
AGENDA OF THE BUILDING & GROUNDS COMMITTEE TO BE HELD ON WEDS 12TH AUGUST 2020, 7PM

TO: EACH MEMBER OF THE BUILDING & GROUNDS COMMITTEE

You are hereby summoned to a meeting of the Building & Grounds Committee which will be held online via ZOOM on Wednesday 12th August 2020 at 7pm.

To take part in the meeting go to: www.zoom.com/join

Meeting ID: 845 7248 4698

Passcode: 620645

Please ensure that you have read the agenda and associated documents before the meeting.

Minutes are available on the Council's website www.brockworth-pc.gov.uk Should you require any additional information on any of the items, please contact the office prior to the meeting.



Ms Clare Nelmes – Clerk to Brockworth Parish Council

AGENDA

1. **Welcome from the Chair of the Committee**
2. **Attendance of Councillors to be recorded**
3. **To receive and record any apologies for absence**
4. **To record any declarations of interests on matters on the agenda**
5. **To receive any public representations at the discretion of the Committee Chair**
6. **To approve the minutes of the Building & Grounds Committee held on 8th July 2020**
7. **To discuss business relating to the Community Centre**
 - (a) To note the Building Managers report
 - (b) To consider purchasing a large projector screen for use in the main hall
 - (c) To receive an update on the Community Centre Working Group
 - (d) To note that the Clerk and Building Manager are undertaking a review of Community Centre fees & charges, booking policies and terms & conditions for future consideration by the committee.
8. **To discuss business relating to Parks and Open Spaces**
 - (a) To consider and approve a policy for the hire and use of public open space and sports pitches and associated fees and charges
 - (b) To consider quotations for installing signage to reduce litter
 - (c) To consider the latest play area inspection report and any associated issues
 - (d) To consider H&S risk assessments for Council Outdoor sites and any associated actions (attached)
 - (e) To receive an update on the Mill Lane Improvement Working Group

- 9. To discuss business relating to the Allotments**
 - (a) To receive a report from the Clerk on any allotment issues
- 10. To discuss business relating to the Burial Ground**
 - (a) To receive a report from the Clerk on any burial ground issues
 - (b) To receive an update on the Cemetery Improvement Working Group
- 11. To receive any financial reports relating to the work of the committee**
- 12. To receive a verbal report from the Clerk on any urgent correspondence concerning the work of the committee**
- 13. Exclusion of press and public – Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, to resolve to exclude the public and press from the remainder of the meeting to protect the confidential nature of the business to be transacted**
- 14. To discuss community centre rents**
- 15. To note the date of the next Building & Grounds Committee which will be held on Wednesday 9th September 2020 at 7pm online via ZOOM**