

BROCKWORTH PARISH COUNCIL

MINUTES OF THE FULL PARISH COUNCIL MEETING HELD ON WEDNESDAY 9TH FEBRUARY 2019 AT THE COMMUNITY CENTRE AT 7.00 P.M.

PRESENT Cllrs: J Hunt (Chairman), H Turbyfield, M Hobden, Mrs R Hatton, F Green, Mrs C Green, R Furolo, Ms S Neal, Mrs B Parrish, Mrs F Miles, Mrs C Neal, Mrs C Joyce, Mrs K Mumford, Mrs I German and Ms H Neal

In Attendance Cllr R Vines, Mrs M Smook (Clerk), Ms J McMahon (Assistant to the Clerk), Mr T Berry (Grant funding officer)

Members of Public Present: 4
Members of Press Present: None

Meeting opened at 19:00

155/FC TO RECEIVE APOLOGIES FOR ABSENCE

Apologies received from Cllr J Clarke, Mrs J Styles. The meeting accepted their apologies and reasons for absence.

156/FC DECLARATIONS OF INTEREST

Cllrs H Turbyfield, R Furolo and Mrs R Hatton declared interests in all planning and licencing matters. Cllrs H Turbyfield, Mrs R Hatton, M Hobden, R Furolo, Mrs K Mumford and Mrs C Neal declared interests in matters concerning the Brockworth Youth Trust.

157/FC 15 MINUTE PUBLIC SESSION

A resident enquired regarding the clearing works that had been done on the Cross Hands Meadow land. It was explained to the resident that some clearing work had to be done to investigate the drainage and flooding problems on the land.

Another resident enquired regarding a letter that was sent out to residents referring to the Cross Hands Meadow land, detailing that the land was bought for the benefit of the parishioners of Brockworth. This letter was signed by Mrs SA Aldous, a previous clerk to the council 19 years ago.

A resident requested that the land should be kept as an open space. The council informed the residents that the Cross Hands Meadow land was private land, owned by the Parish Council. Any decisions regarding the land would be made by the council to the benefit of the whole community and not to benefit only a small group of residents.

The council also informed the residents that the council was merely considering the possibility of selling the land at this stage and it was a very long way from selling the land. The council is still investigating what could be done with the land.

158/FC TO RECEIVE CHAIRMAN'S ANNOUNCEMENTS

The Chairman had no report.

159/FC TO RECEIVE A REPORT FROM THE COUNTY COUNCILLOR

Cllr R Vines gave an update regarding the A417 Missing Link. Possible route options had been identified and were consulted on last year. The preferred route would be announced in Spring this year. Summer this year would see the Statutory Consultation taking place. Late 2019, early 2020, a Development Consent Order would be submitted.

Hopefully by Summer 2021 there would be a decision on this Order with a view for work to start by 2021.

If all went well, the work could be completed and open to traffic by Summer 2024.

Cllr Vines also informed the meeting of the temporary road closure on behalf of Severn Trent Water, at Green Street from 24th April to the 26th April 2019.

Cllr Vines announced that there was a new Chief Fire Officer, Wayne Bowcock. Chief Bowcock was appointed after an extensive two day Interview process last October.

On the 16th of February 2019, the County Council would set its council tax, hopefully next month Cllr Vines would be in a better position to give a fuller break-down of the main points of Gloucestershire County council budget.

160/FC POLICE AND CRIME

1. The meeting received an updated report for January 2019 from the Police.

161/FC MINUTES

1. The meeting approved the Minutes of the Council Meeting held on 9th of January 2019.
2. The meeting received the draft Minutes of the Building Management Working Group meeting held on the 23rd of January 2019 (attached)

162/FC REPORT FROM THE OFFICER OF THE COUNCIL

1. The meeting received an update from the Clerk regarding actions agreed at the previous meeting.

163/FC BOROUGH COUNCILLORS' REPORT

Cllr R Furolo reported that Tewkesbury Borough Council's budget would be approved in the February 2019 Full council meeting. The band D rate will probably be increased by approximately £5.

Cllr H Turbyfield reported that he attended an overview and scrutiny meeting at Tewkesbury Borough Council. Cllr Mrs R Hatton reported that they had a viewing of the Deer Park Archers Modular building and the building was very impressive.

164/FC WARD REPORTS

Cllr H Turbyfield reported that there was no update on the access to the burial ground. He also met with Gordon Buchanan, from Tewkesbury Borough Council, and the bowls club at the Cotswold Chase Development to discuss the dangerous unfenced trenches. Mr. Buchanan would be working with Severn Trent to resolve the issue.

Cllr Turbyfield also requested that a letter of thanks be sent to certain residents from the Cotswold Chase Development for all their litter picking in that area. The residents in the Cotswold Chase development requested that a notice board be placed in the development.

Cllr Turbyfield also requested to cut back the scrubs under the notice board at the community centre.

Cllr Mrs R Hatton raised concerns regarding the damaged bollard outside the Sue Ryder shop. This damaged bollard should be reported to Tewkesbury Borough Council. **Action-Clerk**

165/FC BROCKWORTH YOUTH SERVICES UPDATES

1. The meeting received a written report from Brockworth Youth Trust.

166/FC PARKS, OPEN SPACES AND BURIAL GROUND

1. The meeting received Play Park and Burial Ground updates from the Handyman. Cllr R Furolo proposed to remove the wooden sleeper steps in Pound Farm playing field and fill it up soil. Seconded by Cllr Mrs R Hatton. All in favour. **Action-Clerk**

2. The meeting received a request from Brockworth Albion Foot Ball Club to host a six-a-side football tournament on the 11th of May 2019 on the Mill Lane playing field. Cllr R Furolo proposed to grant the permission on the strict condition that no cars were allowed to park on the playing field. Seconded by Cllr H Turbyfield. All in favour. **Action-Clerk**

167/FC FINANCE

1. The meeting received the Management Accounts for the financial year to date.
2. The meeting received a report about the Parish Council and Community Centre Budgets.
3. The meeting approved the schedule of invoices totalling £6,631.76+VAT (breakdown below).

Date	A/C Ref	Details	Net Amount	Tax Amount	Gross Amount
09/01/2019	AVTPUMP	Yearly service inspection pump	£392.00	£78.40	£470.40
15/01/2019	DAVEJENN	Window cleaning Jan 2018	£345.00	£0.00	£345.00
09/01/2019	EESLONDO	Annual test and survey of LP system	£120.00	£24.00	£144.00
28/01/2019	GLASDON	Metal Guppy litter bin	£340.78	£68.16	£408.94
28/01/2019	GLEVUMEF	Emptying Pump Chamber	£140.00	£28.00	£168.00
01/02/2019	GLEVUMSE	Lock/unlock January 2019	£212.50	£42.50	£255.00
21/01/2019	GLOSCOMP	Set up 3 new computers	£400.00	£0.00	£400.00
29/01/2019	GOOCH	Cleaning products	£148.13	£29.63	£177.76
29/01/2019	GOOCH	Cleaning products	£21.90	£4.38	£26.28
31/01/2019	GREENFIE	Repair gates at back of Com Centre	£893.00	£178.60	£1071.60
09/01/2019	HEWER	Boiler won't ignite	£120.00	£24.00	£144.00
30/01/2019	JLACY	Safe a life course	£75.00	£0.00	£75.00
06/02/2019	PCBUSIN	3 Computers, Software, Wi-fi Boosters	£3113.32	£622.66	£3735.98
14/01/2019	SYSTEM	Envelope windows, rubber bands	£20.23	£4.05	£24.28
22/01/2019	SYSTEM	Paper	£124.90	£24.98	£149.88
01/02/2019	VISIONIC	Website hosting April 2019-March 2021	£165.00	£33.00	£198.00
		Totals	£6,631.76	£1,162.36	£7,794.12

4. The meeting received a schedule of payments made outside of meetings since 30th of December 2018:

DATE	PAYEE	DETAILS	AMOUNT
02/01/2019	Water Plus	Water Charges	£140.49
02/01/2019	SG Equipment	Dishwater Rental	£144.00
02/01/2019	Envesca	Health & Safety Support	£144.00
15/01/2019	Shire leasing	Rental telephone equipment	£330.97
16/01/2019	Sage	Sage Software	£259.80
17/01/2019	ELAS	Employment Law	£123.60
17/01/2019	KCC	Photocopier charges	£407.63
17/01/2019	ICO	ICO Renewal	£35.00
18/01/2019	GCC	LGPS Pensions	£326.14
18/01/2019	HMRC	Employer Contribution	£1,405.60
21/01/2019	Northwest hardware	12 Window Handles	£234.80
21/01/2019	E. ON	Electricity Charges	£862.56
22/01/2019	Nest	Pensions	£599.25
22/01/2019	Playing field association	Play park inspection training	£45.00
28/01/2019	Virgin Media	Broadband CC	£36.00
28/01/2019	Virgin Media	Broadband Parish Council	£60.00
31/01/2019	All staff	Payroll	£6994.47

5. The meeting received a quote from Greenfields to replace the posts for the Burial ground Gates. Cllr R Furolo proposed to accept the quote, but that only the gates and not the posts were to be replaced. Seconded Cllr Mrs R Hatton. All in favour. **Action-Clerk**
6. The meeting received a quote from JP Paterson Electrical for electrical repairs. Cllr Ms S Neal proposed to accept the quote. Seconded by Cllr Ms H Neal. All in favour. **Action-Clerk**
7. The meeting considered a letter from Iain A Selkirk FCA requesting to complete the 2018/19 Internal Audit. The meeting was satisfied that Iain A Selkirk was a competent and independent internal auditor. Cllr Ms H Neal proposed to accept the request. Seconded by Cllr Mrs R Hatton. All in favour. **Action-Clerk**
8. The meeting received quotes to replace the zip wire surface in Mill Lane playing field. Cllr R Furolo proposed to accept the quote from DCM to replace the zip wire surface. Seconded by Cllr Ms S Neal. All in favour. **Action-Clerk**
9. The meeting received an updated quote from Mitchell's to supply air conditioning units in the Community Centre. The meeting requested that this agenda item be addressed at the March 2019 Full Council Meeting.

168/FC

PLANNING AND LICENSING MATTERS

1. The meeting considered the following planning matters:

Date application received	Reference & Ward	Location / Address	Details of Application	Comments from BPC
11/12/2018	18/01211/FUL	1 Cedar Road, Brockworth	Erection of a two-bedroom house	No objection
16/01/2019	18/00032/FUL WESTFIELD	21B Ermin Street, Brockworth, Gloucester	Single storey extension to create a senior citizen annexe to rear	No objection
16/01/2019	19/00023/FUL WESTFIELD	54 Ermin Street, Brockworth, Gloucester	Demolish garage and covered yard and construct two storey side extension.	No objection
28/01/2019	18/01154/FUL	Gladiator House, Gloucester Business Park, Brockworth	Installation of new external plant, comprising 2 no. free standing dry air coolers at ground level.	No objection

169/FC

CORRESPONDENCE

The meeting received a list of correspondence for information

1. The meeting received a letter from a resident regarding a request for a litter bin in Coopers Edge. The meeting requested the Clerk to enquire from Tewkesbury Borough Council if there was any S106 money available for this litter bin. **Action-Clerk**
2. The meeting received a letter from TriConnex regarding installing a new medium pressure gas main within Court Road.
3. The meeting received an invitation to attend Tewkesbury Borough Mayor's Civic Ball
4. The meeting received an update on the A417 Missing Link Scheme at Air Balloon
5. The meeting received Tewkesbury Borough Councils Schedule of meetings for 2019/20
6. The meeting received a notice from GCC Highways regarding a Temporary Road Closure of Green Street from the 24th to the 26th of April 2019

There being no other business, the Chairman closed the meeting at 20:25

Signed:

Date: