

# BROCKWORTH PARISH COUNCIL

## MINUTES OF THE PLANNING, HIGHWAYS AND ENVIRONMENT COMMITTEE MEETING HELD ON WEDNESDAY 12<sup>TH</sup> JUNE 2019 AT THE COMMUNITY CENTRE AT 7.00 P.M.

**PRESENT** Cllrs: C Evans, G Evans, P Kotwica, Ms S Stevens, W Stevens

**In Attendance** Mrs M Smook (Clerk), Ms J McMahon (Assistant to the Clerk), Ms D Harwood (Chairman of the Council)  
**Members of Public Present:** 0  
**Members of Press Present:** 0

Meeting opened at 19:05

### 01/PHE TO ELECT A CHAIR OF THE COMMITTEE FOR THE ENSUING YEAR

Cllr C Evans was proposed as Chairman by Cllr Ms S Stevens and this was seconded by Cllr G Evans. There were no other nominations. All in favour. Cllr C Evans was elected Chairman of the Planning, Highways and Environment Committee.

### 02/PHE TO ELECT A VICE CHAIR OF THE COMMITTEE

Cllr P Kotwica was proposed as Vice-Chairman by Cllr W Stevens and seconded by Cllr Ms S Stevens. There were no other nominations. All in favour. Cllr P Kotwica was elected Vice-Chairman of the Planning, Highways and Environment Committee.

### 03/PHE TO RECEIVE APOLOGIES FOR ABSENCE

Apologies received from Cllrs A Georgiou, J Mills and S McNeill. The meeting accepted the reasons for absence.  
 No apologies received for Cllr H Morris

### 04/PHE DECLARATIONS OF INTEREST

No interest was declared

### 05/PHE 15 MINUTE PUBLIC QUESTION TIME

No public present

### 06/PHE PLANNING MATTERS

1. To consider the following planning matters:

Date application received	Reference & Ward	Location / Address	Details of Application	Comments	Decision
06.06.2019	19/00537/APP	Phase 1 Land at Perry brook North Brockworth GL3 4QY	Approval of Reserved Matters (Appearance, Landscape, Layout and Scale) for Phase 1 of outline planning permission 12/01256/OUT for the erection of 135 dwellings with associated public open space and infrastructure		

The committee decided to arrange a meeting with all the different developers from the Perry Brook development for the 26<sup>th</sup> of June 2019 at 5:30pm. Cllr C Evans will arrange the meeting.

### 07/PHE HIGHWAYS MATTERS

1. Cllr Ms S Stevens proposed Cllr C Evans. Seconded by Cllr W Stevens. All in favour. Cllr C Evans was appointed to liaise with Highways.
2. Cllr G Evans proposed Cllr C Evans. Seconded by Cllr Ms S Stevens. All in favour. Cllr C Evans was appointed to liaise with Rights of Way regarding closed footpaths and the re-opening of footpaths.
3. The committee discussed the overgrown hedge on Ermin Street, Green Street and Castle Hill School. The Clerk was requested to write to Castle Hill School regarding the overgrown hedges and to the Highways Agency regarding the overgrown hedges in Ermin Street and Green Street. **Action-Clerk.** The committee also mentioned that it should be discussed with Highways to cut all hedges in January or February of each year to prevent overgrowing hedges in the summer.

4. The committee received and discussed an email from a resident regarding single yellow lines in Ridgemount Close. The committee requested the clerk to write to Highways as the committee agreed to support the request of the resident. The clerk should also write to the resident requesting the resident to report this matter to Highways as well and to send us a copy of the correspondence. **Action-Clerk**

**Cllr P Kotwica enters the room at 19:40**

**08/PHE**

**ENVIRONMENT MATTERS**

1. The committee discussed a needle that was found near Castle Hill School. The committee would like to obtain quotes for an environmental kit to dispose of any needles and a price from the Gooch group to remove the needle. Cllr P Kotwica will provide the clerk with a risk assessment for the picking up and disposal of a needle. A person will also have to be nominated to pick and dispose of the needle. **Action-Clerk.**
2. The committee enquired who empties the bins in Brockworth. The clerk explained that the Handy person empties the bins at Mill lane and Pound farm playing fields and the Burial Ground. Tewkesbury Borough Council are responsible for all of the other bins. The administrator should invite all the known litter pickers to the Planning, Highways and Environment Committee meeting on the 26<sup>th</sup> of June at 5:30 to thanks them.
3. The committee discussed the dog fouling problem in Brockworth. The clerk informed the committee that Tewkesbury Borough Council are responsible for emptying the dog bins. Cllr S Stevens will enquire from Gordon Buchanan when the new environmental health stickers will be available to be placed over the old dog fouling signs.
4. The committee will investigate the possibility of planting more low maintenance trees in Brockworth
5. The committee will investigate the possibility of a Christmas Tree outside the Community Centre in December.

There being no other business, the Chairman closed the meeting at 20.26

Signed:

Date: