00	£624.00
02/08/2018	ENVESCA	Accident Book	£8.10	£1.62	£9.72
31/07/2018	GLEBECO	Brockworth Grass Cutting Contract	£161.26	£32.25	£193.51
31/07/2018	GLEBECO	Nature reserve clearing	£774.00	£154.80	£928.80
01/08/2018	GLEVUMS	Lock/Unlock services July 2018	£144.50	£28.90	£173.40
22/08/2018	GLOSCOM	Investigate issues with CCTV	£100.00	£0.00	£100.00
09/08/2018	PESTCTRL	Routine pest control visit	£70.00	£14.00	£84.00
14/08/2018	PHSGROU	2018/19 Waste collection	£293.75	£58.75	£352.50
01/08/2018	S. MERRE	Weed spraying pavements	£750.00	£150.00	£900.00
24/08/2018	SCREWFI	Various tools	£263.67	£52.73	£316.40
01/08/2018	SMITHS	Annual clock service	£216.00	£43.20	£259.20
		Totals	£3,904.92	£636.18	£4,541.10

4. The meeting received a schedule of payments made outside of meetings since 30th of July 2018:

DATE	PAYEE	DETAILS	AMOUNT
01/08/2018	Water Plus	Water Charges	£140.49
01/08/2018	SG Equipment	Dishwater Rental	£144.00
01/08/2018	Envesca	Health & Safety Support	£144.00
10/08/2018	E. ON	Electricity Charges	£526.02
13/08/2018	SSE	Gas Charges	£222.79
16/08/2018	Sage	Sage Software	£259.80
16/08/2018	ELAS	Employment Law	£123.60
17/08/2018	KCC	Photocopier charges	£1437.78
23/08/2018	NEST	Nest Pensions	£643.72

28/08/2018	Virgin Media	Broadband CC	£36.00
28/08/2018	Virgin Media	Broadband Parish Council	£60.00
30/08/2018	GCC	LGPS Pensions	£312.44
30/08/2018	HMRC	Employer Contribution	£787.48
31/08/2018	All staff	Payroll	£7658.27

5. The meeting considered the annual membership of Gloucestershire Market Town Forum. Meeting requested to get some more information regarding GMTF before deciding on renewing the membership.
6. The meeting considered a quote from Glebe Contactors for reducing the height of bushes in Mill Lane Playing Field. Cllr Ms S Neal proposed to accept the quote, Seconded by Cllr Mrs R Hatton. All in favour

88/FC**PLANNING AND LICENSING MATTERS**

1. The meeting considered the following planning matters:

Date application received	Reference & Ward	Location / Address	Details of Application	Comments from BPC	Decision
27.07.2018	18/00593/FUL WESTFIELD	199 Hucclecote Road, Brockworth	Erection of a single and double storey rear extension	No objection	
17.08.2018	18/00842/FUL HORSBERE	Rose Marie Cottage Green Street Brockworth	Erection of two single storey rear extensions	No objection	
16.08.2018	18/00380/OUT GLEBE	Mill Croft Cottage, 35 Goldfinch Walk, Mill Lane	Erection of new build, detached, 4 bed dwelling within boundary of existing house	No objection	

2. The meeting noted planning and licensing Decisions by Tewkesbury Borough Council:

Date received	Reference & Ward	Location / Address	Details of Application	Comments from BPC	Decision
23.01.2018	17/01234/APP HORSBERE	Plots 3000 & 3100 and part plots 4100 & 4200 Gloucester Business Park Hurricane Road Brockworth GL3 4AJ	Erection of a detached factory building for general industrial use (class B2), with associated access, landscaping, parking and services infrastructure, Approval of reserved matters pursuant to outline planning permission 11/01155/FUL for access, appearance, landscaping, layout and scale	Support 08.02.18	Permit 15.08.2018
06.06.2018	18/00539/APP HORSBERE	47 Ermin Street, Brockworth	Approval of reserved matters (approved outline 17/00793/OUT) for single dwelling including appearance, landscaping, layout and scale and access and drainage conditions 1 and 5	No Objection 05.07.18	Approve 31.07.18
08.06.2018	18/00538/FUL HORSBERE	47 Ermin Street, Brockworth	Introduction of hipped roof on rear elevation to existing flat roof. Alterations to windows and door on the rear elevation and installation of a rooflight on rear facing roof slope.	No Objection 05.07.18	Permit 01.08.2018

14.05.2018	18/00188/FUL MOORFIELD	91 Ermin Street Brockworth Gloucester	Single storey side, rear extension and front porch	No Objection 07.06.18	Permit 28.08.18
11.07.2018	18/00680/FUL MOORFIELD	153 Ermin Street Brockworth	Demolish existing conservatory / single storey room and erect new single storey rear extension and front porch	No Objection 02.08.18	Permit 28.08.18

89/FC**CORRESPONDENCE**

The meeting received a list of correspondence for information

1. The meeting received a letter of thanks from National Star
2. The meeting received a Road Closure notice from GCC Highways for Green Street from 2nd - 4th of October 2018.
3. The meeting received a newsletter from GCC Highways regarding the A417 missing link.
4. The meeting received a newsletter from the Jet Age museum.
5. The meeting received an email from a resident regarding parking issues in Bulford Close. Cllr Mrs R Hatton would go and speak to the resident regarding this matter as a Borough Councillor.
6. The meeting received a notice of Various Road Closures from GCC Highways
7. The meeting received an email from Andy Sanders from Tewkesbury Borough Council regarding the New Section 106 Policy
8. The meeting received the Draft Minutes from GAPTC of their AGM held on the 21st July 2018
9. The meeting received an email from Bob Waters regarding the GMTF Revive & Strive event
10. The meeting received an email from a resident regarding concerns of motorists speeding in Green Street. The meeting discussed the matter and the Council would contact the Police to secure some speed guns that the residents could use to record the speed and submit the data to the police. **Action-Clerk**
11. The meeting received an email of thanks from Young Gloucestershire.

There being no other business, the Chairman closed the meeting at 20.25

Signed:

Date: