

BROCKWORTH PARISH COUNCIL

NOTES OF THE FINANCE COMMITTEE MEETING HELD ON WEDNESDAY 3RD JULY 2019 AT THE COMMUNITY CENTRE AT 5.30 P.M.

PRESENT Cllrs. Ms L Gerrard, Ms D Harwood, J Mills, Ms C Neal

In Attendance Mrs M Smook (Clerk)

Members of Public Present: 0
Members of Press Present: 0

Meeting opened at 17:30

Only Cllrs Ms L Gerrard and Ms C Neal present. Meeting was inquorate and unable to continue. All items on the Agenda were deferred to the next meeting on Wednesday 4th of September 2019.

Meeting closed at 17:35

At 18:15 Cllrs Ms L Gerrard, Ms D Harwood and J Mills present and requested from the Clerk if the meeting could continue, as the meeting would only be for information purposes only.

- 01/FN TO ELECT A CHAIR OF THE COMMITTEE FOR THE ENSUING YEAR**
Cllr Ms L Gerrard was proposed as Chairman by Cllr Ms D Harwood and this was seconded by Cllr J Mills. There were no other nominations. All in favour. Cllr Ms L Gerrard was elected Chairman of the Finance Committee.
- 02/FN TO ELECT A VICE CHAIR OF THE COMMITTEE**
Cllr J Mills was proposed as Vice-Chairman by Cllr Ms L Gerrard and seconded by Cllr Ms D Harwood. There were no other nominations. All in favour. Cllr J Mills was elected Vice-Chairman of the Finance Committee.
- 03/FN TO RECEIVE APOLOGIES FOR ABSENCE**
Apologies received from Cllrs G Evans and P Kotwica. The meeting accepted the reasons for absence. No apologies received from Cllr N John
- 04/FN DECLARATIONS OF INTEREST**
Cllr Ms D Harwood and J Mills declared an interest in B-Epic Youth Club.
- 05/FN TO CONSIDER THE INTERNAL AUDIT REPORT**
The meeting noted the internal audit report.
- 06/FN TO CONSIDER THE BUDGET POSITION**
The Clerk explained the 2019/20 budget to the committee, and the Clerk was requested to email the excel spreadsheet to Cllr Ms L Gerrard. **Action-Clerk**
- 07/FN TO REVIEW VALUE FOR MONEY**
1. The committee set up a finance working group.
2. The committee set the 15th of July 2019 at 19:00 as a date and time for the first meeting of the finance working group at Cllr L Gerrard's house. Cllr Ms L Gerrard would contact all the members of the committee and inform them of the date, time and place of the meeting
- 08/FN TO RE-ALLOCATE RESERVES**
The committee did not re-allocate any reserves. The Clerk explained the purpose of the reserves to the committee.

There being no other business, the Chairman closed the meeting at 18.50