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## **AGENDA OF THE FULL COUNCIL MEETING OF BROCKWORTH PARISH COUNCIL TO BE HELD ON WEDS 7<sup>TH</sup> OCTOBER 2020 VIA ZOOM AT 7PM**

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To access the meeting go to: [www.zoom.com/join](https://www.zoom.com/join)

Meeting ID: 840 5932 7614

Passcode: 338436

### **AGENDA**

1. **Welcome from Chair of Council**
2. **Attendance of those present to be recorded**
3. **To receive and record any apologies for absence**
4. **To receive any members declarations of interests and to consider any requests for dispensations relating to matters on the agenda**
5. **To receive any public representations at the discretion of the Chair of Council**
6. **To confirm and sign the Minutes of the Meeting of Full Council held on 1<sup>st</sup> September 2020.**
7. **To note the resignation of Nadia John as Councillor in the West Brockworth ward and that the vacancy has been duly advertised.**
8. **To consider any applications for co-option to the vacant role of Councillor (Brockworth West) following the resignation of Ruth Hatton and the conclusion of the notice period to call an election.**
9. **To consider business relating to council finances**
  - (a) To resolve that the schedule of payments be authorised and signed by the Chair
  - (b) To resolve that the Bank Reconciliation be authorised and signed by the Chair
  - (c) To note the payments made since the last Council meeting
  - (d) To receive an update from the Clerk on the external audit

- 10. To consider business relating to committees**
  - (a) To receive the draft minutes of the Buildings and Grounds Committee held on 9<sup>th</sup> September 2020 and consider any matters arising
  - (b) To receive the draft minutes of the Human Resources Committee held on 9<sup>th</sup> September 2020 and consider any matters arising
  - (c) To receive the draft minutes of the Community Committee held on 23<sup>rd</sup> September 2020 and consider any matters arising
  - (d) To receive the draft minutes of the Planning, Highways and Environment Committee held on 30<sup>th</sup> September 2020 and consider any matters arising
  - (e) To receive the draft minutes of the Finance Committee held on the 30<sup>th</sup> September 2020 and consider any matters arising
- 11. To consider an amendment to Standing Orders following the decision made at full council held on 1<sup>st</sup> September 2020 concerning committee decision making**
- 12. To consider quotations for a replacement council website**
- 13. To receive the quarterly report on the provision of Youth Services**
- 14. To consider an urgent grant application for Remembrance Sunday**
- 15. To consider extending the lease with Tewkesbury Borough Council for the Nature Reserve for a further 10 years**
- 16. To consider submitting a Grant Application for the development of the Brockzone**
- 17. To receive a verbal report from the Clerk on any urgent correspondence**
- 18. Exclusion of press and public – Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, to resolve to exclude the public and press from the remainder of the meeting to protect the confidential nature of the business to be transacted**
- 19. To receive an update from the Clerk about the Community Centre**
- 20. To receive an update from the Clerk about the annual staff appraisal process**
- 21. Date of next meeting to be confirmed as Wednesday 4<sup>th</sup> November 2020 at 7pm**
- 22. Meeting to be closed**