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## AGENDA OF THE FINANCE COMMITTEE TO BE HELD ON WEDNESDAY 30<sup>TH</sup> SEPTEMBER 2020, 7.30PM (ONLINE)

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To join the Meeting go to: [www.zoom.com/join](https://www.zoom.com/join)

Meeting ID: 836 2211 3459

Passcode: 399049

### AGENDA

1. Welcome from the Chair of the Committee
2. Attendance of Councillors to be recorded
3. To receive and record any apologies for absence
4. To record any declarations of interests on matters on the agenda
5. To receive any public representations at the discretion of the Committee Chair
6. To approve the minutes of the Finance Committee held on 24<sup>th</sup> June 2020
7. To receive an update from the Clerk on the external audit and inspection period
8. To receive an update from the Clerk on bank mandate changes and bank transfers
9. To consider quotations for a new financial management system, facilities bookings and cemetery management software.
10. To consider the process and timescales for setting the 2021/2 budget
11. To receive any financial management reports on the work of the committee
12. To receive a verbal report from the Clerk on any urgent correspondence relating to the work of the Committee
13. To note the date of the next Finance Committee which will be held on Wednesday 28<sup>th</sup> October 2020 at 7pm