

BROCKWORTH PARISH COUNCIL

MINUTES OF THE FULL PARISH COUNCIL MEETING HELD ON WEDNESDAY 9TH JANUARY 2019 AT THE COMMUNITY CENTRE AT 7.00 P.M.

PRESENT Cllrs: J Hunt (Chairman), J Clarke, H Turbyfield, M Hobden, Mrs J Styles, Mrs R Hatton, F Green, Mrs C Green, R Furolo, Ms S Neal, Mrs B Parrish, Mrs F Miles, Mrs C Neal and Mrs C Joyce.

In Attendance Cllr R Vines, Mrs M Smook (Clerk), Ms J McMahon (Assistant to the Clerk), Mr T Berry (Grant funding officer)

Members of Public Present: 2
Members of Press Present: None

Meeting opened at 19:00

- 137/FC TO RECEIVE APOLOGIES FOR ABSENCE**
Apologies received from Mrs K Mumford, Mrs I German and Ms H Neal. The meeting accepted their apologies and reasons for absence.
- 138/FC DECLARATIONS OF INTEREST**
Cllrs H Turbyfield, R Furolo and Mrs R Hatton declared interests in all planning and licencing matters.
Cllrs H Turbyfield, Mrs R Hatton, M Hobden, R Furolo and Mrs C Neal declared interests in matters concerning the Brockworth Youth Trust.
- 139/FC 15 MINUTE PUBLIC SESSION**
- The next item brought forward:**
- 148/FC-1** The meeting received a planning appraisal for the land to the rear of the Shell Garage known as Cross Hands Meadows. Cllr H Turbyfield highlighted a few points from the planning appraisal, namely that the land was suitable for started housing rather than a whole development, or for self-build houses. As a matter of protocol, the decision to sell the land will go to consultation. A resident enquired why the Council was considering selling the land, he was informed that the Council needed to raise funds to build an extension to the Community Centre Building. The residents were informed that the whole process was still at a very early stage and that the Council were considering all the possible options available before any final decision was made. Cllr R Furolo proposed that the land be valued and enquires made with Tewkesbury Borough Council to establish what the next step would be. Seconded by Cllr Mrs R Hatton. 11 in favour. 2 against.
- 140/FC TO RECEIVE CHAIRMAN'S ANNOUNCEMENTS**
The Chairman had no report.
- 141/FC TO RECEIVE A REPORT FROM THE COUNTY COUNCILLOR**
Cllr R Vines reported that Gloucestershire County Council will set its budget next month and a few of the headlines were an extra £11 million for Children's Services and an extra £2 million for Adults. This coming year will be Year 2 of the £150 million investment in roads. A £45 million capital programme for schools (as part of the £100 million commitment).
Cllr Vines also reported it might have been noticed that there were issues with the high needs block in the Dedicated Schools Grant. Thankfully the government found extra funding just before Christmas. Many thanks should go to our local MP's for their lobbying on our behalf.
It is very likely that your Council Tax contribution will increase for the forthcoming year.
The Javelin Park Incinerator project is now almost complete and is due to become operational this Summer 2019. This will finally put an end to landfill and will turn Gloucestershire Waste into Energy.
- 142/FC POLICE AND CRIME**
1. The meeting received the annual report from the Police for 2018 and noted that violent crimes is on the increase.
- 143/FC MINUTES**
1. The meeting approved the Minutes of the Council Meeting held on 5th of December 2018.
2. The meeting approved the Confidential Minutes of the Council Meeting held on 5th of December 2018.
3. The meeting received the draft Minutes of the Building Management Working Group meeting held on the 12th of December 2018 (attached)
- 144/FC REPORT FROM THE OFFICER OF THE COUNCIL**
1. The meeting received an update from the Clerk regarding actions agreed at the previous meeting.
- 145/FC BOROUGH COUNCILLORS' REPORT**
Cllr R Furolo reported that the final decision on the Tewkesbury Borough Councils budget will be made at the end of January 2019.

Cllr H Turbyfield reported that he attended an overview and scrutiny meeting at Tewkesbury Borough Council. Cllr Turbyfield also reported that he was still working with Lynden Homes and TBC planning department regarding the access into the burial ground.

Cllr Mrs R Hatton reported that they attended a lot of functions during December as part of their Mayoral duties.

146/FC WARD REPORTS

Cllr J Clarke reported that there was skid marks on the Mill Lane car park.

Cllr Ms S Neal reported that the potholes in Green street, connecting Coopers Hill and Painswick road, that was reported to Highways in September 2018, was very deep and dangerous now. The potholes need to be reported to Highways again. **Action-Clerk**

Cllr M Hobden reported that he was concerned that the football club was parking on the basketball pitch and near the changing rooms He proposed that we write to them requesting they park on the designated parking area only.

147/FC BROCKWORTH YOUTH SERVICES UPDATES

1. The meeting received a written report from Brockworth Youth Trust.

148/FC PARKS, OPEN SPACES AND BURIAL GROUND

1. The meeting received Play Park and Burial Ground updates from the Handyperson.
2. The meeting reviewed the burial ground rules. Cllr Mrs F Miles proposed to adopt the rules. Seconded by Cllr R Furolo. All in favour.
3. The meeting received the draft Burial Ground memorial policy. Proposed by Cllr H Turbyfield to adopt the memorial policy, seconded by Cllr Ms S Neal. All in favour

149/FC FINANCE

1. The meeting received the Management Accounts for the financial year to date.
2. The meeting received a report about the Parish Council and Community Centre Budgets.
3. The meeting approved the schedule of invoices totalling £825.14+VAT (breakdown below).

Date	A/C Ref	Details	Net Amount	Tax Amount	Gross Amount
11/12/2018	A&FIRE	Site attendance and investigation	£128.05	£25.62	£153.67
18/12/2018	DAVEJEN	December window cleaning	£165.00	£0.00	£165.00
27/12/2018	GLEVUMS	Lock/unlock December 2018	£85.00	£17.00	£102.00
21/12/2018	MITCHELL	FGAS leak test	£79.00	£15.80	£94.80
27/11/2018	NISBETS	Mandrin Bowls	£28.78	£5.76	£34.54
20/12/2018	POWERD	Door handles front door and youth centre	£160.00	£32.00	£192.00
20/12/2018	SYSTEM	Various Stationary and paper	£179.31	£35.87	£215.18
		Totals	£825.14	£132.05	£957.19

4. The meeting received a schedule of payments made outside of meetings since 30th of November 2018:

DATE	PAYEE	DETAILS	AMOUNT
03/12/2018	Water Plus	Water Charges	£140.49
03/12/2018	SG Equipment	Dishwasher rental	£144.00
03/12/2018	Envesca	Health and safety support	£144.00
07/12/2018	GCC	LGPS Pensions	£318.04
07/12/2018	HMRC	PAYE	£1460.54
07/12/2018	Qualsafe.com	AED Equipment	£2327.16
07/12/2018	St. Johns Ambulance	Defib pads	£115.60
07/12/2018	EON	Electricity charges	£563.32
10/12/2018	Nest	Pension contributions	£701.63
17/12/2018	Sage	Software	£259.80
20/12/2018	Elas	Employment Law	£123.60
22/12/2018	All staff	Payroll	£7744.80
27/12/2018	Virgin media	Broadband CC	£36.00
27/12/2018	Virgin media	Broadband Parish Council	£60.00

5. The meeting received a grant request from Brockworth Youth Trust. Cllr J Clarke proposed a grant of £7000. Seconded by Cllr Mrs C Green. 8 in favour, 5 abstentions, motion carried. **Action-Clerk**
6. The meeting considered the quotes for replacing the burial ground gates. The meeting requested a quote for replacing the existing posts to be added onto the quote for replacing the gates. **Action-Clerk**
7. The meeting considered the quotes for the tree maintenance from the tree maintenance for Mill Lane playing field. Cllr R Furolo proposed to accept the quote from Glebe contractors. Seconded by Cllr Ms S Neal. All in favour. **Action-Clerk**
8. The meeting considered the purchase of maintenance items for completion of the repairs from the park inspection report. Cllr R Furolo proposed to purchase the items, seconded by Cllr J Clarke. All in favour. **Action-Clerk**
9. The meeting received the final budget for 2019/20. Cllr Ms S Neal proposed to accept the budget, seconded by Cllr Mrs J Styles. All in favour. **Action-Clerk**
10. The meeting received the quote from Shield Total for the Allotments insurance for 2019. Cllr R Furolo proposed to accept the quote. Seconded by Cllr J Clarke. All in favour. **Action-Clerk**
11. The meeting considered a quote from Curry's PC World to replace 3 Computers. Cllr Ms S Neal proposed to accept the quote, Seconded by Cllr R Furolo. All in favour. **Action-Clerk**
12. The meeting considered the Clerk's request for membership renewal for the Society of Local Council Clerks at a cost of £220. Cllr R Furolo proposed to renew the membership. Seconded by Cllr Ms S Neal. All in favour. **Action-Clerk**
13. The meeting considered a quote from Greenfields to move the gate at the back of the Community Centre. Cllr J Clarke proposed to accept the quote. Seconded by Cllr Ms S Neal. All in favour. **Action-Clerk**
14. The meeting considered a quote from Glasdon for a litter bin at the bus stop near the Victoria pub in Ermin street. Cllr Mrs J Styles proposed to accept the quote from Glasdon. Seconded by Cllr Mrs F Miles. All in favour. **Action-Clerk**

150/FC**GRANT FUNDING**

1. The meeting discussed the project to apply for the S106 money. The council requested further clarification on what the funds can be spent on prior to the final application being submitted by the Council- **Action: Clerk and Grant Funding Officer to obtain further details.**
2. The meeting discussed the development and funding of the extension to the Community Centre Building. The Building Management Working Group proposed that the Council consider the possibility of changing the interior of the proposed extension to accommodate a sports hall. Cllr R Furolo will enquire from Tewkesbury Borough Council what the Council need to do to change the plans.

151/FC**PROFESSIONAL DEVELOPMENT**

1. The meeting received a request from the Clerk and Assistant Clerk's to complete CiLCA training. Cllr Mrs C Neal propose to accept the request. Seconded by Cllr Ms S Neal. All in favour. **Action-Clerk**

152/FC**PLANNING AND LICENSING MATTERS**

1. The meeting considered the following planning matters:

Date application received	Reference & Ward	Location / Address	Details of Application	Comments from BPC
11/12/2018	18/01211/FUL	1 Cedar Road, Brockworth	Erection of a two-bedroom house	No objection
12/12/2018	18/00284/FUL MOORFIELD	121 Moorfield Road Brockworth	Erection of a single storey front and single and double storey side and rear extensions	No objection
18/12/2018	18/01250/FUL WESTFIELD	14 Hillview Avenue, Brockworth	Erection of a two-storey rear extension	No objection
27/12/2018	18/01239/FUL HORSBERE	Land Adjacent to Hucclecote Road and Golf Club Lane Brockworth Gloucestershire	Erection of 167 new homes including 40% affordable housing provision. 163sqm of flexible commercial/community uses public open space and associated infrastructure	No objection

2. The meeting noted planning and licensing Decisions by Tewkesbury Borough Council:

Date received	Reference & Ward	Location / Address	Details of Application	Comments from BPC	Decision
19.09.2018	18/00914/FUL HORSBERE	Castle Lodge, Green Street, Brockworth	Residential development comprising 6no. Dwellings, incorporating associated landscaping, parking and access	No Objection 04.10.18	Permit 20.12.18
29/10/2018	18/01040/FUL HORSBERE	27 Castle Hill Drive, Brockworth Gloucester	Erection of a two-storey side extension	No Objection 08.11.18	Refuse 02.01.19

153/FC**CORRESPONDENCE**

The meeting received a list of correspondence for information

1. The meeting received a press release from Tewkesbury Borough Council regarding Council highly recommended for business innovation
2. The meeting received a letter of thanks from Great Western Air Ambulance Charity
3. The meeting received a press release from Tewkesbury Borough Council regarding Innsworth Gateway Project
4. The meeting received an email from GCC Highways regarding the temporary closure of footpath EBW/2 from the 24th of January 2019 to the 25th of July 2019
5. The meeting received an invitation for attendees to the annual Buckingham Palace Garden Party 2019. It was proposed that Cllr K Mumford attend the Garden Party.
6. The meeting received an email from GAPTC regarding sector updates and news
7. The meeting received an e-mail of thanks from Gloucestershire Airport - Staverton
8. The meeting received an email from GCC Highways regarding the temporary closure of Brockworth Road from the 24th of January 2019 to the 7th of February 2019
9. The meeting received a press release from Tewkesbury Borough Council regarding Tewkesbury residents encouraged to have their say on vital regeneration document

There being no other business, the Chairman closed the meeting at 20:50

Signed:

Date: