

I hereby give notice that a meeting of the Human Resources committee will be held in Brockworth Community Centre, on **26<sup>th</sup> November 2019 at 7pm**

**The following Members of the Committee** are hereby summoned to attend for the business of considering and resolving upon the matters as set out below; **Councillors’, Charlotte Parry (chair) Scott McNeill, Ruth Hatton, Debbie Harwood, Sara Stevens, Louise Gerrard.**  
Committee Clerk

## **AGENDA**

1.	Attendance to be recorded from <b>Councillors’ Charlotte Parry (chair) Scott McNeill, Ruth Hatton, Debbie Harwood, , Sara Stevens, Louise Gerrard.</b>
2.	Apologies to be recorded
3.	Declarations of matters of interest on the agenda to be received
4.	Committee to approve the draft minutes of 17 <sup>th</sup> October as attached and 18 <sup>th</sup> November 2019- circulated separately
5.	Committee to agree if it wishes to have a staff uniform or dress code
6.	Committee to receive update on staff mobile phone and to agree if it wishes to have insurance cover costing £4.99 per month which can be cancelled at any time
7.	Committee to consider if it wishes to recommend to full council to employ litter pickers for a total of 6 hours per week (5 hours in playing fields/parks and 1 hour in burial ground) and if so at what pay grade, job description, terms and conditions. Committee to consider if this should be a short-term strategy pending agreed review of staffing in March 2020
8.	Chair to advise that due to confidential and sensitive information the exclusion of press and public under Standing Order 10A is necessary and the Committee will consider the following matter in closed session
9.	Committee to consider stage 2 of staff review
10	Date of next meeting 10 <sup>th</sup> December 2019 at 7pm