

## MINUTES COMMUNITY COMMITTEE MEETING

held in Brockworth Community Centre, on **Monday 9<sup>th</sup> September 2019 at 7.00 p.m.**

1.	Welcome from Chair of Committee
2.	To record attendance as Councillors' C Carter, D Harwood, L Gerrard, R Hatton, 2 members of the public attended
3.	Committee received apologies for absence from Councillors' J Mills and C Parry W Stevens, S Stevens. Councillor N John did not attend
4.	Committee received no declarations of interests on matters on the agenda
5.	Committee noted draft minutes of meeting held on 19 <sup>th</sup> June 2019 were not available.
6.	Public session at the discretion of the Chair of Committee. Member of the public spoke of an idea of doing a scarecrow hunt. Business', community groups, schools etc could take place over four weeks of the summer school holidays (25 <sup>th</sup> July 2020). Members of the public would be able to purchase a clue sheet. Prizes for finding /identifying the scarecrow. Scarecrows would be made to a theme, (eg cartoon characters) Publicity through social media sites. Local business could sell refreshments, (eg 12 venues for refreshments). Idea for fundraising for charities. Agenda for Committee on October 2019. Risk assessment needed from Council. A Working party to be set up at October meeting. A written action plan to be submitted by member of the public. Public session closed at 19.19pm
7.	Committee considered access to the Parish Council website. Clerk, Management Consultant, Councillor C Evans and Councillor G Evans have access to update. URGENT NEED for Dates for diaries, newsletter (when approved) Events such as fayres to be put on website Going forward Website content to be agreed monthly by Committee. MC to update. Agenda for next meeting to agree outside organisation to update website.
8.	Committee agreed that it wishes to nominate a working party to liaise with local business'. Working party to draft a leaflet introducing the Parish Council and its ideas, community events etc. Councillor Gerrard & Councillor Carter to lead the working party.
9.	Committee considered its police liaison processes. Clerks' to invite via email the local police (PCSO) to attend monthly full council meeting.
10.	Committee considered correspondence from the Charity" Scope "in relation to location for a textile recycling bank". Committee discussed that there are already 1 in West Ward and 3 in East Ward. We would suggest Coopers Edge may not have recycling banks (Parish Council Hucclecote). Clerk to respond.
11.	Committee reviewed the planting scheme. Street map of Brockworth is required for next meeting. Planting scheme to include wild flowers and trees. <b>Council to approve vire £300 from magazine costs to planting scheme.</b> Committee to agree overall policy for planting scheme at October meeting
12.	Committee noted that a working group has been set up to discuss fund raising events and will be presenting a verbal report to committee. Local Residents have been invited to attend working group meeting. Working group met on 8 <sup>th</sup> September and will meet again on 12 <sup>th</sup> October.
13.	Committee discussed Autumn Fayre update - 2 <sup>nd</sup> November 2019 12 to 4pm in the Community centre—ideas include craft stalls, bouncy castle and memorabilia of historical Brockworth, Councillor Hatton to make enquiries of local contacts. WEBSITE to be updated

14.	Committee discussed Parish Fete update - Late May Bank holiday – Use standardised letter inviting users – Working group to discuss way forward
15.	Committee discussed Christmas Fayre update regarding 14 <sup>th</sup> December . Councillor Harwood left at 20.08. Father Christmas will attend, A Parish Councillor to be on site for licencing reasons. <b>Clerk</b> to contact primary school and Secondary school for different categories to design a Christmas card to sell at Christmas Fayre. Deadline in 8 <sup>th</sup> November for submitting, simple black and white festive drawings. School Choirs to be invited by Clerk. (urgent action) All local Churches to be invited to make contact with the Working Party (Councillor Gerrard) to join in
16.	Committee noted update from Community Liaison Councillor. Agenda item for next meeting British Legion Remembrance Service November and also VE Day (Friday -May 2020)
17.	Financial report – Committee agreed report “actual against budget” (in new format)
18.	Committee approved Taxi voucher applications –discussed under confidential business due to sensitive and personal information – C9919.1 C9919.2 C9919.3 C9919.4 C9919.5 Assistant Clerk to allocate the vouchers approved above Next agenda item to review Taxi Voucher system- written information from Assistant Clerk for next meeting
19.	Committee agreed budget requests for 2020/21
	Date of next meeting to be confirmed as 8 <sup>th</sup> October 2019 at 7pm  Meeting closed at 20.50pm



## Budget for 2020/21

community committee		2019/20		2020/21		
	code	budget income	budget expenditure	budget income	budget expenditure	
sale of dog bags	4606	£1,200.00		£1,200.00		
Fair income	4500	£500.00		£500.00		
parish magazine advertising	4505	£1,200.00		£0.00		no longer producing magazine
grant income-TBC disposal	4615			£0.00		one-off
Community grant	3151			£0.00		one-off
vire from Youth rent reserve				£10,000.00		terms of TBC at time of building
Advertising costs (Magazine)	5110		£2,750.00		£0.00	no longer producing magazine
youth grants	5172		£25,000.00		£10,000.00	youth activities in building
dog bags			£1,700.00		£1,700.00	
good citizen awards			£100.00		£100.00	
s137 and other grants	5317		£2,250.00		£2,250.00	
CAB grant	5182		£2,600.00		£2,600.00	paid quaterley to ensure CAB visits
library support	5168		£500.00		£500.00	
taxi voucher scheme	5301		£1,500.00		£1,500.00	
community grant expenditure	5810					one off
Volunteer projects					£250.00	
Newsletter					£1,000.00	printing/distribution
Planting scheme					£500.00	
Community events					£1,000.00	
Heritage projects					£400.00	includes British Legion events
<b>totals</b>		<b>£2,900.00</b>	<b>£36,400.00</b>	<b>£11,700.00</b>	<b>£21,800.00</b>	
Net Sum from precept			<b>£33,500.00</b>		<b>£10,100.00</b>	