
MINUTES OF THE COMMUNITY COMMITTEE HELD ON WEDS 23RD SEPTEMBER 2020, 7PM (ONLINE)

1. Welcome from the Chair of the Committee

2. Attendance of Councillors to be recorded

The following Councillors were in attendance: Cllrs Craig Carter (Chair), Chantal Ash, Louise Gerrard, Debbie Harwood, Jason Mills (from 9 onwards), Charlotte Parry, Tracey Poulton.

3. To receive and record any apologies for absence

Apologies were received from: Cllr Summer Stevens

4. To record any declarations of interests on matters on the agenda

No declarations of interest were declared

5. To receive any public representations at the discretion of the Committee Chair

No public representations were received

6. To approve the minutes of the Community Committee held 22nd July 2020

The Minutes of the Community Committee held on 22nd July 2020 were proposed by Cllr Gerrard, seconded by Cllr Parry and unanimously APPROVED and signed by the Chair as a correct record.

7. To elect a vice chairman for the Community Committee

It was proposed by Cllr Harwood, seconded by Cllr Gerrard that Cllr Poulton be elected Vice Chair of the Committee. This was unanimously RESOLVED and Cllr Poulton accepted the role of Vice Chair of the Community Committee.

8. To consider arrangements for forthcoming community events:

(a) Remembrance Sunday

Cllr Parry provided an update on arrangements for Remembrance Sunday. Due to Covid restrictions it was unlikely that any indoor activity would be able to take place and that the parade was also uncertain, advice from the RBL was expected by mid October, but it was hoped that as a minimum, a socially distanced wreath laying ceremony and 2 mins silence would be possible. The Committee agreed that the poppy display around the village would go ahead and hopefully be expanded and that the grant application would be brought forward to next full council for consideration to meet the timescales for the event.

(b) Christmas Fayre

It was agreed that due to Covid restrictions it was unlikely that an indoor Christmas Fayre or outdoor equivalent would be able to take place. The event working group would look at whether it would be possible to have a small lights switch on with carol singing in the community centre carpark. A children's Christmas art competition was also suggested. The Clerk was asked to arrange a working group for 1pm on a Fri afternoon in October.

(c) Dates for future community events through to end of 2021

The timetable of planned events upto the end of 2021 was discussed. It was agreed that this would need to be kept under review in light of Covid restrictions and that it would be prudent to move the Community Funday to Easter and to make the volunteer day a key part of the parish fete planned for 31 May.

- 9. To consider options and associated budget for Christmas tree and festive lighting in Brockworth**

The budget and quotations for Christmas lighting was discussed. It was proposed by Cllr Gerrard, seconded by Cllr Poulton and unanimously AGREED to proceed with a donated Christmas tree for outside the Community Centre, to commission Skies the Limit to provide a base, install tree and lights and dismantle at a cost of £800 and £200 would be spent on internal decorations for the Community Centre.
- 10. To receive correspondence from BT concerning consultation on removal of a phone box or potential adoption**

Cllr Gerrard reported that the phone box on Court Road had been repainted earlier that day and it was therefore the phone box on Moorfield Road that was subject to consultation for removal. It was proposed by Cllr Harwood, seconded by Cllr Ash and unanimously AGREED to start the process of adopting the phone box with a view to using it to provide a defibrillator base or other alternative use at a later date. The Clerk would explore options and report back to the next committee.
- 11. To receive an update on Community Grants**

The Clerk provided an update on the number of grant applications received to date and further publicity was being undertaken to promote the grants process which has a closing date of 23 October. The Committee confirmed that funding for youth services, the library and CAB would be considered separately as part of budget setting and that these organisations would not need to submit a grant application.
- 12. To consider options to protect the air raid shelter and other heritage assets in the community**

It was reported that our District Councillors have a meeting with the head of Development at Tewkesbury Borough Council where the issue of protecting heritage assets, trees and planning enforcement would be discussed.
- 13. To receive an update from the Clerk on the development of a Community Emergency plan**

The Clerk reported that the Community Administrator was working on the plan and a draft and further update would be presented to the committee for consideration as the work evolves.
- 14. To receive any financial reports relating to the work of the committee**

Cllr Gerrard asked a question about the payment of the Youth Services contract and to what level this had been affected by Covid. The quarterly report on youth services would be presented to the next full council meeting. The Committee's financial report was NOTED
- 15. To receive a verbal report from the Clerk on any urgent correspondence concerning the work of the committee**

The Clerk had no urgent matters to report
- 16. To note the date of the next Community Committee which will be held on Wednesday 25th November 2020 at 7pm**

The date of the next meeting was NOTED and the Chair closed the meeting at 8.20pm.